



## General Services

### Food Theft

Food theft from the Culinary is a major problem for the Institution. It impacts our ability to ensure adequate portions of the published menu are available. It also jeopardizes the health of individuals taking food that is perishable and not being properly stored or cooked. It also has a significant effect on our ability to work within our food service budget.

**This notice constitutes a direct order that you are not to take any food items from the Kitchen other than uncut fruit in the quantity served.** (Per your Inmate Handbook). The following plan was designed to address this issue in a reasonable, consistent way.

1. If an inmate is caught stealing or attempting to steal food, the food will be confiscated and disposed of accordingly. If the value of the food is less than \$20, the inmate will be issued a minor misconduct report. The minor misconduct report will be for disobedience of an Order III and will include the cost of all food items that have to be disposed of due to the theft/attempted theft or misuse. If the value of the food is \$20 or more, the inmate will receive a major misconduct order for Contraband II and will also be charged for the cost of food that has to be disposed of.
2. If the inmate stealing the food is assigned to the Kitchen or Dining Room, they will receive a program failure along with the Misconduct Report.
3. This process will be used for foodstuffs found outside the Culinary Section (for example cell searches, etcetera) if the items can reasonably be determined to have been taken from the Foodservices.

**Note:** This does not prevent a staff member from issuing a misconduct report for a higher level charge (Contraband II) in the event the inmate has received a recent previous minor misconduct for the same conduct.

/s/ M. Yoder, Asst. Supt. General Services

## Miscellaneous

### Felix Photos

Starting Dec.1st. 2017 we will no longer be keeping Felix photos on record for future reprints. For any reprints, you will need to order extra copies at the time of your photo or have it sent out to your family or friends to make more copies for you. **Remember, if your CD-28 does not clear you will have to get new photos taken and fill out another CD-28.**

Also, just a reminder, December 18, 2017, will be the last day to have Christmas photos taken with Felix. If you wait until the last day to have Christmas photos taken you may not receive them in time to send them out before Christmas. So, come on out to the Recreation building and get yours today! Thank you for supporting the Felix photo program. We appreciate your participation and your patience as the process and schedule changes in hopes to accommodate everyone in a more efficient manner.

### **Felix Christmas photo schedule:**

Monday – morning, afternoon & night yard

Tuesday – afternoon & night yard

Wednesday – morning, afternoon & night yard

Thursday – morning, afternoon & night yard

Friday – afternoon & night yard

Saturday – morning, afternoon & night yard

Sunday – morning, afternoon & night yard

Please remember to respect the Christmas Photo area and to not harass Felix while he's enjoying his toy,

/s/ C. Kyle, Physical Plant Office

## Chapel

### Bahai Faith Announcement.

A Bahai faith intro and discussion group will be held on Monday's in the Chapel from 2-3pm. If you are interested in attending please send an inmate communication form to the Chapel.

/s/ A. Perlstein, Chaplain

# Chapel Schedule

## SATURDAY, December 2

- 8:00 a.m.** Native American Ceremony  
Jehovah's Witness Study  
Latter Day Saints  
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Suni Muslim Study  
Seventh Day Adventist Service  
Worship Practice
- 6:00 p.m.** Calvary Chapel

## SUNDAY, December 3

- 8:00 a.m.** Spanish Protestant Service  
Jehovah's Witness Spanish
- 1:00 p.m.** Catholic Mass  
Jewish Study
- 6:00 p.m.** Latter Day Saints Study  
Lutheran  
Urantia

## MONDAY, December 4

- 1:00 p.m.** Buddhist Discussion Group  
Restorative Justice  
Baha'i  
MacLeod ☹  
Hux ☹
- 6:00 p.m.** Restorative Justice  
Non-Violent Communication

## TUESDAY, December 5

- 1:00 p.m.** Russian Bible  
Hare Krishna
- 6:00 p.m.** Buddhist Service  
Prison Fellowship Discipleship  
Catholic Study

## WEDNESDAY, December 6

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study  
Life Support  
Orthodox Christianity
- 6:00 p.m.** Indigenous Circle ☹  
Acting Group

## THURSDAY, December 7

- 8:00 a.m.** Thresholds  
Jehovah's Witness Service  
Jehovah's Witness Spanish Library
- 1:00 p.m.** TUMI ☹
- 6:00 p.m.** Christian Journaling  
Spanish Non-Violent Communication  
Non-Violent Communication  
Celebrate Recovery

## FRIDAY, December 8

- 8:00 a.m.** Trauma Transformation Group ☹
- 1:00 p.m.** Nation of Islam  
Sunni Jum'ah Prayer  
United Pentecostal Study

☹ = Service is full or restricted. Add requests are not being accepted at this time.

☹ = Service has a waiting list. Submit a request to be placed on waiting list.

