



Administration

Administrative Rules

Below is the list of status changes made to DOC Administrative Rules since 12/15/18.

PROPOSED RULES:

291-149 Work Release Programs

- Proposed amendments to rules to standardize terminology and to provide clarification to the processes related to work release programs.
- Last day to provide comment: 05/16/19

291-158 Trust Accounts

- Amends the rules to implement SB 844 (2017) which authorizes DOC to collect a portion of inmate trust account deposits for the purposes of creating transitional fund accounts, and to pay court ordered financial obligations the inmate may owe.
- Last day to provide comment: 05/16/19

TEMPORARY RULES:

291-058 Structured, Intermediate Sanctions

- Amends rules to implement changes made in 2017 legislation related to the supervision of drug-related misdemeanors. Rule changes will now include application to drug related misdemeanors as defined in ORS 423.478 for crimes committed on or after August 15, 2017, removing the conflict that the existing rules created.
- Effective: 02/12/19 – 08/10/19

DOC rules are available for review and copies in the inmate Legal Library.

Proposed, temporary, and permanently adopted rules are available for review in the inmate Legal Library. Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form," to M. Davidson, Library Coordinator.

Inmates in special housing units may access copies of proposed rules and permanently adopted rules for review by asking the housing unit officer. Personal copies may be obtained by sending form CD1762,

"Legal Photocopy Request Form," to M. Davidson, Library Coordinator.

Proposed rules will be copied free of charge. If you want a personal copy of a permanently adopted rule, there will be a charge for the copy.

Comments on proposed rules may be submitted by inmate communication or letter to: M. Mooney, Rules Coordinator, DOC Rules Office.

/s/ M. Mooney, DOC Rules Coordinator

Security

Semi-annual Blanket Wash Schedule

The Clothing Room will be conducting its semi-annual mandatory blanket wash during the month of **April 2019**. All blankets will be collected at the **5:15 A.M.** wake-up bell and returned after the **4:00 P.M.** count clears on the same day. Clothing room staff will supervise clothing room workers and housing unit orderlies in the collection and distribution of blankets. **ALL CELLS WILL BE SEARCHED FOR EXTRA LINEN.**

Schedule will be as follows:

(Starting the first week of April 2019)

*Friday April 5 th	A-3, A-Block
*Friday April 12 th	D-Block
*Friday April 19 th	C-Block
*Friday April 26 th	E-Block

*Scheduled rotation is subject to change

/s/ L. Warrens, Clothing Room

Activities

Presidents Meeting Minutes from February 26, 2019

Topics Discussed:

1. Reporting back on prior meeting issues:
 - a. Mr. Briones and Mr. Rodriguez are still working on the yearly Activities

Presidents Meeting Minutes from February 26, 2019 (cont.)

- Calendar changes of events that were previously denied.
- b. Mr. Briones will talk with the IT department about Activities computer upgrades.
 - c. Mr. Lawson explained that as of March 1st, legal mail will no longer be sent out through the library, unless a person is indigent. Instead, it will go out with the regular mail. As a result, CD-28's will no longer be accepted with the envelopes for additional postage. The correct envelopes will need to be used and there are new envelopes that hold up to 12 ounces available on canteen. If a person wants the mail to be tracked that can be done through Certified Mail, available in the library, or through Priority Mail that comes with a tracking label.
2. Ms. Honeywell, spoke about how people who do not have life sentences, but have a sentence that is beyond their life expectancy, and how the law on transitional savings impacts them. She spoke with the departments attorney and found out that per the statutory language, the department has to collect transitional savings funds from those individuals. The language of that statute may come open during the upcoming legislative session, which may or may not change how collections are done for such people. If a person has transitional funds and passes away while incarcerated, the department follows the persons will, if they have one, or the agency will notify the person(s) listed on the AIC's emergency notifier.
 3. Mr. Honeywell shared that the collection of fines and fees is still being worked out. When everything is in place, each AIC will receive a statement of debt owed so it is clear what a person owes.
 4. There was a problem with AIC's with green temporary ID cards not being allowed on the big weight pile. Captain Bellman took care of and if there are future issues, people need to notify Captain Bellman.
 5. Mr. Yoder stated that in the Fall and Spring, when windows are opened and closed in the housing units, that they get cleaned and repaired then, as possible based on the workload of the physical plant.
 6. A concern was raised over it taking over a month for repairs to be completed by the physical plant. Mr. Yoder stated that electronic work orders need to be submitted by staff to the physical plant. Once received, the work orders are prioritized. In addition, the physical plant staff meets weekly to go over work orders not completed so if it has been a month and a repair has not been done, most likely the work order was not submitted.
 7. An issue was raised over the toilets in big block one bar cells and black water staying in the toilet, so it was asked if toilet lids could be installed. Mr. Yoder said that the plumbing has not changed so if there is black water, flushing the toilet should take care of the problem and that toilet lids would not be installed.
 8. Since diabetic trays have been discontinued from the serving line, it was asked if there were substitutes for deserts. Mr. Powers stated that he realized that culinary is not doing what the dietician has directed so he will be meeting with the four AIC's in population that have full diabetic diets. In addition, he said that everyone can ask for fruit instead of dessert and beans instead of meat.
 9. It was asked if diabetics who don't get a diabetic sack lunch could get an extra piece of fruit each day. Mr. Powers stated that any such food changes have to be ordered by medical.
 10. It was asked if when the chow hall implements the scanners if those scanners could be handheld ones for staff since the AIC's hands are full with their tray(s) and anything else they are carrying and setting items down to get and scan their ID would slow the line down. Mr. Kelly said that raises issues with security if they need to respond to an incident so handheld scanners will not be utilized.
 11. It was asked if there could be some changes so visitors would not have to take off their shoes if they don't set off the metal detector. Mr. Kelly stated that the shoes need to go through a fluoroscope to check for contraband and that will continue. There are baskets for items to be put in so they are kept separate from other people's belongings.
 12. There are a lot of items, such as coats and clean clothing from the laundry that go through the metal detector in the Security Gate. The concern is that people's dirty boots also go through on the same belt and contaminate the other items. Captain Bellman will have baskets put in the Security gate for AIC's to use to put

