



Security

Single Cell Housing

All requests for **Single Cell Housing** must come through the Group Living Captain.

BHS and medical staff input, as well as facility needs, will be taken into account when deciding who to place into the single cells that become available.

Single cell housing priority will be:

1. Medical concerns
2. BHS concerns
3. Administrative concerns
4. Inmate convenience move requests

Once an inmate is housed in a single cell, if a higher priority placement concern occurs, the inmate may be removed. Issues with inmate conduct may result in removal from a single cell.

/s/ Capt. B. Stephen, Group Living

Miscellaneous

GED

The Education Section is hiring GED tutors. You must meet the following criteria.

1. One year clear conduct, and at least one year left at OSP.
2. Must not have frequent call outs, programs, or activities that would conflict with a M-F, 7:15-3:15 work schedule.
3. High School Diploma or GED, with GED level skills in reading, writing, and math.
4. Comfortable working one-on-one as well as working with groups.
5. We are looking for tutors that are team oriented, self-motivated, enjoy helping others succeed, who are confident in their abilities, and have a positive attitude. Bi-lingual in Spanish is a plus.

If you are interested in being a part of our team send an application to the Education Department.

/s/ S. Aguinaga, Education

Protection Against the Flu

The CDC urges you to protect yourself against the flu!

Cold and Flu season is upon us, and a little self-care goes a long ways in staying healthy! Therefore, it is important to take everyday preventive actions.

- Cover your nose and mouth with a tissue when you cough or sneeze. Throw the tissue in the trash after you use it.
- Wash your hands often with soap and water, especially after you cough or sneeze and prior to meals.
- Avoid touching your eyes, nose and mouth. Germs spread this way.
- Avoid sharing cups, plates or other personal items that can harbor viruses.
- Keep tables, sinks, and other public areas clean.
- Keep your immune system strong by getting good rest, eating wholesome foods, and staying hydrated. People tend to neglect their hydration in the cool seasons and become prone to infections.
- If you are sick with flu-like illness notify medical so we can evaluate you.

- Flu like symptoms include:
 - Fever (usually high)
 - Headache
 - Extreme tiredness
 - Dry cough
 - Runny or stuffy nose
 - Muscle aches
 - Sore throat

/s/ C. Coffey, Health Services

OSP Mail Room

- Be sure that you sign your CD-28. A staff will need to stamp this with an authorization stamp and initial this. If any of those three items (your signature, authorization stamp, and staffs' initials), are missing from the CD-28, staff will not process your request for legal mail postage, or Central Trust check requests and the item will be returned to you. This delays your legal mail or check request. **CD-28's are still only for legal mail through the legal library.**

OSP Mail Room (cont.)

- Please remember that the scales in the blocks are an approximation. The final weight of an item is determined by the metered postage scale in the Mailroom.
- CD-28s: Be sure that you sign your CD-28. A staff will need to stamp this with an authorization stamp and initial this. If those three items (your signature, authorization stamp, and staffs' initials), are missing from the CD-28, staff will not process your request for postage, or funds, and the item will be returned to you. This delays your mail or package.
- Mail Room staff would like to remind you of the VIP Kiosk usage rules: All photos taken at the VIP kiosks require that the inmate is clothed (must have a shirt on) and not attempting to conceal their identity (no sunglasses, hats, or other appearance changers). No displays of hand signs. You must be alone in the photos, no group photos are approved. You may photograph awards, certificates, other photos, art, or personal property like a book or musical instrument for display in your GALLERY.
- The profile photo section is only to be used for the log in photo taken each time you log into the system. The Gallery section is where you may display the above listed various personal photos.
- If you have any questions about mail or the mail rules please send an inmate communication to OSP Mail Room, C. Toombs. I will do my best to answer your questions and resolve any issues that you may have.

/s/ C. Toombs, Mail Room

Chapel Schedule

SATURDAY, November 19

- 8:00 a.m.** Native American Ceremony
Jehovah's Witness Study
Latter Day Saints
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Sunni Muslim Study
Worship Practice
- 6:00 p.m.** Calvary Chapel

SUNDAY, November 20

- 8:00 a.m.** Spanish Protestant Service
Jehovah's Witness Spanish
- 1:00 p.m.** Catholic Mass
- 6:00 p.m.** Latter Day Saints Study
Urantia
Lutheran

MONDAY, November 21

- 1:00 p.m.** Buddhist Discussion Group
Restorative Justice
- 6:00 p.m.** Restorative Justice

TUESDAY, November 22

- 1:00 p.m.** Russian Bible
Hare Krishna
- 6:00 p.m.** Buddhist Service
Prison Fellowship Discipleship
Catholic Study

WEDNESDAY, November 23

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study
Life Support
Hospice
- 6:00 p.m.** Indigenous Circle ☹
Acting Group

THURSDAY, November 24

- 8:00 a.m.** Thresholds
Jehovah's Witness Service
Jehovah's Witness Spanish
- 1:00 p.m.** TUMI ☹
- 6:00 p.m.** Gospel Worship
Celebrate Recovery ☹
Restorative Justice ☹

FRIDAY, November 25

- 8:00 a.m.** Trauma Transformation
- 1:00 p.m.** Nation of Islam
Sunni Jum'ah Prayer
United Pentecostal Study

☹ = Service is full or restricted. Add requests are not being accepted at this time.

☹ = Service has a waiting list. Submit a request to be placed on waiting list.