



Administration

From the Administrative Rules Program

Below is the list of status changes made to DOC administrative rules.

PROPOSED RULES:

291-006 Discrimination Complaint Review System (Inmate)

- Amends the program rules to clarify processes, timelines, and expectations.
- Last day to provide comments: 09/08/19

291-109 Grievance Review System (Inmate)

- Amends the program rules to clarify processes, timelines, and expectations.
Last day to provide comments: 09/08/19

DOC rules are available for review and copies in the inmate law library.

Proposed, temporary, and permanently adopted rules are available for review in the inmate Legal Library. Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form," to M. Davidson, Library Coordinator.

Inmates in special housing units may access copies of proposed rules and permanently adopted rules for review by asking the housing unit officer. Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form," to M. Davidson, Library Coordinator.

Proposed rules will be copied free of charge. If you want a personal copy of a permanently adopted rule, there will be a charge for the copy.

Comments on proposed rules may be submitted by inmate communication or letter to: M. Mooney, Rules Coordinator, DOC Rules Office.

Group Living

Electronic Repairs

Group Living offers a repair service to Adults in Custody (AIC's) at no charge, if we accept a job it is implied that the electronic item/device is currently broken and at the end of it's serviceable life, furthermore we do not purchase new parts and there is no guarantee that it can be fixed, nor is there a warranty on the work done. The owner of the electronic item/device assumes all risks. All work received is worked on in the order in which it is received; you will be notified when your item is complete.

The item being repaired MUST be your property and the Group Living Captain will request proof of purchase.

There is a limit of only one item allowed per job.

MP3 / MP4 Players will not be worked on.

Your item will not be repaired if:

- The item does not belong to you
- The item has been repaired multiple times before
- The item is altered/ dirty or unhygienic
- You are asking for your item to be altered from its original state.

If you need something fixed, send an inmate communication with a very short description of what the problem is to Group Living, we will send you out a pass with a Work Agreement Form when we are able to take new jobs. Ensure your device that requires repair is clean and when you do come up to group living, ensure you have your ID and Receipt/Proof of Purchase

Reparaciones electrónicas

Group living ofrece servicio de reparación para Adultos en Custodia (AEC) sin cargo alguno. Si aceptamos un trabajo, eso implica que el artículo / dispositivo electrónico que actualmente está roto. Y además queremos informarles que no compramos piezas

Reparaciones electrónicas (cont.)

nuevas. y no hay garantía de que pueda ser reparado, ni existe una garantía sobre el trabajo realizado. El propietario del artículo / dispositivo electrónico asume todos los riesgos trabajados. Todo el trabajo recibido se trabaja en el orden en que se recibe; y además se le notificará cuando su Aparato Electronico esté listo para recojerlo.

El aparato electronico que se está reparando DEBE ser de su propiedad porqu el Capitán de Group Living solicitará una prueba de compra.

Hay un límite, solo 1 artículo / dispositivo permitido por trabajo.

Los reproductores de MP3 / MP4 ya no se podra reparalos.

Su artículo / dispositivo electrionico no será reparado si:

1. El artículo / dippositivo no le pertenece.
2. El artículo / dispositivo ha sido reparado varias veces antes.
3. El artículo / dispositivo está alterado / sucio o antihigiénico.
4. Usted está solicitando que su artículo / dispositivo sea alterado de su estado original.

Si necesita alguna reparacion, porfavor envíe un comunicado de recluso con una breve descripción de cuál es el problema a Group Living, le enviaremos un pase con un formulario acuerdo para notificarle cuando podamos aceptar nuevos trabajos. Asegúrese de que su articulo / dispositivo que requiere reparación esté limpio y cuando llegue a Group Living, asegúrese de tener su identificación y recibo comprobante de compra

/s/ C. Borden, Group Living

Housing

The Single Cell Wait list is currently closed; please do not send requests to be added, as they will be denied.

Casa Individula

La lista de espera para las Celdas Idividuales ya essta cerada. Porfavor no este mandando mas formas poprque sera negado.

/s/ D. Weber, Group Living

Activities**Car Show Cup, Pen, and Magnet Sale**

Would you like to remember the 2019, 42nd Annual Car and Bike Show? If so, you can with these official Car and Bike show cups, pens, and magnets. Each Cup is \$1.75, pens are \$0.90, and magnets are \$0.40. To purchase items, send a CD-28 to Car show #2488 via the white Activities box on the Control Floor and indicate items desired. Supplies are limited so act quickly!! CD-28s are being processed as they are received and items will be distributed the first part and middle of the month, after CD-28s appear on our account statements.

Car Show T-Shirt Sale

Pre orders for T-Shirts from the 42nd Annual Car & Bike Show are now being accepted thru August 20, 2019. Cost per shirt is \$15, which includes postage. If you would like to purchase any, please request an order form by sending an inmate communication to the Car Show via the white Activities box on the control floor. Please do not send CD-28s without an order form. The shirts cannot be worn here, but rather are intended as gifts for your family/friends. On September 1, 2019, when we know which CD-28s cleared, we will order the shirts from our vendor. Shirts will then be mailed out to your family at the end of September. CD-28s will be processed as received, unless specified otherwise, but no later than August 20, 2019. T-Shirt colors available are: White, Black, Gray, Pink, Orange, and Light Blue.