- their footwear in (if they set off the metal detector) and the orderlies will clean those baskets.
13. There were issues raised over inconsistencies with when the AM Runner's turnout is called. Captain Bellman took care of this. He also stated that the time is not determined by the lights as it once was but now the lights are on a timer and don't turn on based on how light/dark it is. It was asked who calls the turnout and Mr. Kelly said the Comm Gate Officer, through the Yard Sergeant calls for the turnout.
 14. Now that staff are passing out call passes, rather than the clerks, there have been some complaints of people not getting those passes until later in the evening after asleep and therefore the AIC not knowing they have an appointment the next morning. Mr. Wagner is working on letting staff know that the call passes are to be handed out with mail during the 4:00 pm count.
 15. It was asked if there could be an email address for the clubs/special interest groups that all Activities staff could access. Mr. Rodriguez pointed out that there is one but it just hasn't been utilized by anyone. Mr. Kelly said that if the club/special interest groups begin using it that staff will access it.
 16. It was asked if AIC's with elevator passes who wish to attend Activities events could use the infirmary elevator and have it stop at the Activities floor so they could access Activities through the door that opens to the Infirmary stairwell. Mr. Yoder will talk to the elevator technician to see if this is possible.
 17. Each month three clubs will discuss some of what they are doing to improve lives.
 - a. N.A. shared:
 - i. Their membership is currently at 148 and with all of the various groups they serve roughly 565 people per month.
 - ii. Tuesday afternoons they have a 1-4 step program for 50 people where 30% can be incentive level 1.
 - iii. On Friday mornings, there is a sponsorship group for 50 people of all incentive levels.
 - iv. The book study on Wednesdays, on the education floor, did have level 1's that Mr. Premo had approved but that was stopped so NA will be trying to get level 1's back involved.
 - v. The once a month Saturday morning meetings are open to all incentive level AIC's.
 - vi. NA is holding meetings in ICH twice a month and has 8-12 guys that attend.
 - vii. Currently NA is working on putting together release packets for every county with information on mentorship, meetings, housing, transportation, and employment opportunities. Currently they have them complete for Lane and Marion counties.
 - viii. Step work packets to DSU were stopped but Mr. Kelly interjected and said those would be allowed again.
 - ix. Death row meetings are being worked on with Ms. Olson.
 - x. There have been conversations with Ms. Lenex about holding meetings on the IMF floor for guys on the SAAP program.
 - xi. They are working on putting together fundraiser ideas for CDAC1 training materials for guys interested in addiction mentor certification.
 - xii. They want to get a program where guys who need immediate help with addiction issues are able to get help right away and for those who repetitively get dirty UA's are able to attain help to deal with the addiction.
 - b. The Latino club shared:
 - i. They are working on helping the community within and outside of prison.
 - ii. They helped acquire uniforms for soccer teams for underprivileged youth in Oregon.
 - iii. When Guatemala recently had an earthquake, they raised \$900 through donations and

