



Administration

From the Administrative Rules Program

Below is the list of status changes made to DOC administrative rules since 5/14/19.

PERMANENT RULES:

291-058 Structured, Intermediate Sanctions

- Amends rules to implement changes made in 2017 legislation related to the supervision of drug-related misdemeanors. Rule changes will now include application to drug related misdemeanors as defined in ORS 423.478 for crimes committed on or after August 15, 2017.
- Effective: 6/19/19

291-077 Performance Recognition and Award System (PRAS)

- Amends the rules to remove the 120 day waiting period.
- Effective: 6/24/19

291-127 Visiting

- Amends the rules to update language to provide clearer instructions related to the visiting process to assist adults in custody, prospective visitors, and staff.
- Effective: 7/01/19

291-149 Work Release Programs

- Amend the rules to standardize terminology and to provide clarification to the processes related to work release programs.
- Effective: 6/17/19

291-158 Trust Accounts

- Amends the rules to implement SB 844 (2017) which authorizes DOC to collect a portion of adult in custody trust account deposits for the purposes of creating transitional fund accounts, and to pay court ordered financial obligations the adult in custody may owe.
- Effective: 6/19/19

DOC rules are available for review and copies in the inmate law library.

Proposed, temporary, and permanently adopted rules are available for review in the inmate Legal Library. Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form," to M. Davidson, Library Coordinator.

Inmates in special housing units may access copies of proposed rules and permanently adopted rules for review by asking the housing unit officer. Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form," to M. Davidson, Library Coordinator.

Proposed rules will be copied free of charge. If you want a personal copy of a permanently adopted rule, there will be a charge for the copy.

Comments on proposed rules may be submitted by inmate communication or letter to: M. Mooney, Rules Coordinator, DOC Rules Office.

General Services

Food Theft

Food theft from the Culinary is a major problem for the Institution. It impacts our ability to ensure adequate portions of the published menu are available. It also jeopardizes the health of individuals taking food that is perishable and not being properly stored or cooked. It also has a significant effect on our ability to work within our food service budget.

This notice constitutes a direct order that you are not to take any food items from the Kitchen other than uncut fruit in the quantity served. (Per your Inmate Handbook). The following plan was designed to address this issue in a reasonable, consistent way.

1. If an inmate is caught stealing or attempting to steal food, the food will be confiscated and disposed of accordingly. If the value of the food is less than \$20, the inmate will be issued a minor misconduct report. The minor misconduct report will be for disobedience of an Order III and will include the cost of all food items that have to be

Food Theft (cont.)

disposed of due to the theft/attempted theft or misuse. If the value of the food is \$20 or more, the inmate will receive a major misconduct order for Contraband II and will also be charged for the cost of food that has to be disposed of.

2. If the inmate stealing the food is assigned to the Kitchen or Dining Room, they will receive a program failure along with the Misconduct Report.
3. This process will be used for foodstuffs found outside the Culinary Section (for example cell searches, etcetera) if the items can reasonably be determined to have been taken from the Food Services.

Note: This does not prevent a staff member from issuing a misconduct report for a higher level charge (Contraband II) in the event the inmate has received a recent previous minor misconduct for the same conduct.

/s/ M. Yoder, Asst. Supt. General Services

Miscellaneous**GED Tutor Positions**

The Education Department is hiring GED tutors. You must meet the following criteria.

1. One year clear conduct, and at least one year left at OSP.
2. Must not have frequent call outs, programs or activities that would conflict with a M-F, 7:15-3:15 work schedule.
3. High School Diploma or GED, with GED level skills in reading, writing, and math.
4. Comfortable working one-on-one as well as working with groups.
5. We are looking for tutors that are team oriented, self-motivated, enjoy helping others succeed, who are confident in their abilities, and have a positive attitude. Bi-lingual in Spanish is a plus.

If you are interested in being a part of our team send an application to the Education Department.

/s/ S. Aguinaga, Education

Call Center Recruitment

Do you have a desire to learn new skills that you can take to the community and use in everyday life? Do you want to earn money and increase your savings? Do you want to work in a professional environment? The

OSP Contact Center is currently looking for new agents. **NO PRIOR EXPERIENCE IS REQUIRED.** Call Center agents start at 14 points with a double meritorious award **and** the ability to earn up to an additional \$110 each month! Also included are monthly bonus points and a center-wide goal reward program. The Call Center requirements include;

- **NO** ID theft convictions or forgery **convictions** on your record.
- At least six months clear conduct.
- At least 12 months remaining on your sentence.
- Must complete A & O before applying

If you meet all of these qualifications you can send a job application to: B. Potts, OSP Contact Center. You will be placed on call pass to interview after processing. We look forward to hearing from you!

/s/ B. Potts, Call Center

Caseload Reset

Correctional Counselors' caseloads have been rearranged in order to better serve those most in need. These changes are necessary if the Oregon Department of Corrections (DOC) is to provide quality case management services to the adults in custody (AIC) most likely to reoffend as determined by their Automated Criminal Risk Score (ACRS).

ACRS is a statistical calculation developed by the DOC Research Unit to predict your risk of reoffending within three years of release. Your score is automatically calculated at Coffee Creek Intake Center (CCIC) and is based upon the following: age, earned time, revocations, sentence length, custody number, thefts committed, prior incarcerations, and person to person crimes. The score is recalculated whenever any of these items change. Another way to understand ACRS is to look at it from a percentage standpoint. The scores range from .01 to .99. If your ACRS is .15, then you have an estimated 15% chance of reoffending within three years of your release.

