



Security

Notes on Program Failures

A failure from any program (job, education, etcetera) can have much more effect than just the loss of the program. Inmates need to understand the following factors:

- 1) A Program Fail will result in loss of one level on the NCI scale for a minimum of 90 days.
- 2) A Program Fail will result in placement on Waitlist for 30 days. During this time the inmate will not be allowed to hold a job. Once Waitlist time is completed, the inmate will automatically be placed in Workpool and will be eligible to find a job again.
- 3) Upon finding a new job, the inmate must complete 30 successful programming days (30 daily passes) before earning PRAS points. This is considered an "evaluation period", by rule, and is not subject to waiver.

So, as you can see, if you get a job failure, it will be a minimum of 60 days (more likely 75 days) before you will earn PRAS points again and are able to earn awards.

The Program Fail process is overseen by your respective counselor, not IWP or Group Living. If you receive a Program Failure, please discuss the failure with your counselor before a decision is made as to the final disposition of the failure. Your counselor will consider a number of factors related to the failure in making that final determination.

Please review Rule 291-077-0033 for more information related to this topic.

/s/ C.Hinzman, IWP Coordinator

LOP Status and Tablet Usage

All Adults in Custody that maintain or receive a LOP (Loss of Privileges) Status will have their tablet privileges suspended for the duration they are on LOP. Once the LOP restriction is lifted, tablet usage will be fully reinstated.

/s/ S. Alvis, Security

Activities

TV Room News

Over the past six months our DVD library went through a very extensive audit by this Administration. The good news is we are now in full compliance with the public performance license the Oregon Department of Corrections (ODOC) has with Swank Publication. The not so good news is we lost some DVDs in the process. (We are working on trying to get some sort of compensation for the movies that were removed from our library.)

During the audit, thanks to the Activities Staff, we were allowed to purchase new movies using funds meant solely for equipment maintenance and repair, following the proper procedure put into place by the (ODOC). What used to be a simple process of ordering movies has now become more complicated. Be that as it may, we are going to continue doing everything we can to provide the best possible entertainment allowed, but we need everyone's help in doing so. Due to our account being depleted of the maintenance funds we had, the only way we can continue to purchase movies is through your generous donations. Keeping this in mind, the average cost ranges between \$10 for older movies up to \$25 for newer releases. So we are asking everyone to pitch in and help us buy some of these newer releases that are coming out. Also, if there's a movie you would like to see, send an inmate communication to the TV Room, indicating the name of the movie and possibly the actors in it, we will look it up for, both price and Swank approval, and get back to you with the cost. Feel free to add a few extra dollars as well for the up keep of our equipment used to play all the DVDs. Once we receive a CD-28 with the amount for your request and it clears, the movie will be ordered.

These procedures above are what helps us off-set our Netflix account so we have new movies to watch instead of re-runs while we wait for Netflix to arrive via the mail system. The turn around for Netflix is around 10-14 days. We normally receive up to six DVDs at a time.

Thank you all for the support

Presidents Meeting Minutes from June 26, 2018

Topics Discussed:

1. Ms. Honeywell spoke about the changes impacting inmate funds:
 - a. A Transitional Savings program will begin on July 1, 2018. Five percent of all deposits to inmate Trust accounts will be removed and put into a Transitional Savings account, until the balance reaches \$500.
 - b. Sometime between July 1, 2018, and September 1, 2018, the court ordered fines and fees will begin being removed from deposits made to inmate Trust Accounts at a rate of 10% of each deposit.
 - i. The first priority of items paid will be fines and fees followed by child support, and then any DOC judgments.
 - c. Once an inmate's Transitional Savings Account reaches \$500, then 15% of all deposits made to inmate Trust Accounts will be removed and go towards the court ordered fines and fees.
 - d. If a deposit is protected by law, no funds will be removed from that deposit.
 - e. If a person does not owe court ordered fines/fees then they will only have 5% of their deposits removed for the Transitional Savings Account, until the balance reaches \$500.
 - f. Account statements will show where the removed funds went.
 - g. Inmates with sentences of life without parole or the death penalty are exempt from the Transitional Savings program.
 - h. There will be interest paid on the Transitional Savings. The rate will be the same as that paid on inmate Trust Accounts.
 - i. The funds in the Transitional Savings Account are exempt from any type of garnishment.
 - j. Any funds sent to an inmate for an emergency leave will not have any amount removed for Transitional Savings or Fines and Fees.
 - k. Information pertaining to this new rule will be in a future Walled Street Bulletin.
2. Mr. Culp stated that there is not a rule that requires a person to be on an inmate's visiting list in order for the inmate to send them money from their DOC Trust Account. He will notify the business office of this.
3. The Chapel line movement is now being run at 1:00 p.m. regardless of what time the yard line is run.
4. Mr. Wilson is waiting for a reply from Telmate regarding the cost of installing tablets in the Infirmary.
5. Telmate has indicated that inmates may receive one free one-minute call per month if they and the person they are calling, doesn't have funds on their phone account.
6. It was asked if Telmate could make a change so inmates can have an option to pay for phone calls made to people that have funds on their phone accounts. According to Telmate, the current system is their policy.
7. A request was made to be able to modify messages without having to pay the 5-cent a minute login rate on the tablet. According to Telmate, the current system is their policy.
8. There were some complaints about phones not working properly on the yard. Telmate was not aware. If a phone is not working, notify the yard sergeant who will notify the OIC.
9. There were questions pertaining to the Mailroom:
 - a. All housing units had postage scales brought to them a few years ago. If a housing unit does not have one, notify Mr. Toombs in the Mailroom or Ms. Gushard in the Superintendent's office.
 - b. A US Postal scale in the Mailroom determines the official weight of items being mailed. The scales in the housing units are to get a person close to the weight. If the weight is close to the limit, a person should include fewer pages in the envelope or use a larger envelope.
 - c. If an envelope is returned as being overweight, inmates can reuse the envelope by taping it closed with scotch tape that the housing unit sergeant can provide.
 - d. There were questions about self-addressed prepaid envelopes. Per Mr. Kelly, inmates are not allowed to mail themselves letters or photos.

