



## **Security**

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### **Holiday restrictions lifted**

Restrictions for loss of privileges will be lifted for the general population for Thursday, Friday, Saturday, and Sunday, November 24 – 27, in observance of the Thanksgiving Holiday.

Please note: This DOES NOT include inmates who are celled in or are on STM restrictions.

It also DOES NOT affect the restrictions of Level 1 inmates not being allowed to attend Night Yard.

/s/ Capt. D. Long, Operations

## **Activities**

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### **The Mill Creek AA 12- Step Workshop**

The Mill Creek Alcoholics Anonymous Group is very proud to offer another session of the very successful 12-Step Alcohol Recovery workshop here at the Oregon State Penitentiary (OSP). The class will meet once a month on Monday mornings and primarily focus on how to apply the AA philosophy in our daily lives. It's designed to address the real issues of alcoholism and how to overcome the detrimental repercussions of such a burden, not only for ourselves, but also for those we care for as well. The first meeting of the new session will begin January 9, 2017, from 8:00 a.m. to 10:00 a.m. on the Activities Floor, and will run for one year (12 meetings). Graduates of the program will receive a completion certificate and all materials will be provided for free. You must be level 2 or 3 for consideration. If you are interested in attending the workshop and dedicated to a year-long program, please send an inmate communication to AA/Activities Section and let us know. The class size is small, only 15 participants, so the roster will be filled on a first come, first served basis.

We hope to hear from all dedicated applicants as soon as possible.

/s/ S. Finster, Activities

### **Attention: Dead-line changed to 12-6-16**

#### **Two Winter Term Inside-Out U of O Classes**

##### **First Class Inside-Out**

**Course Title:** Levinas and Shakespeare ENG 407

**Instructor:** Professor Steven Shankman

**Class Day and Time:** Tuesdays from 6:00 p.m. to 8:50 p.m. in the Chapel Library. Classes will run from January 10, to March 21, 2017.

##### **Course Description**

"It sometimes seems to me," Emmanuel Levinas writes, "that the whole of philosophy is only a meditation on Shakespeare" (*Time and the Other* 47). We will reflect on 1) how Shakespeare figures in Levinas's philosophical development from the time of the appearance of *Existence and Existents* and *Time and Other*, both published just after the Second World War, through *Humanism of the Other* and *Otherwise than Being* in the early 1970s; and 2) how Levinas's thought can, in turn, open up the ethical dimension of *Macbeth*, *Hamlet*, and *King Lear*, three plays that Levinas particularly admired. The cost for the credit is \$50.00, if you would like.

##### **Second Class Inside-Out**

**Course Title:** Imagined Communities 410

**Instructor:** Professor Shaul Cohen

**Class Day and Time:** Mondays from 18:00 to 20:50 in the OSP Chapel Library. Classes will run from January 9<sup>th</sup> to March 22<sup>nd</sup>.

##### **Course Description**

Every person is a part of multiple communities, and has a set of labels that they use to identify themselves and make sense of the world. Where do these communities come from, and what do they mean? What do they do for us, to us, and to others? Through readings, exercises, writing, and dialogue, students will learn about the nature of communities at a range of scales – each of us lives in a country and a state, but also in a city, and a neighborhood. Whether on campus or in a prison, we form communities with those around us, but the groupings that we use, from family on up to the whole human race, have different functions – some of them positive and essential, others harmful and

**Second Class Inside-Out** (cont.)

seemingly inevitable. The course is based in the discipline of geography and will draw upon insights from psychology, sociology, and anthropology. The cost for the credit is \$50.00, if you would like.

**For both of these classes, Any sex offense on the AIC's record, at any time in his past, disqualifies him from Inside Out classes, must not have any inmate to staff relationship disciplinary violations, must be incentive Level 3, and have a GED. If you are interested please send your Inmate communication to Ms. Lans in activities by December 6<sup>th</sup> indicating which class you would like to take. Mandatory attendance is required.**

/s/ P. Lans, Activities

**Miscellaneous****Culinary**

Due to operational needs on November 29, 2016, Sack Lunches will be handed out with the breakfast meal.

/s/ K. Davis, Food Service Manager

**Group Living Barbers**

A couple of reminders on getting your hair cut in Group Living:

- 1) This is a barbering school and, as such, your hair may be cut by someone in training. They may struggle to do *exactly* what you require but will always do their best. The good thing is that hair always grows out and if you don't like your cut today, it won't matter in a couple weeks.
- 2) We **ONLY** schedule haircuts around other commitments. If you work from 7:00 a.m. – 3:00 p.m. Monday through Friday you may not be scheduled for a haircut in Group Living. Our barbering call-outs are 8:15 a.m., 8:45 a.m., 1:15 p.m. and 1:45 p.m. Furthermore, if you have several other call-outs and activities, it may be difficult to get you scheduled. We will try to schedule you daily for a couple of weeks and then we will return your inmate communication. Please do NOT specify a particular time or date on your inmate communication. We don't have the capacity to accept appointments.
- 3) Group Living haircuts are for NCI level 2 and 3 inmates ONLY. We do not allow NCI level 1 or

High Profile inmates in Group Living for haircuts.