- sent that to the God Child Project to help burn victims.
- iv. They donate art to Shepard's Way Ministries to sell in order to raise funds for Camp Agape, which is a camp for the children of incarcerated individuals.
 - v. In order to assist AIC's without a social security number to be able to earn financial awards of more than \$50 a month, the Latino club is working on getting ITIN tax ID numbers for these AIC's.
 - vi. The Mexican Consulate will be visiting OSP in March.
 - vii. They held a fundraiser to purchase 150 new chairs for Activities and are working on raising additional funds for more chairs, chair racks, and TV's for the Activities classrooms to be used when clubs have classes and use a PowerPoint presentation.
 - viii. Currently they are working with the U of O PEP program on an art project where AIC art will be donated and sold to help fund education.
- c. Capital Toastmasters spoke about:
- i. They spearheaded a donation table for the men of OSP to donate to the people impacted by the Paradise City wildfire.
 - ii. Each year the club holds a fundraiser to purchase hygiene items for the guys in ICH and BHU. The details of this year's fundraiser are being worked out.
 - iii. Every year the club puts on classes with course material from Toastmasters International that pertains to leadership, time management, effective listening, and cognitive thinking. Fifty AIC's are allowed in each class and 25% of the classes are incentive level 1.
- iv. The club has five outside members who pay dues to be a part of the club.
 - v. The club continues to hold debates between club members and college students. October 5th will be the all day debate tournament with colleges from all over the United States.
 - vi. A couple years ago, the club was invited to be a part of a Toastmasters speech contest with other Oregon prison Toastmasters clubs but couldn't take part due to a lack of necessary equipment. The executive body is working with IT to see what equipment would be needed to make this happen.
 - vii. The club would like to purchase word processors so more AIC's could use them for writing books. In addition, they'd like to make them available to AIC's who are taking college classes, beyond the Chemeketa classes as the computer lab is only for Chemeketa students.

Pizza and Cheesecake Fundraiser

Capital Toastmasters fundraiser is April 10, 2019, at 6:00 p.m. The menu will consist of half a large Izzy's thick crust pizza and a generous piece of Costco Mixed Berry Cheesecake.

Pizza options are:

- **Deli:** Salami, Canadian Bacon, Pepperoni, Sausage, Beef, Mushrooms, Olives, Pineapple, Green Pepper, Onions and Tomatoes
- **Manager's Choice:** Canadian Bacon, Pepperoni, Beef, Mushrooms and Pineapple
- **Izzy's Special:** Salami, Pepperoni, Sausage, Beef, Mushrooms and Olives
- **Hawaiian Supreme:** Canadian Bacon and Pineapple
- **Vegetarian:** Mushrooms, Olives, Pineapple, Green Peppers, Onions and Tomatoes
- **Chicken Option:** Chicken, Mushrooms, Olives and Tomatoes

Cheesecake:

- Mixed Berry Cheesecake (everyone will get this)

Pizza and Cheesecake Fundraiser (cont.)

- option unless you indicate at the time of signup)
- Plain Cheesecake available upon request when you signup.

The price is \$17.95. To sign up, write your pizza and pie choices in the top margin of the CD-28 and put your CD-28 in the Activities box. Open to incentive level 2s and 3s in General Population, Death Row, and Infirmary.

Car Show Sonic Burger Fundraiser

The Car Show fundraiser is April 24, 2019, at 11:30 a.m. For \$17.95 you get:

- 1 Super Sonic ¾ lb. triple cheeseburger
- 1 Super Sonic ½ lb. double cheeseburger with bacon
 - Non pork eaters can request a Super Sonic ½ lb. double cheeseburger
- 1 donut
- Koolaid

Put your CD-28 made payable to Car Show in the Activities box on the Control Floor. Open to NCI Level 2 or 3.

Call Center workers will eat in the Call Center, so please indicate on your CD-28 if you work in the Call Center.

Athletic Club Golf Balls for Sale Friday, March 15 2019

Night yard is almost here and those of you who want to enjoy the miniature golf course, but do not currently have your own golf balls may now purchase golf balls. The Athletic Club is now accepting CD-28s for the purchase, of these golf balls. They are priced at \$2 per ball. Once your CD-28 clears, we will put you on call pass to come pick them up.

/s/ J. Rodriguez, Activities

Commissary

Commissary News, Updates and Reminders

Updates:

Promotion Items available for purchase starting April 1- May 31, 2019.