Presidents Meeting Minutes from June 26, 2018

(cont.)

- e. If a check is received in the mail for an inmate, rather than it being sent to Central Trust, the Mailroom will issue a mail violation. It was asked if Mr. Toombs could handle all of these types of issues and Mr. Kelly said that was not possible.
10. It was asked how the administration would like to handle having outside visiting open for club awards banquets when hot outside. Mr. Kelly stated that anytime there are outside guests, at any Visiting Room function, then the visiting rule applies and when warm outside visiting may be opened. Clubs should also put the request on their Special Event Packet just to be safe.
11. Those authorized are on turnout to receive water during the city of Salem's water contamination issues.
12. A request was made that inmates be able to take part in a review of items available in the Visiting Room vending machines. The Blind Commission picks the items. If anyone has ideas, they can send an inmate communication to Ms. Gushard in the Superintendent's office and she will forward the suggestions to the Blind Commission.
13. It was asked if those released from DSU could be allowed to shower on Sunday. Mr. Kelly said if someone gets out of DSU on a Sunday, they could ask their block sergeant about this possibility.
14. The matter of tracking all strip searches was brought up to ensure that people are not being singled out. Mr. Kelly said this is not currently done and only strip searches from visiting are recorded.
15. There is no new news regarding PRAS awards being increased.
16. When the new soda tickets were implemented, the price increased from \$1.85 to \$1.95. It was asked why. The Blind Commission increased the price and deposits on bottles also increased.
17. Runners were not being called on Tuesday and Friday mornings after the perimeter check. Captain Bellman rectified the matter.
18. Runners in A-Block were not being called until about 20 minutes after lunch was run. Mr. Kelly said he spoke to staff about the matter and it is fixed.

19. There are concerns about the bowls being dirty in the chow hall and still being used to put food in since inmates are no longer able to see the bowl before food is put in it. This concern is based on the fact that trays don't always come out of the dishwasher clean and bowls are washed the same way. Mr. Powers will have someone check all bowls to make sure they are clean and he will have only one bowl filled at a time so people aren't reaching over full bowls of food.

Car Show T-Shirt Sale

Pre orders for T-Shirts from the 41st Annual Car & Bike Show are now being accepted thru August 20, 2018. Cost per shirt is \$15, which includes postage. If you would like to purchase any, please request an order form by sending an inmate communication to the Car Show via the white Activities box on the Control Floor. Please do not send CD-28s without an order form. The shirts cannot be worn here but rather are intended as gifts for your family/friends. On September 1, 2018, when we know which CD-28s cleared, we will order the shirts from our vendor. Shirts will then be mailed out to your family at the end of September. CD-28s will be processed as received unless specified otherwise, but no later than August 20, 2018. T-Shirt Colors Available Are: White, black, gray, pink, orange, and light blue.

AVP Workshop

The Alternatives to Violence Project (AVP) is holding a beginning workshop on Friday, September 21, 2018, and Friday, September 28, 2018. It is a two-day, all day, workshop from 7:15 a.m. until 2:20 p.m. and again from 5:30 p.m. to 8:00 p.m. Participants need to be able to attend all day for both days. We can have four incentive level 1 participants with everyone else needing to be level 2 or 3.

In AVP, people learn about and practice living a life of dignity and self-respect in a non-violent manner. If you would like to take part in this AVP beginning workshop, please send an inmate communication to AVP in Activities. We only have room for 20 people; so do not delay in signing up. If you have any scheduling conflicts, you will need to have your work supervisor, or any other program supervisor, sign your inmate communication stating it is ok for you to miss work, or any other programs you are involved in, both days so you can be added to the turnout.

