



## **Administration**

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### **PROPOSED RULES:**

#### **291-052 Transfers Between Oregon Youth Authority and DOC**

- Carries out the provisions and guidelines established in recent legislation which includes that OYA may provide reentry support and services to DOC inmates releasing from a youth correctional facility, and prohibits anyone under the age of 18 from being housed in a DOC facility.

#### **291-062 Alternative Incarceration Program Inmate Eligibility**

- Updates the rules to amend the Static-99R Sex Offender Risk Assessment tool.

#### **291-063 Short-Term Transitional Leave for Inmates in DOC Facilities**

- Updates the rules to incorporate legislative changes to the Short-Term Transitional Leave Program.

#### **291-105 Prohibited Inmate Conduct and Processing Disciplinary Actions**

- Updates the rule definitions to align with recent changes to Oregon Revised Statutes.

The last day to submit comments on the above proposed rules is May 31, 2018

### **TEMPORARY RULES**

#### **291-105-0010 Prohibited Inmate Conduct and Processing Disciplinary Actions**

Effective: April 03, 2018

DOC rules are available for review in the inmate legal library.

Proposed, temporary, and permanently adopted rules are available for review in the inmate Legal Library. Personal copies may be obtained by sending form

CD1762, "Legal Photocopy Request Form," to J. Lawson, Library Coordinator.

Inmates in special housing units may access copies of proposed rules and permanently adopted rules for review by asking the housing unit officer. Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form," to J. Lawson, Library Coordinator.

Proposed rules will be copied free of charge. If you want a personal copy of a permanently adopted rule, there will be a charge for the copy.

Comments on proposed rules may be submitted by inmate communication or letter to: M. Mooney, Rules Coordinator, DOC Rules Office.

## **Security**

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### **Semi-annual Blanket Wash Schedule**

The Clothing Room will be conducting its semi-annual mandatory blanket wash during the month of **April 2018**. All blankets will be collected at the **5:15 A.M.** wake-up bell and returned after the **4:00 P.M.** count clears on the same day. Clothing Room staff and block staff will supervise Clothing Room workers and housing unit orderlies in the collection and distribution of blankets. **ALL CELLS WILL BE SEARCHED FOR EXTRA LINEN.**

#### **The Blanket Wash schedule will be as follows:**

(Starting the first week of April 2018)

*Friday April 13	D-Block
*Friday April 20	C-Block
*Friday April 27	E-Block

\*Scheduled rotation is subject to change

/s/ L. Warren, Clothing Room

## **General Services**

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### **Food Theft**

Food theft from the Culinary is a major problem for the Institution. It impacts our ability to ensure adequate portions of the published menu are available. It also jeopardizes the health of individuals taking food that is perishable and not being properly stored or cooked. It also has a significant effect on our ability to work within our food service budget.

**This notice constitutes a direct order that you are not to take any food items from the Kitchen other than uncut fruit in the quantity served.** (Per your Inmate Handbook). The following plan was designed to address this issue in a reasonable, consistent way.

1. If an inmate is caught stealing or attempting to steal food, the food will be confiscated and disposed of accordingly. If the value of the food is less than \$20, the inmate will be issued a minor misconduct report. The minor misconduct report will be for disobedience of an Order III and will include the cost of all food items that have to be disposed of due to the theft/attempted theft or misuse. If the value of the food is \$20 or more, the inmate will receive a major misconduct order for Contraband II and will also be charged for the cost of food that has to be disposed of.
2. If the inmate stealing the food is assigned to the Kitchen or Dining Room, they will receive a program failure along with the Misconduct Report.
3. This process will be used for foodstuffs found outside the Culinary Section (for example cell searches, etcetera) if the items can reasonably be determined to have been taken from the Foodservices.

**Note:** This does not prevent a staff member from issuing a misconduct report for a higher level charge (Contraband II) in the event the inmate has received a recent previous minor misconduct for the same conduct.

/s/ M. Yoder, Asst. Supt. General Services

## **Miscellaneous**

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### **Physical Plant Painter Position**

The Physical Plant Paint Shop is currently accepting applications for one worker position. A construction background is preferred. Must be a hard worker who is

able to work well with others and receive constructive criticism.

Applicants should be able to lift 50 pounds, work off of scaffolding or ladders, and must have a minimum of one year clear conduct. Schedule is 6:30am to 2pm. Send your inmate work application to Physical Plant Paint Shop.

/s/ J. Trevino, Physical Plant

### **Take the Time to Complete an Advance Directive**

It is important for family members and health care providers to know what kind of medical care a patient wants at the end of life. Advance directives are legal documents that record the patient's wishes for end-of-life care.

Advance directives should be filled out while people are **healthy**, because doing so gives you time to think about the end-of-life care that you would choose if you were unable to communicate your own wishes. It also allows time to discuss these wishes with loved ones.

Everyone has the right to make decisions about their own treatment. Filling out advance directives gives you a way to do so. Choices about end-of-life care can be difficult to make even when you are healthy, but if you are already seriously ill such decisions can seem overwhelming.

If you would like more information on completing an Advanced Directive, please send an inmate communication to Sick Call. We will send you a hand out to help you better understand the process and what it means to you.

To obtain Advance Directive forms, please send an inmate communication to Medical Services. Legal Library can also provide assistance, you can schedule an appointment for Legal Library to witness your forms.