- 4) **Please do not wait for a particular barber when you arrive.** ALL of our barbers need to practice and learn to cut hair for all types and styles, so give them a chance to learn. We have lead barbers to help out if they struggle, but give them a chance.
- 5) For OCE workers, we try to schedule a few later appointments on most afternoons. However, your best bet is still to have your hair cut in the housing units.
- 6) Always remember that you are in Group Living for a haircut. It is NOT acceptable for you to attempt to conduct other business in the office while you are here.

Please remember to limit your requests to once per month to allow everyone an equal opportunity. And, do NOT send multiple inmate communications requesting a haircut as this just clogs up the system. Duplicate inmate communications will be returned after you are removed from the list for the month.

Finally, Group Living is a working office. Please keep your conversation volume low and keep the general noise level down.

/s/ C. Hinzman, Inmate Work Program Coordinator

**Package Authorizations (PA)**

Package authorizations are to request a specific needed item that is not available in the Commissary. If you have a specific Medical need, the request would go to Health Services. If you are requesting religious items, the request would be sent to Religious services. All other package authorization request should be submitted to the Operations Captain. These requests should include the item and an explanation of why the items are needed. If it is determined that there is not a legitimate need for the requested item, the request will be denied. If it is determined that there may be a need for the requested item a Package Authorization form will be returned to complete.

**Summarized PA Process:**

1. The inmate fills out section one of the Package Authorization form and submits it to the Operations Captain
2. The Operations Captain will approve or deny the request at the institution level.
  - a. If the Operations Captain denies the request at the institution level it is immediately returned to the inmate.

**Package Authorizations** (cont.)

- b. If the Operations Captain approves the request at the institution level, the Assistant Superintendent of Security will take the PA request to the ISM meeting for statewide approval.
3. If the PA is approved at the statewide level, it will be given to the Statewide Commissary Manager to process.
4. Items will be shipped to NWC and distributed to the inmate with their normal commissary order.

/s/ Capt. D. Long, Operations

**OSP Mail Room**

- Be sure that you sign your CD-28. A staff will need to stamp this with an authorization stamp and initial this. If any of those three items (your signature, authorization stamp, and staffs' initials), are missing from the CD-28, staff will not process your request for legal mail postage, or Central Trust check requests and the item will be returned to you. This delays your legal mail or check request. **CD-28's are still only for legal mail through the legal library.**
- Please remember that the scales in the blocks are an approximation. The final weight of an item is determined by the metered postage scale in the Mailroom.
- CD-28s: Be sure that you sign your CD-28. A staff will need to stamp this with an authorization stamp and initial this. If those three items (your signature, authorization stamp, and staffs' initials), are missing from the CD-28, staff will not process your request for postage, or funds, and the item will be returned to you. This delays your mail or package.
- Mail Room staff would like to remind you of the VIP Kiosk usage rules: All photos taken at the VIP kiosks require that the inmate is clothed (must have a shirt on) and not attempting to conceal their identity (no sunglasses, hats, or other appearance changers). No displays of hand signs. You must be alone in the photos, no group photos are approved. You may photograph awards, certificates, other photos, art, or personal property like a book or musical instrument for display in your GALLERY.
- The profile photo section is only to be used for the log in photo taken each time you log into the system. The Gallery section is where you may display the above listed various personal photos.

- If you have any questions about mail or the mail rules please send an inmate communication to OSP Mail Room, C. Toombs. I will do my best to answer your questions and resolve any issues that you may have.

/s/ C. Toombs, Mail Room

**Chapel****Singing Christmas Tree**

The Singing Christmas Tree will be performing in the Chapel on Monday December 12, 2017, from 6:00 – 8:00 p.m. If you are interested in attending, send an inmate communication to the Chapel. Only 120 people will be allowed to attend so respond quickly.

/s/ K. Thompson, Chaplain



# Chapel Schedule

## SATURDAY, November 26

- 8:00 a.m.** Native American Ceremony  
Jehovah's Witness Study  
Latter Day Saints  
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Sunni Muslim Study  
Worship Practice  
Seventh Day Adventist Service
- 6:00 p.m.** Calvary Chapel

## SUNDAY, November 27

- 8:00 a.m.** Spanish Protestant Service  
Jehovah's Witness Spanish
- 1:00 p.m.** Catholic Mass
- 6:00 p.m.** Latter Day Saints Study  
University Fellowship

## MONDAY, November 28

- 1:00 p.m.** Buddhist Discussion Group  
Restorative Justice
- 6:00 p.m.** Restorative Justice

## TUESDAY, November 29

- 1:00 p.m.** Russian Bible  
Lifeline  
Torah Men
- 6:00 p.m.** Buddhist Service  
Prison Fellowship Discipleship  
Catholic Study

## WEDNESDAY, November 30

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study  
Orthodox Christianity
- 6:00 p.m.** Indigenous Circle 🚫  
Acting Group

## THURSDAY, December 1

- 8:00 a.m.** Thresholds  
Jehovah's Witness Service  
Jehovah's Witness Spanish
- 1:00 p.m.** TUMI 🚫
- 6:00 p.m.** Christian Journaling  
Restorative Justice 🚫

## FRIDAY, December 2

- 8:00 a.m.** Trauma Transformation Group 🚫
- 1:00 p.m.** Nation of Islam  
Sunni Jum'ah Prayer  
United Pentecostal Study

🚫 = Service is full or restricted. Add requests are not being accepted at this time.

⌘ = Service has a waiting list. Submit a request to be placed on waiting list.