Car Show Cup Sale

Would you like to remember the 2018, 41st Annual Car and Bike Show? If so, you can with these official Car and Bike show cups. Each Cup is \$1.75. To purchase cups send a CD-28 to Car show #2488 via the white Activities box on the Control Floor and indicate size desired. Supplies are limited so act quickly!! CD-28s are being processed as they are received and cups will be distributed after CD-28's clear.

/s/ B. Marion, Activities

Commissary

Envelope Embossed with Forever Stamp

This program has been canceled. Sorry for any inconvenience this has caused.

/s/ S. Jackson, Commissary

Photos Belonging to Inmates who have Transferred to Other Institutions

Effective immediately due to the North West Commissary (NWC) Photoshop closing down on **Friday, August 31, 2018**, we request that all Institutions ensure the following is done.

1. All photos in your possession that belong to Inmates that are no longer at your Institution, be returned to NWC Photoshop prior to **Friday, August 17, 2018**. After that date, it will be the Institutions' responsibility to re-direct them to the Inmate.
2. **No photo tickets will be credited**, unless the inmate has moved to CRCI before **Friday, August 1, 2018**, and has only purchased the photo tickets in the last six months.
3. **No lost tickets** will be credited or re-issued.

/s/ H. Morgan, NWC Photo Shop

Miscellaneous

Group Living Job Requests

Group Living does not find jobs for inmates. We instituted an application process some time ago that places the requirement on the inmate to find a job on their own, just as required outside of the institution. Fill out applications and submit them to the supervisor in

the department/area in which you would like to work. Once submitted, please be patient and realistic regarding your request. Jobs on the Rec Yard and several other areas are hard to come by and it may take your name a while to move through the process. If you want to work at the earliest opportunity, apply in Culinary and the Dining Room as these two areas have the highest turnover of workers. Some areas require specific approvals (for example; Infirmary, OCE) and it may take longer for your application to work through the process, so be patient.

When you have requested a job change or applied to get a job in another area, please be courteous and alert your current supervisor. Outside the institution, most employers require two weeks' notice of leaving employment for planning and relief purposes. And, in some OSP departments, we ask for that same courtesy before you're released to another job. So, be proactive and alert your supervisor early on that you are trying to find employment in another area.

/s/ C. Hinzman, Inmate Work Program Coord.

ICH Unit Peer Companion Announcement

We believe that inmates who have proven to be successful in the prison community can provide a valuable resource to peers within that setting. By listening to and mentoring peers who are struggling with various disabilities, Peer Companions can assist them in responding more effectively and productively in their environment.

Mental Health Special Housing is now hiring for a Unit Peer Companion position on the Intermediate Care Housing (ICH) unit. The individual selected for this position will report to the ICH for their shift. We are looking for a motivated, responsible individual who has the willingness to work with elderly, mentally ill, and special needs populations.

ICH Unit Peer Companions will have specific shifts and are responsible for assisting unit staff and treatment staff in ensuring that identified inmates housed on the ICH are getting their basic daily needs met.

Duties may also include assisting individuals with navigating the institution and engaging in activities outside of their cells, including dayroom and yard. This involves engaging the assigned inmates in these activities.

ICH Unit Peer Companion Announcement (cont.)

Please submit an application to K. O'Brien, ICH QMHP, if you are interested. Application deadline is August 10, 2018. To be eligible, you must meet the Health Services hiring requirements, including incentive Level 3 and clear conduct for at least one year.

/s/ K. O'Brien, MA

Missed Dental Appointments

"Due to the increasing number of patients not showing up for their dental appointments we are going to have to re-implement progressive discipline starting with conduct cell in orders to misconduct reports. You may decline your dental treatment, but you do need to show up to your appointment and sign a refusal."

/s/ T. Cremer, Dental

OCE Work Skills Opportunity

OCE is recruiting to fill **FUTURE** positions with the DMV Program at OSCI. The work schedule is Monday – Friday, 8:00 a.m. to 5:00 p.m. This position awards 12 to 17 PRAS points, with the opportunity to earn a production based Team Goal Award as well. Agents in this in-bound call center explain government regulations, sometimes to less-than-satisfied customers. The agents must be able to maintain a professional attitude at all times.

This recruitment will fill open positions as they arise. Successful candidates will be told their start date after all interviews have been completed.