/s/ C. Coffey, Health Services

### **OCE Clerk Support CADD Department**

OCE is now accepting applications for a **Clerk** located currently in the CADD Department at Oregon State Penitentiary (OSP). This recruitment will be used to fill two (2) positions. Workers holding this position must have experience using Microsoft Office software and performing standard clerical duties.

The work schedule is Monday – Friday, 6:00 a.m. to 2:00 p.m. This position awards 14 PRAS Points

**OCE Clerk Support CADD Department** (cont.)

starting with the opportunity to earn a matching Team Goal Award as well.

All applicants must meet the following qualifications:

- **Must have a valid social security number or equivalent.**
- Microsoft Office experience with a preference in Excel and database knowledge.
- Have at least 60 months remaining on sentence
- Have six months clear conduct
- Possess a high school diploma or GED certificate, or be in the process of obtaining a GED certificate within a specified period of time (verified by DOC Education)
- Have no program failures in the past six months
- Be able to work efficiently and professionally at all times as a member of a team in an office environment
- Be willing to sign a twelve (12) month retention agreement

All applicants will need to pass a DOC/OCE security screening and OCE interview before being considered for the position.

**Submittal Process**

If you are interested in applying, please submit a completed DOC Inmate Work Application referencing OSP CADD Clerk Support as the position applied for and submit to:

Mark Chryssanthis, C/O OCE – CADD Dept.

Applications must be **received** by: 4/25/2018.

**Chapel****Timothy Blatchly Memorial**

There will be a memorial service for Timothy Blatchly on **Tuesday April 17, 2018, at 8-10 a.m.** in the Chapel. If you are interested in attending please send an inmate communication form to the Chapel.

**Oregon Agape Youth Camps**

Bringing Hope and Healing To Children Ages 7-17 Impacted by Incarceration.

Salem Camp: July 19 through 22, 2018 at Camp Aldersgate in Turner, Oregon (serving Marion and Polk Counties, and surrounding cities)

Eugene Camp: August 23-26 at Camp Harlow in Eugene, Oregon (serving Lane County and surrounding cities)

Would you like to give your children a summer camp experience they will never forget? The Agape Youth Camps are free of charge and created only for kids who reside in a home that has a parent or loved one incarcerated. Campers learn about love, hope, trust, and forgiveness while also experiencing fun camp activities like water skiing, swimming, horseback riding, crafts, and much more. Every child receives a t-shirt for each day of camp, a sweatshirt, and if needed, a pillow and sleeping bag. Registration is now open for both camps, so let your family know they can sign your children up at the following website! [www.agapeyouthoregon.com](http://www.agapeyouthoregon.com)

**Spiritual Property**

Anybody in special housing with spiritual property in the Chapel must send an inmate communication requesting it. For adults in custody released from special housing who have property in the Chapel, send an inmate communication and you will be placed on a Thursday morning call out.

**University Fellowship Church**

University Fellowship Church (UFC) of Eugene has been hosting a Chapel at OSP since 2009. We meet on **the 2nd and 4th Sundays of each month**. The Lead Pastor of the church, Brett Gilchrist, is the Bible teacher and he teaches "book by book" through the Bible. The service begins with a great time of worship followed by a relevant sermon from the Bible. The Chapel is open to all, followers of Jesus, or those investigating the Christian faith. UFC was started in 2008, and has grown to approximately 800-900 members, we love our satellite campus here at OSP and hope you'd join us.

/s/ A. Perlstein, Chaplain

# Chapel Schedule

## SATURDAY, April 14

**8:00 a.m.** Native American Ceremony  
Jehovah's Witness Study  
Latter Day Saints  
Jewish Service

**11:30 a.m.** Native American Ceremony

**6:00 p.m.** Calvary Chapel

## SUNDAY, April 15

**8:00 a.m.** Spanish Protestant Service  
Jehovah's Witness Spanish  
Russian Baptist

**1:00 p.m.** Catholic Mass  
Jewish Study  
Wicca Outside

**2:00 p.m.** Asatru Outside

**6:00 p.m.** Latter Day Saints Study  
Lutheran  
Urantia

## MONDAY, April 16

**1:00 p.m.** Buddhist Discussion Group  
Restorative Justice

**6:00 p.m.** Restorative Justice

## TUESDAY, April 17

**8:00 a.m.** Universal Unitarian

**1:00 p.m.** Russian Bible  
Lifeline  
Quaker Friends  
Torah Men

**6:00 p.m.** Buddhist Service  
Prison Fellowship Discipleship  
Catholic Study  
Non-Violent Communication Practice

## WEDNESDAY, April 18

**8:00 a.m.** OSP Choir Practice

**1:00 p.m.** Seventh Day Adventist Study  
Life Support  
Orthodox Christianity

**6:00 p.m.** Celebrate Recovery  
Indigenous Circle

## THURSDAY, April 19

**8:00 a.m.** Thresholds  
Jehovah's Witness Service  
Jehovah's Witness Spanish

**1:00 p.m.** TUMI 🚫  
Spanish Catholic

**6:00 p.m.** Gospel Worship  
Celebrate Reoccovery 🚫  
Spanish Non-Violent Communication

## FRIDAY, April 20

**8:00 a.m.** Trauma Transformation

**1:00 p.m.** Nation of Islam  
Sunni Jum'ah Prayer  
United Pentecostal Study

🚫 = Service is full or restricted. Add requests are not being accepted at this time.

🚫 = Service has a waiting list. Submit a request to be placed on waiting list.