If DOC had the resources it needed, Institution Counselors would provide cognitive interventions through case management to all AICs who need it. Because DOC does not have the capacity to provide case management services to everyone, Counselors' caseloads have been adjusted to provide cognitive interventions to AICs most likely to reoffend.

To make caseload sizes more manageable, DOC had to significantly adjust the ACRS cutoff score. Due to resource discrepancy across the institutions, the cutoff scores won't be consistent and are as follows:

Caseload Reset (cont.)SRCI, OSP, TRCI, EOCI

.01 - .24 ACRS = Low Supervision

.25 - ACRS and higher = High/Medium Supervision

OSCI

.01 - .34 = Low Supervision

.35 ACRS and higher = High/Medium Supervision

CRCI, DRCI, PRCF, SCCI, SCI, SRCI Minimum, TRCIMinimum

.01 - .34 = Low Supervision

.35 ACRS and higher = High/Medium Supervision

WCCF

.01 - .39 = Low Supervision

.40 ACRS and higher = High/Medium Supervision

MCCF, SFFC

.01 - .49 = Low Supervision

.50 ACRS and higher = High/Medium Supervision

CCCF, CCCM

.01 - .19 = Low Supervision

.20 ACRS and higher = High/Medium Supervision

Low Supervision:

If you are placed on a Low Supervision caseload (as determined by your institution), you will not meet with your Institution Counselor on a regular basis and will only be seen for emergencies or unusual circumstances. Any reporting will be through written communication. If you need an in-person meeting, you will need to provide specific details in your request.

Although you will not have regular contact with your Institution Counselor, your eligibility to attend programming offered by Pathfinders (group cognitive classes and parenting classes) and participate in our alcohol and drug treatment programs will not be impacted. Eligibility and placement into these programs remain the same.

High/Medium Supervision

If you are placed on a High/Medium Supervision caseload (as determined by your institution), you will meet with your Institution Counselor on a regular basis, working on your customized Behavior Change Plan and receive cognitive interventions from your counselor.

Each time you are transferred from one institution to another, you will receive an Intake Information Sheet and Contact/Resource List that provides information specific to that facility. You will also have the opportunity to ask questions at your institution's Admission and Orientation program for new arrivals to help you manage your affairs during your incarceration.

These changes will be implemented June 1, 2019, for male institutions and July 1, 2019, for women at CCCF.

/s/ CCM Central Office

Chapel

Restorative Justice: A Journey of Self-Discovery

This class revolves around taking a thoughtful look at our patterns of thinking and feeling -- with a view to transforming the ways we think and feel about ourselves and about others. Reading and writing assignments are minimal, but thoughtful participation in class discussion is expected. Topics include: restorative justice; "toxic masculinity;" trauma and the developing brain; communication; guilt and shame; the cycle of addiction; "ripple effects" and taking responsibility; and forgiving ourselves and others.

Restorative Justice Writing Class

Beginning July 23, 2019, Restorative Justice is offering a six week writing class designed to help people at all skill levels with creative and expressive letter writing. Classes will be on Tuesday afternoons from **1:00 - 3:00 p.m.** Space is limited so reply quickly if your interested. Send your request to the Chapel.

Hymns to Hillsong

OSP Choir is looking for willing participants to practice for upcoming Worship and Praise evening, and a Christmas program. We will be singing hymns from the hymnal and contemporary Christian worships songs. Vocalists of all skill levels are welcome.

Practice - Wednesday mornings 8:00 – 10:00 p.m. in the Chapel.

If you would like to be a part of this music group, send an inmate communication to the Chapel office.

Angel Tree 2019

Angel Tree sign up will happen Saturday, July, 27, 2019. The applications will be available in the Card Room during A.M. and P.M. yards. Please bring the address to where the gifts are being sent. For people who cannot make it to yard that day, applications can be requested from the Chapel.

/s/ K. Thompson, Chaplain

Chapel Schedule

SATURDAY, July 20

8:00 a.m. Native American Ceremony
Jehovah's Witness Study
Latter Day Saints
Jewish Service

11:30 a.m. Native American Ceremony

1:00 p.m. Sunni Muslim Study
Worship Practice

6:00 p.m. Calvary Chapel
Siddha Yoga

SUNDAY, July 21

8:00 a.m. Spanish Protestant Service
Jehovah's Witness Spanish

1:00 p.m. Catholic Mass

6:00 p.m. Latter Day Saints Study
Urantia
University Fellowship

MONDAY, July 22

1:00 p.m. Spanish Catholic

6:00 p.m. Restorative Justice
Non-Violent Communication

TUESDAY, July 23

1:00 p.m. Russian Bible
Trauma Transformation

6:00 p.m. Prison Fellowship Discipleship
Catholic Study
Non-Violent Communication Practice

WEDNESDAY, July 24

8:00 a.m. OSP Choir Practice

1:00 p.m. Seventh Day Adventist Study
Life Support

6:00 p.m. Celebrate Recovery

THURSDAY, July 25

8:00 a.m. Thresholds
Jehovah's Witness Service
Jehovah's Witness Spanish

1:00 p.m. TUMI ☹
Grief Group

6:00 p.m. Gospel Worship
Spanish Non-Violent Communication
Celebrate Recovery ☹

FRIDAY, July 26

1:00 p.m. Nation of Islam
Sunni Jum'ah Prayer
United Pentecostal Study

☹ = Service is full or restricted. Add requests are not being accepted at this time.

☹ = Service has a waiting list. Submit a request to be placed on waiting list.