All applicants must meet the following qualifications:

- **Must have a valid social security number or equivalent**
- Have **NO** convictions for **ID Theft, Fraud and/or computer-related crimes**
- Must have a **GED or High School Diploma**
- Have served at least **one year on sentence**
- Have at least **one year clear conduct**
- Have **NO program failures** in the **past six months**
- **Must have release date after November 2022 on current sentence**
- Lifers welcome to apply
- Be able to read proficiently and speak English language clearly
- Bi-lingual Spanish-English – Preference will be given to those individuals who speak and write both English and Spanish well

- Be able to work efficiently and professionally at all times
- Be willing to sign an **Eighteen (18) month retention agreement** – anyone leaving the assignment either by termination or resignation before serving the full retention period will be returned to the sending institution and receive a program failure

All applicants will need to pass a DOC/OCE security screening and DMV interview before being considered for the position.

Submittal Process:

If you are interested in applying, please submit a completed DOC Inmate Work Application to:

S.Thomas
OCE Offender Service Coordinator
C/O OCE Administration
3691 State Street
Salem, Or 97309

Applications must be received by **8/28/2018**. **Applications received after the closing date will not be accepted.**

/s/ S. Thomas, OCE Offender Service Coord.

Welding Position

We are looking for welder to join our team. Ideal applicants should be comfortable welding in all positions (flat, vertical, and overhead). Ideal applicants should be familiar with numerous processes of welding; SMAW, GMAW, FCAW, TIG.

If you have welding/fabrication experience, a general knowledge of fabrication, possess a strong mechanical aptitude, and the ability to work well in a team setting, we would like to meet you.

Preferred skills:

- Experience with basic tools (plasma cutter, band saw, iron worker, cutting torch)
- Basic math skills
- Mechanical aptitude
- Creativity and ability to think outside of the box
- Able to read a tape measure
- Ability to follow basic instructions
- Ability to perform tasks in a safe manner
Ability to work collaboratively and cooperatively in a team environment with a positive attitude.

Welding Position (cont.)

Interested candidates are encouraged to return a completed application to Physical Plant/Weld Shop.

/s/ J. Gutierrez, Weld Shop

Chapel**Bahai Faith Announcement.**

A Bahai faith intro and discussion group will be held on Monday's in the Chapel from 2-3:00 p.m. If you are interested in attending please send an inmate communication to the Chapel.

Spiritual Property

Anybody in special housing with spiritual property in the Chapel must send an inmate communication requesting it. For adults in custody released from special housing who have property in the Chapel, send an inmate communication and you will be placed on a Thursday morning call out.

Latter-day Saints: Pioneer Day Celebration

The Church of Jesus Christ of Latter-day Saints invites you to join our annual Pioneer Day Celebration, Saturday morning, July 21, 2018. We will hear various guests speak. If you would like to attend, please send an inmate communication to the Chapel.

Threshold Program

The Threshold program will Resume August 23, 2018, in the 8:00 a.m. to 10:00 a.m. Chapel slot on Thursday mornings. Threshold is a non-denominational spiritual program that offers an opportunity to explore nine core areas of your life, and develop strategies for personal growth and development. If interested, send an inmate communication to the Chapel, and you will be added to the call out list.

/s/ D. Stahlnecker Chaplain

Chapel Schedule**SATURDAY, August 5**

- 8:00 a.m.** Native American Ceremony
Jehovah's Witness Study
Latter Day Saints
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Seventh Day Adventist Service
Sunni Muslim Study
Worship Practice
- 6:00 p.m.** Calvary Chapel

SUNDAY, August 6

- 8:00 a.m.** Spanish Protestant Service
Jehovah's Witness Spanish
- 1:00 p.m.** Catholic Mass
Jewish Study
- 6:00 p.m.** Latter Day Saints Study
Lutheran
Urantia

MONDAY, August 7

- 8:00 a.m.** Baha'i
MacLeod ☹
Hux ☹
- 1:00 p.m.** Restorative Justice
Buddhist Discussion Group
- 6:00 p.m.** Non-Violent Communication
Restorative Justice

TUESDAY, August 8

- 1:00 p.m.** Russian Bible
Life Line
Hare Krishna
Torah Men
- 6:00 p.m.** Prison Fellowship Discipleship
Catholic Study
Buddhist Service
Non-Violent Comm. Practice Group

WEDNESDAY, August 9

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study
Life Support
Orthodox Christianity
- 6:00 p.m.** Indigenous Circle ☹
Acting Group

THURSDAY, August 10

- 8:00 a.m.** Thresholds
Jehovah's Witness Service
Jehovah's Witness Spanish
Library
- 1:00 p.m.** TUMI ☹
- 6:00 p.m.** Spanish Non-Violent Communication
Non-Violent Communication
Gospel Worship
Celebrate Recovery

FRIDAY, August 12

- 8:00 a.m.** Trauma Transformation Group ☹
- 1:00 p.m.** Nation of Islam
Sunni Jum'ah Prayer
United Pentecostal Study

☹ = Service is full or restricted. Add requests are not being accepted at this time.

☹ = Service has a waiting list. Submit a request to be placed on waiting list.