If these items are not listed on the Commissary Order Form please write them in and we will be happy to process your order accordingly. Promotion Items available for purchase starting

April 1- May 31, 2019

Almond Joy Candy Bar 1.61oz	\$0.99
Eastview Farms Bacon Jalapeno Cheese Stick 3oz.	\$1.29
Chewy Lemonhead Fruit Mix 4oz	\$1.12

If these items are not listed on the Commissary Order Form please write them in and we will be happy to process your order accordingly.

While Supplies Last !

Last of the Holiday Items	Price	SALE PRICE
Cornal BBQ Pulled Pork	\$3.56	\$2.67
Rip N Ready Shredded Beef	\$4.50	\$3.38
Rip N Ready Meatballs w/Spaghetti Sauce	\$3.22	\$2.42
Brushy Creek Chili w/Beans	\$2.85	\$2.14
Smoked Cheddar Squares	\$2.86	\$2.15
City Cow Hot Pepper Cheese	\$2.26	\$1.70
El Mexicano Carne Asada Seasoning - Hot	\$2.72	\$1.82
Coffeemate Hazelnut Creamer	\$4.54	\$3.41
LDM Peppermint Crème		
Cookies	\$1.79	\$1.34

New Stock items:

(write in if not on order form)

Hometown Mozzarella Bar	\$1.43
Hometown Select Beef Salami	\$1.72

/s/ S. Jackson, Commissary

Miscellaneous

Carpenter Position Open

The Physical Plant Carpenter Shop is looking for a journeyman level carpenter. Who has experience in concrete, metal stud framing, finish work, and all types of carpentry. Please only people with experience apply.

/s/ S. Carpenter, Physical Plant

ICH Unit Peer Companions Announcement

We believe that inmates who have proven to be successful in the prison community can provide a valuable resource to peers within that community. By listening to and mentoring peers who are struggling

ICH Unit Peer Companions Announcement

(cont.)

with various disabilities, Peer Companions can help teach them how to more effectively and productively manage their own responses to their environment.

Mental Health Special Housing is now hiring Peer Companion positions on the Intermediate Care Housing (ICH) unit. Individuals selected for these positions will report to the ICH for their shift. We are looking for motivated, responsible individuals who have willingness to work with both elderly and special needs populations.

ICH Unit Peer Companions will have specific shifts and are responsible for assisting unit staff, QMHP's and treatment staff in ensuring that identified inmates housed on the ICH are getting their basic and daily needs met.

Duties may also include guiding or accompanying individuals who have difficulty walking or who are resistant to engaging in activities outside of their cells to activities in the day room or out to the ICH yard. This may include actually engaging the assigned inmate in these activities.

Please submit an application to Christine Estrada BHS ICH Manager if you are interested. The application deadline is March 31st. To be eligible, you must be an incentive Level 3 and have clear conduct for at least 1 year.

/s/ C. Estrada, ICH

New Four Year College Degree Program

Oregon Department of Corrections, Corban University and Paid in Full Oregon have partnered to bring a four year Bachelor of Science degree program to the Oregon State Correctional Institution. While the graduates will earn a Bachelor of Science degree, the goal of this program is much larger. It is about transforming lives – by transforming adults in custody into spiritual leaders and then sending those leaders throughout DOC to transform the lives of others.

This program is still in development. This announcement is to provide some basic information regarding the program to interested adults in custody. As the program comes closer to fruition, additional information will be provided to those that are interested and meet minimum qualifications. Twenty five students will be enrolled each year, for a maximum capacity of 100 students.

Corban University is a private religious university in Salem, Oregon. Paid In Full Oregon is a non-profit organization founded with the purpose of partnering with DOC and Corban University “to provide inmates a fully accredited bachelor’s degree; transforming inmates into spiritual leaders and impacting the prison population throughout the State of Oregon.” Paid In Full Oregon is raising all the funds for this program. There will be no cost to students. The minimum requirements, as established to date, include:

- Minimum of eight years left on sentence.
- Non-Cash Incentive Level of 3. Level 2s may be considered with institution review and approval.
- High school diploma or equivalent.
- Appropriate level of CASAS scores as determined by Corban University.
- Successful application which will include reference letters and an essay.
- Agreement to mentor others upon completion of degree. Religious Services staff will provide more information on this.

The goal is to begin this program in September 2019, with the first 25 students. Please do not send inmate communications to anyone at this time. As more information becomes available and dates are confirmed, we will communicate it to adults in custody.

/s/ A. Pinkley-Wernz, Assistant Supt. of General Services, OSCI

Tips to Remember: Allergies

Spring is coming and it is a common time for allergies to flare up. Do you have a runny or stuffy nose that doesn't seem to go away? If so, you may have rhinitis, which is an inflammation of the lining of the nose.

