



## Administration

### Holiday Debt Collection Suspension

- The 2018 holiday buying period runs Monday, November 26, 2018, through Friday, December 28, 2018.
- Spending limits will be doubled during the holiday buying period.
- Availability of specific items offered for sale during the holiday buying period are subject to vendor supply.
- **If you are INDEBTED to the Department of Corrections (DOC) read this:** Debt will be collected through Wednesday, **November 21**, prior to the beginning of the holiday buying period. DOC is exercising the discretion of the Assistant Director of Operations, according to Trust rule 291-158-0065 to designate November 21, 2018, as the last business day of the month, prior to the holiday buying period.
- During the holiday buying period, Central Trust will not collect existing DOC debt. However, non-DOC debt, such as court fees and garnishment orders, will be collected during the buying period, as well as fines associated with new disciplinary sanctions that are applied to your trust account.
- During the holiday buying period, inmates who are indebted to the DOC may only spend funds posted to their account for postage, copies, institution club activities, and commissary items.
- If you are indebted, Central Trust will not process CD-28s to send funds out.
- At the conclusion of the holiday buying period, any funds remaining in accounts of indebted inmates will be collected and applied to their debt.

NOTE: Transitional Savings deductions will remain in effect according to ORS 423.105 (SB 844) during this time.

/s/ M. F. Gower, Asst. Dir. for Operations Div.

### Inmate Newsletter – Music Players (MP4 Devices)

Over this past year there has been an attempt to locate a new MP4 device that would meet security needs. The contractor has been unsuccessful in this effort and has announced they are unable to offer any substitute music player.

Current support and kiosk services for those inmates who already own the MP3/4 units will continue for the duration of the current contract. Music vouchers can still be purchased through Commissary. All sales past, present, and future are final. No refunds are available. The hotline support call number 777 will remain functional and offers support for song or MP3/4 software issues for those who currently own devices.

While the Department of Corrections (DOC) recognizes that this news may be disappointing to some devices owners, the phasing-out of older technology is a rather common condition associated with electronics devices. If you purchased music, it belongs to you and cannot be transferred. Upon release, you can request your player be unlocked and/or your music placed on a disc for a fee. The vendor has indicated music cannot be given to a friend or family member.

/s/ T. Gushard, Exec. Asst. to Superintendent

## Security

### Semi-annual Blanket Wash Schedule

The Clothing Room will be conducting its semi-annual mandatory blanket wash during the month of **October 2018**. All blankets will be collected at the **5:15 A.M.** wake-up bell and returned after the **4:00 P.M.** count clears on the same day. Clothing Room staff and block staff will supervise Clothing Room workers and housing unit orderlies in the collection and distribution of blankets. **ALL CELLS WILL BE SEARCHED FOR EXTRA LINEN.**

The Blanket Wash schedule will be as follows:  
(Starting the first week of October 2018)

**Semi-annual Blanket Wash Schedule** (cont.)

\*Friday October 26<sup>th</sup> E-Block

\*Scheduled rotation is subject to change

/s/ L. Warren, Security

**General Services**

**Food Theft**

Food theft from the Culinary is a major problem for the Institution. It impacts our ability to ensure adequate portions of the published menu are available. It also jeopardizes the health of individuals taking food that is perishable and not being properly stored or cooked. It also has a significant effect on our ability to work within our food service budget.

**This notice constitutes a direct order that you are not to take any food items from the Kitchen other than uncut fruit in the quantity served.** (Per your Inmate Handbook). The following plan was designed to address this issue in a reasonable, consistent way.

1. If an inmate is caught stealing or attempting to steal food, the food will be confiscated and disposed of accordingly. If the value of the food is less than \$20, the inmate will be issued a minor misconduct report. The minor misconduct report

will be for disobedience of an Order III and will include the cost of all food items that have to be disposed of due to the theft/attempted theft or misuse. If the value of the food is \$20 or more, the inmate will receive a major misconduct order for Contraband II and will also be charged for the cost of food that has to be disposed of.

2. If the inmate stealing the food is assigned to the Kitchen or Dining Room, they will receive a program failure along with the Misconduct Report.
3. This process will be used for foodstuffs found outside the Culinary Section (for example cell searches, etcetera) if the items can reasonably be determined to have been taken from the Food Services.

**Note:** This does not prevent a staff member from issuing a misconduct report for a higher level charge (Contraband II) in the event the inmate has received a recent previous minor misconduct for the same conduct.

/s/ M. Yoder, Asst. Supt. General Services

**Activities**

**Class: How to Listen Effectively**

Capital Toastmasters is offering the class **How to Listen Effectively** to both club members and non-club members on Saturday, November 17, 2018, from 12:30-3:00 p.m. on the Activities Floor. **How to Listen Effectively** is designed to help participants learn that the best way to understand people is to listen to what they are saying. Good listening skills help us understand the other person’s point of view, which in turn helps us make better decisions.

If you have interest in the class, and are level 2 or 3, please send an inmate communication to the Capital Toastmasters club so we can sign you up.

