



## **Administration**

### **Administrative Rules**

Below is the list of status changes made to DOC Administrative Rules since 06/29/18.

#### **TEMPORARY RULES:**

##### **291-158 Trust Accounts (inmate)**

- Amends the rules to implement SB 844 (2017) which authorizes DOC to collect a portion of inmate trust account deposits for the purposes of creating transitional fund accounts, and to pay court ordered financial obligations the inmate may owe.
- Effective: 06/29/18 through 12/24/18

#### **PERMANENT RULES:**

##### **291-082 Assessment, Assignment, and Supervision of Inmates for Work Assignments and Unfenced Minimum Housing**

- Updates the rules to clarify language and amend the Sex Offender Risk Assessment Static-99R tool to reflect current methodologies.
- Effective: 07/18/18

##### **291-093 Death Row Housing**

- Updates the rules to clarify the department's processes related to the management of DOC inmates assigned to death row status in DOC facilities.
- Effective: 08/10/18

##### **291-164 Purchasing**

- Updates the rules pertaining to the dollar amount of food services, food products, or food equipment that may be awarded without a competitive process.
- Effective: 08/27/18

##### **291-171 Grievance Review System (Community Corrections)**

- Implements new rules to create a streamlined and consistent process to allow offenders

under DOC supervision to address issues/concerns that cannot be resolved through informal dialog or written communication.

- Effective: 08/10/18

##### **291-208 Reimbursement to Counties**

- Updates the rules to include new statutory references and authority for the process of reimbursing counties for the costs of incarcerating persons sentenced under ORS 183.011, as authorized under ORS 423.490.

- Effective: 07/18/18

##### **291-209 Earned Discharge**

- Updates the rules to incorporate legislative changes made to certain drug crimes, reducing them from felonies to misdemeanors.
- Effective: 07/18/18

Proposed, temporary, and permanently adopted rules are available for review in the inmate Legal Library. Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form," to M. Davidson, Library Coordinator.

Inmates in special housing units may access copies of proposed rules and permanently adopted rules for review by asking the housing unit officer. Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form," to M. Davidson, Library Coordinator.

Proposed rules will be copied free of charge. If you want a personal copy of a permanently adopted rule, there will be a charge for the copy.

Comments on proposed rules may be submitted by inmate communication or letter to: M. Mooney, Rules Coordinator, DOC Rules Office.

## Security

### Semi-annual Blanket Wash Schedule

The Clothing Room will be conducting its semi-annual mandatory blanket wash during the month of **October 2018**. All blankets will be collected at the **5:15 A.M.** wake-up bell and returned after the **4:00 P.M.** count clears on the same day. Clothing Room staff and block staff will supervise clothing room workers and housing unit orderlies in the collection and distribution of blankets. **ALL CELLS WILL BE SEARCHED FOR EXTRA LINEN.**

The Blanket Wash schedule will be as follows:  
(Starting the first week of October 2018)

*Friday October 5 <sup>th</sup>	A-3, A-Block
*Friday October 12 <sup>th</sup>	D-Block
*Friday October 19 <sup>th</sup>	C-Block
*Friday October 26 <sup>th</sup>	E-Block

\*Scheduled rotation is subject to change

/s/ L. Warren, Security

## General Services

### TelMate Issues?

For Telmate Issues with a music warden, phone or video kiosk follow the process below.

- 1- AICs are to call 777 for initial report. If you work during the operating hours (6:00 a.m.-3:00 p.m.) you are allowed to use the kiosk electronic form Access Corrections help. You can also use this form if you need to escalate issues. If Telmate looks into a request and finds that you are reporting because you simply did not like the answer they will respond and let you know you must go through 777. **The electronic requests are not just to complain.**
- 2- You can report on the kiosk or tablet using the Tablet help form or dial 211 to leave a voicemail for assistance. You must leave details such as date and time of incidents to get assistance.
- 3- You can report using the kiosk or tablet through the TELMATE help form or dial 211 to leave a voicemail for assistance. The same applies here, you must provide specific details.

Telmate has labeled all forms very clearly stating exactly what they are for. Telmate reviews forms and if there is an abuse of the electronic forms such as repetitive reports to be harassing or inappropriate language they will suspend electronic form access.

AICs can report for all three via inmate communication but this delays the process and can take a couple of weeks to resolve if you report that way and the kiosk/phone should always be the first attempt.

To get a faster response all AIC's need to send in reports of broken equipment. Just one report from one person is **NOT** enough.

/s/ M. Yoder, Asst. Supt. General Services

## Commissary

### Art Supply Availability

Dick Blick has been unable to keep up with the demand of the NCI level 3 art supplies; therefore, all sales of these items are **suspended** until further notice.

This does not apply to other art supplies sold in the Commissary.

/s/ S. Jackson, Commissary

## Miscellaneous

### Flu Season

It's that time of year again, flu and cold season. If you have any chronic conditions or would like to receive the flu vaccine, please submit an inmate communication. Those with a chronic conditions such as diabetes, hypertension, Hep C, HIV, etcetera, please be sure to add your health condition(s) on your inmate communication. Flu vaccines will be administered first to those with chronic conditions named as priorities by the CDC. Once these have been administered, we will offer the vaccine on the first come first serve basis.

The best way to decrease your chance of catching the flu and cold viruses is to wash your hands before you eat or touch your face. If you end up becoming sick with the flu or cold virus, please be sure to cover your mouth when you cough or sneeze and wash, wash, wash your hands. Since cold and flu are viruses, antibiotics will not work.

/s/ K. Ross, Health Services

# Chapel Schedule

## SATURDAY, September 22

- 8:00 a.m.** Native American Ceremony  
Jehovah's Witness Study  
Latter Day Saints  
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Seventh Day Adventist Service  
Sunni Muslim Study  
Worship Practice
- 6:00 p.m.** Calvary Chapel

## SUNDAY, September 23

- 8:00 a.m.** Spanish Protestant Service  
Jehovah's Witness Spanish  
Russian Baptist
- 1:00 p.m.** Catholic Mass  
Jewish Study
- 6:00 p.m.** Latter Day Saints Study  
University Fellowship  
Urantia

## MONDAY, September 24

- 1:00 p.m.** Restorative Justice
- 6:00 p.m.** Restorative Justice  
Non-Violent Communication

## TUESDAY, September 25

- 8:00 a.m.** Universal Unitarian
- 1:00 p.m.** Russian Bible  
Life Line  
Torah Men  
Quaker Service
- 6:00 p.m.** Prison Fellowship Discipleship  
Catholic Study  
Buddhist Service  
Non-Violent Comm. Practice Group

## WEDNESDAY, September 26

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study  
Life Support  
Orthodox Christianity
- 6:00 p.m.** Celebrate Recovery

## THURSDAY, September 27

- 8:00 a.m.** Thresholds  
Jehovah's Witness Service  
Jehovah's Witness Spanish Library
- 1:00 p.m.** TUMI ☹  
Spanish Catholic
- 6:00 p.m.** Gospel Worship  
Shambala Service  
Celebrate Recovery ☹

## FRIDAY, September 28

- 8:00 a.m.** Trauma Transformation
- 1:00 p.m.** Nation of Islam  
Sunni Jum'ah Prayer  
United Pentecostal Study

☹ = Service is full or restricted. Add requests are not being accepted at this time.

☹ = Service has a waiting list. Submit a request to be placed on waiting list.