Rhinitis is the most common allergic condition in the United States, affecting about 40 million people.

Allergic Rhinitis

Allergic rhinitis is caused by substances called *allergens*. Allergens are often common, usually harmless substances that can cause an allergic reaction in some people.

Causes

- When allergic rhinitis is caused by common pollens or molds, it is called *seasonal allergic rhinitis*, or "hay fever." This is common in the Spring.
- Allergic rhinitis is also triggered by common indoor allergens like dust. These symptoms can last year round.

Tips to Remember: Allergies (cont.)**Symptoms**

- Sneezing
- Congestion
- Runny nose
- Itchiness in the nose, roof of the mouth, throat, eyes and ears

Treatment

1. Drink plenty of fluids, especially water.
2. Identify the allergen and avoid it if possible.
3. Analgesics (like Tylenol or Aspirin) can help. Available on the units.
4. Purchase allergy medication off canteen.

/s/ C. Coffey, Health Services

Chapel**OSP Chapel Grief Group**

Chaplain Thompson will be offering a 12 week grief group. This group will be a process group that explores topics of loss and grief through discussion, written work and creative projects. The first cycle of the group priority will be given to those who have been hospice volunteers, others will be added on a first come first serve basis. There will be 12 people per group. The group will be offered three times a year on Thursday afternoon 1:30 .pm. – 3:00 p.m. in the Chapel library. A waiting list will be maintained by the Chapel once the first group is full. Thank you for your interest.

Hospice Volunteer Training

The OSP Hospice program is looking for people interested in learning to attend others who are dying in our community. The training will be offered on April 27 and 28, 2019, in the Chapel. Interviews and security review of applicants will be held in the first or second week of April. Please send an inmate communication to the Chapel stating your interest in volunteering for **Hospice Volunteer Training** (cont.)

our program and WHY you would like to volunteer. This will be treated as your application so please take time to consider your interest in volunteering. Inmate communications sent with only a request to be interviewed will be considered incomplete applications and returned.

Trauma Transformation Group

Chaplain Thompson will be offering the Trauma Transformation Group on Tuesday afternoons, 1:30 p.m. – 3:00 p.m. in the Chapel library. This group focuses on intrinsic health and the process of integration of traumatic experience through reconnection with sense perceptions. This is a long term process group that often takes as much as a year and a half to complete. If this is something you wish to participate in please send an inmate communication to the Chapel. Participants will be accepted on a first come first serve basis and only 12 people will be hosted per group. A waitlist will be maintained in the Chapel.

Siddha Yoga Meditation

The 4th Saturday of the month at 6:30 - 8:00 p.m. Chapel Library. Programs include practices of Meditation, Chanting, and Contemplation. If you are interested in attending please send an inmate communication to the Chapel.

/s/ K. Thompson, Chaplain



Chapel Schedule

SATURDAY, March 23

- 8:00 a.m.** Native American Ceremony
Jehovah's Witness Study
Latter Day Saints
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Suni Muslim Study
Worship Practice
Seventh Day Adventist Service
- 6:00 p.m.** Calvary Chapel
Siddha

SUNDAY, March 24

- 8:00 a.m.** Spanish Protestant Service
Jehovah's Witness Spanish
- 1:00 p.m.** Catholic Mass
- 6:00 p.m.** Latter Day Saints Study
University Fellowship
Urantia

MONDAY, March 25

- 1:00 p.m.** Restorative Justice
- 6:00 p.m.** Restorative Justice
Non-Violent Communication

TUESDAY, March 26

- 1:00 p.m.** Russian Bible
- 6:00 p.m.** Prison Fellowship Discipleship
Catholic Study
Buddhist Service
Non-Violent Communication Practice

WEDNESDAY, March 27

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study
Life Support
- 6:00 p.m.** Celebrate Recovery
Indigenous Circle 🚫

THURSDAY, March 28

- 8:00 a.m.** Thresholds
Jehovah's Witness Service
Jehovah's Witness Spanish
- 1:00 p.m.** TUMI 🚫
- 6:00 p.m.** Spanish Non-violent Communication
Shambala Services
Gospel Worship

FRIDAY, March 29

- 8:00 a.m.** Trauma Transformation Group 🚫
- 1:00 p.m.** Nation of Islam
Sunni Jum'ah Prayer
United Pentecostal Study

🚫 = Service is full or restricted. Add requests are not being accepted at this time.

⌚ = Service has a waiting list. Submit a request to be placed on waiting list.