Capital Toastmasters Executive Body

/s/ N. Hodgkin, Activities

**Miscellaneous**

**Pathfinders and Parenting Kytes**

When sending an inmate communication to either Pathfinders or Parenting, please be sure to address it like the sample below. Then drop it into the Education box on the Control Floor.

- **NAME:** Pathfinders or Parenting - Education Floor - Room 454

This will help insure that your inmate communication reaches the proper section.

/s/ K. Snegirev, Pathfinders Admin

**Call Center Postitions Available**

Do you have a desire to learn new skills that you can take to the community and use in everyday life? Do you want to earn money and increase your savings? Do you want to work in a professional environment?

The OSP Contact Center is currently looking for new agents. **NO PRIOR EXPERIENCE IS REQUIRED.** Call Center agents start at 14 points with a double meritorious award **and** the ability to earn an up to an additional \$110 each month! Also included are monthly bonus points and a center-wide goal reward program.

The Call Center requirements include;

**Call Center Postitions Available** (cont.)

- NO ID theft convictions or forgery **convictions** on your record.
- At least six months clear conduct.
- At least 12 months remaining on your sentence.
- Must complete A & O before applying

IF you meet all of these qualifications you can send a job application to: B. Potts, OSP Contact Center. You will be placed on call pass to interview after processing. We look forward to hearing from you!

/s/ B. Potts, OCE Call Center

**Frequently Asked Questions**

OSP Medical is pleased to introduce this recurring article for the Walled Street Bulletin.

Each month, we will attempt to answer a FAQ (frequently asked question) that arises in Sick Call, or as submitted by Walled Street readers. If you have a question that you believe would be a good FAQ of the Month, please submit it on an inmate communication, addressed to FAQ of the Month, and placed in the Health Services kyte box.

Q: "I want to send an inmate communication to Health Services, but I don't know who to address it to. How can I be sure it goes to the right person?"

A: One of the good things about the inmate communication process for Health Services is that you don't need to address your communication to anyone in particular.

All inmate communications for Health Services should be placed in the Health Services kyte box (it's the white box with the red cross on it, on the control floor.) Only the nurses empty this box, and it's their job to make sure that the inmate communications go to the right person. This process maintains confidentiality of your medical information, and helps the communications get processed as efficiently as possible.

One of the most important tasks that the nurses processing the inmate communications do, is to triage them. Triageing the communications involves sorting them a couple of different ways:

1. By who will take care of the communication: Medical, Dental, Optical, Medical Records, Pharmacy, etcetra.
2. By level of urgency. For example, someone who submits an inmate communication reporting vomiting or diarrhea will need an

appointment sooner than someone whose in-cell medication is going to expire in three weeks

In order to provide the nurses with enough information to triage your request appropriately, please provide as much detail as you can, such as:

- If you're in pain, is the pain sharp, dull, burning? Where is the pain located?
- If you're having vomiting or diarrhea, how many days ago did it start?
- If you have been receiving treatment for this problem, has the treatment helped? Has the problem improved, stayed the same, or grown worse? Have you been able to take the medication as directed, or did you develop side effects?
- If this is the first time you have reported this problem, when did it start? Have you received treatment for this problem before your incarceration? If so, what type of treatment did you receive, and where? Did this treatment help?

Obviously, not all inmate communications will need to contain this much detail. If you need a refill on your in-cell medication, you won't need much more than a refill sticker and a return address. But for problems that fall into the category of "I'm sick, and I need help," the details help the nurses determine how best to help you.

/s/ RN Ireland, Health Services



# Chapel Schedule

## SATURDAY, October 27

- 8:00 a.m.** Native American Ceremony  
Jehovah's Witness Study  
Latter Day Saints  
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Seventh Day Adventist Service  
Sunni Muslim Study  
Worship Practice
- 6:00 p.m.** Calvary Chapel

## SUNDAY, October 28

- 8:00 a.m.** Spanish Protestant Service  
Jehovah's Witness Spanish
- 1:00 p.m.** Catholic Mass
- 6:00 p.m.** Latter Day Saints Study  
University Fellowship  
Urantia

## MONDAY, October 29

- 1:00 p.m.** Restorative Justice  
Buddhist Discussion Group
- 6:00 p.m.** Restorative Justice  
Non-Violent Communication

## TUESDAY, October 30

- 1:00 p.m.** Russian Bible
- 6:00 p.m.** Prison Fellowship Discipleship  
Catholic Study  
Non-Violent Comm. Practice Group

## WEDNESDAY, October 31

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study  
Life Support  
Financial Peace
- 6:00 p.m.** Celebrate Recovery  
Ingigenous Circle ☹

## THURSDAY, November 1

- 8:00 a.m.** Thresholds  
Jehovah's Witness Service  
Jehovah's Witness Spanish Library
- 1:00 p.m.** TUMI ☹
- 6:00 p.m.** Christian Journaling  
Celebrate Recovery ☹

## FRIDAY, November 2

- 8:00 a.m.** Trauma Transformation ☹
- 1:00 p.m.** Nation of Islam  
Sunni Jum'ah Prayer  
United Pentecostal Study

☹ = Service is full or restricted. Add requests are not being accepted at this time.

☹ = Service has a waiting list. Submit a request to be placed on waiting list.