



General Services

Food Theft

Food theft from the Culinary is a major problem for the Institution. It impacts our ability to ensure adequate portions of the published menu are available. It also jeopardizes the health of individuals taking food that is perishable and not being properly stored or cooked. It also has a significant effect on our ability to work within our food service budget.

This notice constitutes a direct order that you are not to take any food items from the Kitchen other than uncut fruit in the quantity served. (Per your Inmate Handbook). The following plan was designed to address this issue in a reasonable, consistent way.

1. If an inmate is caught stealing or attempting to steal food, the food will be confiscated and disposed of accordingly. If the value of the food is less than \$20, the inmate will be issued a minor misconduct report. The minor misconduct report will be for disobedience of an Order III and will include the cost of all food items that have to be disposed of due to the theft/attempted theft or misuse. If the value of the food is \$20 or more, the inmate will receive a major misconduct order for Contraband II and will also be charged for the cost of food that has to be disposed of.
2. If the inmate stealing the food is assigned to the Kitchen or Dining Room, they will receive a program failure along with the Misconduct Report.
3. This process will be used for foodstuffs found outside the Culinary Section (for example cell searches, etcetera) if the items can reasonably be determined to have been taken from the Foodservices.

Note: This does not prevent a staff member from issuing a misconduct report for a higher level charge (Contraband II) in the event the inmate has received a recent previous minor misconduct for the same conduct.

/s/ M. Yoder, Asst. Supt. General Services

Security

Semi-annual Blanket Wash Schedule

The Clothing Room will be conducting its semi-annual mandatory blanket wash during the month of **April 2018**. All blankets will be collected at the **5:15 A.M.** wake-up bell and returned after the **4:00 P.M.** count clears on the same day. Clothing Room staff and block staff will supervise Clothing Room workers and housing unit orderlies in the collection and distribution of blankets. **ALL CELLS WILL BE SEARCHED FOR EXTRA LINEN.**

The Blanket Wash schedule will be as follows:

(Starting the first week of April 2018)

*Friday April 6	A-3, A-Block
*Friday April 13	D-Block
*Friday April 20	C-Block
*Friday April 27	E-Block

*Scheduled rotation is subject to change

/s/ L. Warren, Clothing Room

Summer Yard schedule Change

Summer evening yard will begin April 2, 2018. This will be a Monday night. The following procedures will be in effect for the duration:

1. Inmates whose block have summer evening yard may go to the yard at the 4:30 PM optional yard line or after their block is released for the evening meal (The block that has summer evening yard is last in the rotation to eat). They may eat and then go directly to the yard.
2. Any inmate who returns to his housing unit from the Dining Room will not be permitted to go to the yard.
3. No turnouts will be run from the Recreation Yard. The only exception will be inmates on Education turnouts. These inmates will be called off the yard by the Yard Sergeant and they will exit the yard through Gate 3 and pass through the Security Gate. Once released from

Summer Yard schedule Change (cont.)

- the yard, they will go immediately to their callout destination.
4. Inmates leaving the porch area of the Dining Room for the Recreation yard will go to the yard and will not be permitted to loiter by the yard fence.
 5. Inmates who shower in the Clothing Room at 7:00 PM will be permitted to go to the yard after their shower; or go directly to the yard from work. Inmates that return to their housing unit after showering may not be allowed to go to the yard.
 6. A pill line is run after yard comes in, if yard comes in before 8:00 PM. During long yard periods (lasting until **after** 8:00 PM) an optional cell line will be called at 7:30 PM. Inmates needing medications would come in with the optional line and **will** be allowed to return to the yard.
 7. Showers on the yard will start at 6:00 PM and will stop 45 minutes before yard is recalled.
 8. Ice and/or beverages will not be permitted to be taken off the yard. The OIC has latitude to make adjustments regarding ice during extreme weather.
 9. Yard recall will be determined by the Officer-In-Charge
 10. When the yard is recalled, all inmates will leave promptly and in an orderly manner. Equipment is called approximately 15 minutes prior to yard recall. Take this time to say goodbye on the telephone, to gather items and prepare to leave.
 11. The Recreation Building, with the exception of the Card Room, will not be open during the evening yard regardless of the weather conditions. The Card Room will open at the conclusion of the evening meal.
 12. At the completion of the game, softball players and officials will normally be afforded 20 minutes to shower. If the evening meal is running quickly, softball players may be called to dinner before being given time to shower. They will then be required to leave the Recreation Yard UNLESS it is their housing unit's normal night for evening yard.
 13. The only time shorts can be worn to the Recreation Yard is for evening yard, directly from the cell to the yard. Shorts cannot be worn if stopping anywhere in between, including diabetic line, Commissary, or the Dining Room. The same applies in reverse. If you only have shorts while leaving the Recreation yard, you

cannot go to the Dining Room, Commissary, etcetera.

14. NCI Level 3 inmates will be allowed to attend summer night yard, in their chow rotation. There will not be a special line movement from the housing units. They will enter the yard through the turnstile either directly from the housing unit when released for chow, or after completing their meal.
15. NCI Level 1 inmates will not be authorized to attend the weekend evening yard.

/s/ Capt. S. Alvis, Security

Activities

Athletic Club Running Program 2018 Race Season

The results of the March 9, 2018 race.

21:25	Lake, Charles 1st	18 to 29	5K
24:19	Infante-cabral, Ricardo 2nd	18 to 29	5K
24:49	Osborne, Anthony 3rd	18 to 29	5K
44:02	Messinger, Joshua 1st	18 to 29	10K
53:05	Guest, Katrin 2nd	18 to 29	10K
22:00	Johnson, Emerson 1st	30 to 39	5K
22:54	Middleton, Evan 2nd	30 to 39	5K
22:55	Morris, Kalei 3rd	30 to 39	5K
44:22	Hamilton, Garney 1st	30 to 39	10K
50:16	Jackson, Carlos 2nd	30 to 39	10K
56:37	Guest, Ross 3rd	30 to 39	10K
23:32	Miller, Kevin 1st	40 to 49	5K
24:08	Guest, Amanda 2nd	40 to 49	5K
24:16	Chapman, Joshua 3rd	40 to 49	5K
45:37	Schmitz, Jerome 1st	40 to 49	10K
49:22	Bitter, Scott 2nd	40 to 49	10K
49:51	Schubert, Timothy 3rd	40 to 49	10K

Athletic Club Running Program 2018 Race Season (cont.)

23:15	M. Kell	50 to 59	5K	1 st
23:31	G. Burris	50 to 59	5K	2 nd
24:10	E. Granger	50 to 59	5K	3 rd
43:06	Lopez-Soriano	50 to 59	10K	1 st
55:26	R. Wilson	50 to 59	10K	2 nd
24:47	Hall, John	60 to 69	5K	1 st
47:25	Guest, Sally	60 to 69	5K	2 nd
30:10	Moore, Larry	70 to 79	5K	1 st
33:08	Closner, Les	70 to 79	5K	2 nd
34:45	Caughey, Gary	70 to 79	5K	3 rd

To participate in the races, you are required to send an Inmate Communication form (kyte) to the Athletic Club Activities section. You have to be a level 2 or 3 in order to be on the race turnouts.

/s/ B. Marion, Activities

Wendy's Car Show Fundraiser

The Car Show fundraiser is April 25th at 11:30 am. The menu will consist of 1 Dave's triple cheeseburger, 1 smoky mushroom bacon cheeseburger, 1 donut, and koolaid. Non-pork eaters can request a Dave's Single burger in place of the smoky mushroom bacon cheeseburger. Price is \$17.75.

Open to NCI Level 2 or 3. Put your CD-28 made payable to Car Show 2488 in the Activities box. CD-28's can be held for March OCE or April PRAS.



/s/ J. Rodriguez, Activities

Commissary

Commissary News, Updates and Reminders

Promotional Items:

The next promotional period is April 1 to May 31, 2018.

SB Blueberry & Grain Bars 1.63 oz.	\$2.69
V05 Strawberry & Cream Shampoo 12.5 oz.	\$1.60
V05 Strawberry&Cream Conditioner 12.5 oz.	\$1.60
M&M Caramel 1.63 oz.	\$0.96
Maruchan Cajun Shrimp Noodles 0.3 oz.	\$0.28

Discontinued Items:

Morehouse Mustard and Tabasco Sauce Packets. These items will be available while quantities last.

New Additions:

Siam Sweet & Hot Asian Hot Sauce 15.5 oz.	\$1.59
Huy Fong Sriracha Sauce 17 oz.	\$2.29

Hot Buy:

Oberto Trail Mix w/Jerky 2 oz.	\$1.72
Hot Buy price	\$0.75

Best by Date: 12/2017*

No refunds or credit will be issued on these sales.

*Per the FDA, a Use by or Best by date is the maker's estimate of how long a product will keep at its best quality. They are quality dates only, not safety dates. If stored properly, a food product should be safe, wholesome and of good quality after its Use by or Best by date.

/s/ S. Jackson, Commissary

Miscellaneous

HIV/Hepatitis Testing

This is a reminder that Infectious Disease Testing continues to be available in Health Services. Send an inmate communication asking for HIV/Hepatitis testing to either Heard/Clinic 12, Medical, or simply title the inmate communication HIV/HEP Testing. You will be placed on the list for the next available slot. Come and have the questions answered you've always wanted to ask about these Infectious Diseases. It's truly important to know What you don't know!

/s/ G. Heard, Health Promotion Counselor

Inmate Self-Medication Instructions

Inmate Orders

(Violation will result in a misconduct report)

1. Do not break apart the blister pack.
2. Do not possess medication that has expired.
3. Do not possess another inmate's medication.
4. Do not give any of your medication to or, accept any medication from another inmate.
5. Do not possess a loose (unpackaged) pill(s) unless specifically approved by the Health Services Section.
6. You are responsible to lock your medication in your housing storage area.

General Instructions

1. Return your medication to the Health Services Section for the following unless specifically instructed otherwise:

Inmate Self-Medication Instructions (cont.)

- a. The date on your prescription has expired.
- b. The blister pack is empty.
- c. The prescription or medication has been changed or discontinued by a prescribing practitioner.
2. A Health Services' employee may request you to bring your medication to the Health Services' Section periodically to be examined.
3. Medication refills may take five to seven working days to arrive. As such, you need to request a refill from the Health Services Section five to seven days before a refill is needed.
4. You will be given medication in a blister pack for a 30 day period of time or less.
5. If you are found in non-compliance of the self-medication system you will be required to report to the medication line for any further medication.
6. Some medications may require a modified self-medication process until you can demonstrate compliance with instructions. The Health Services' employee will determine how the self-medication process will be modified and when you can assume the full self-medication system.

/s/ C. Coffey, Health Services

Behavioral Adjustment and PRAS Points

Rule 291-077-0033 specifies a PRAS point adjustment due to an adjudicated misconduct. To summarize, if you are found in violation of a department rule, the department will deduct a portion of your PRAS points earned for the month based on the level of the misconduct. The adjustment will take place in the month in which the final disciplinary order is issued.

Performance points deducted are based on the level of misconduct as follows:

- (A) Level 1 -- 100% Deducted.
- (B) Level 2 -- 80% Deducted.
- (C) Level 3 -- 65% Deducted.
- (D) Level 4 -- 40% Deducted.
- (E) Level 5 -- 20% Deducted.
- (F) Level 6 -- 10% Deducted.

For example, if you were found in violation of rule 1.05 Property I which is on Level 3 of the Major Violation Grid. At the hearing, you might receive 10 days LOP, a \$20 fine and \$12.50 restitution. Further, you could have accumulated 280 points for the month at your job. By rule, you could receive an award for 98 points (\$28.50) rather than the award for the 280 points (\$62.70). ($280 \times .65 = 182$. $280-182=98$ points). This adjustment is automatic and is outside any other fines

or discipline administered through the hearings process.

Going one step further, for example, you were found in violation of Inmate Assault I (Level 1 on the major violation grid). You might serve 120 days in DSU, 14 days LOP, a \$100 fine and \$300 restitution for the medical bill, depending on how the Hearings Officer penalizes you. Again if you had 280 points when you went to DSU, you could lose ALL 280 points (\$62.70), you could be required to serve 30 days on Waitlist when you get out of DSU and then, once you find a job, you could be required to work 30 passing days for free.

So, as you can see, misconducts have more impact in dollars than just fines and restitution or a little LOP time.

/s/ C. A. Hinzman, IWP

Spring is Here



Chapel Schedule

SATURDAY, March 24

- 8:00 a.m.** Native American Ceremony
Jehovah's Witness Study
Latter Day Saints
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Sunni Muslim Study
Worship Practice
Seventh Day Adventist Service
- 6:00 p.m.** Calvary Chapel
Asatru
Siddha

SUNDAY, March 25

- 8:00 a.m.** Spanish Protestant Service
Jehovah's Witness Spanish
- 1:00 p.m.** Catholic Mass
- 6:00 p.m.** Latter Day Saints Study
Lutheran
Urantia

MONDAY, March 26

- 1:00 p.m.** Buddhist Discussion Group
Restorative Justice
- 6:00 p.m.** Restorative Justice
Non-Violent Communication

TUESDAY, March 27

- 1:00 p.m.** Russian Bible
Hare Krishna
- 6:00 p.m.** Buddhist Service
Prison Fellowship Discipleship
Catholic Study
Non-Violent Communication Practice

WEDNESDAY, March 28

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study
Life Support
- 6:00 p.m.** Indigenous Circle 🚫
Celebrate recovery

THURSDAY, March 29

- 8:00 a.m.** Thresholds
Jehovah's Witness Service
Jehovah's Witness Spanish
- 1:00 p.m.** TUMI 🚫
- 6:00 p.m.** Shambala Services
Spanish Non-Violent Communication

FRIDAY, March 30

- 8:00 a.m.** Trauma Transformation 🚫
- 1:00 p.m.** Nation of Islam
Sunni Jum'ah Prayer
United Pentecostal Study

🚫 = Service is full or restricted. Add requests are not being accepted at this time.

🕒 = Service has a waiting list. Submit a request to be placed on waiting list.