Runners

Runners are to be released each day at 11:00 AM or when count clears. A yard staff assists the Commissary Gate officer and all inmates are processed onto the yard by 11:10 AM. Inmates are not allowed to eat first, per the runners contract. Inmates arriving late should have a valid reason such as being in pill line, or having a call pass. Runner inmates that go the Dining Room when released are in an unauthorized area. Use progressive discipline in correcting their actions. Inmates that continue to enter the dining room instead of the yard should have their information forwarded to me. I will remove repeat offenders from the turnout.

/s/ J. Rodreguiz, Activites

Miscellaneous

Call Center Recruitment

Do you have a desire to learn new skills that you can take to the community and use in everyday life? Do you want to earn money and increase your savings? Do you want to work in a professional environment? The OSP Contact Center is currently looking for new agents. **NO PRIOR EXPERIENCE IS REQUIRED.** Call Center agents start at 14 points with a double meritorious award **and** the ability to earn up to an additional \$110 each month! Also included are monthly bonus points and a center-wide goal reward program.

The Call Center requirements include;

- **NO** ID theft convictions or forgery **convictions** on your record.
- At least six months clear conduct.
- At least 12 months remaining on your sentence.
- Must complete A & O before applying

If you meet all of these qualifications you can send a job application to: B. Potts, OSP Contact Center. You will be placed on call pass to interview after processing. We look forward to hearing from you!

/s/ B. Potts, Call Center

Caseload Reset

Correctional Counselors' caseloads have been rearranged in order to better serve those most in need. These changes are necessary if the Oregon Department of Corrections (DOC) is to provide quality case management services to the adults in custody (AIC) most likely to reoffend as determined by their Automated Criminal Risk Score (ACRS).

ACRS is a statistical calculation developed by the DOC Research Unit to predict your risk of reoffending within three years of release. Your score is automatically calculated at Coffee Creek Intake Center (CCIC) and is based upon the following: age, earned time, revocations, sentence length, custody number, thefts committed, prior incarcerations, and person to person crimes. The score is recalculated whenever any of these items change. Another way to understand ACRS is to look at it from a percentage standpoint. The scores range from .01 to .99. If your ACRS is .15, then you have an estimated 15% chance of reoffending within three years of your release.

If DOC had the resources it needed, Institution Counselors would provide cognitive interventions

through case management to all AICs who need it. Because DOC does not have the capacity to provide case management services to everyone, Counselors' caseloads have been adjusted to provide cognitive interventions to AICs most likely to reoffend.

To make caseload sizes more manageable, DOC had to significantly adjust the ACRS cutoff score. Due to resource discrepancy across the institutions, the cutoff scores won't be consistent and are as follows:

SRCI, OSP, TRCI, EOCI

.01 - .24 ACRS = Low Supervision

.25 - ACRS and higher = High/Medium Supervision

OSCI

.01 - .34 = Low Supervision

.35 ACRS and higher = High/Medium Supervision

CRCI, DRCI, PRCF, SCCI, SCI, SRCI Minimum, TRCI

Minimum

.01 - .34 = Low Supervision

.35 ACRS and higher = High/Medium Supervision

WCCF

.01 - .39 = Low Supervision

.40 ACRS and higher = High/Medium Supervision

MCCF, SFFC

.01 - .49 = Low Supervision

.50 ACRS and higher = High/Medium Supervision

CCCF, CCCM

.01 - .19 = Low Supervision

.20 ACRS and higher = High/Medium Supervision

Low Supervision:

If you are placed on a Low Supervision caseload (as determined by your institution), you will not meet with your Institution Counselor on a regular basis and will only be seen for emergencies or unusual circumstances. Any reporting will be through written communication. If you need an in-person meeting, you will need to provide specific details in your request.

Although you will not have regular contact with your Institution Counselor, your eligibility to attend programming offered by Pathfinders (group cognitive classes and parenting classes) and participate in our alcohol and drug treatment programs will not be impacted. Eligibility and placement into these programs remain the same.

High/Medium Supervision

If you are placed on a High/Medium Supervision caseload (as determined by your institution), you will meet with your Institution Counselor on a regular basis, working on your customized Behavior Change Plan and receive cognitive interventions from your counselor.

Caseload Reset (cont.)

Each time you are transferred from one institution to another, you will receive an Intake Information Sheet and Contact/Resource List that provides information specific to that facility. You will also have the opportunity to ask questions at your institution's Admission and Orientation program for new arrivals to help you manage your affairs during your incarceration.

These changes will be implemented June 1, 2019, for male institutions and July 1, 2019, for women at CCCF.

/s/ CCM Central Office

Chapel**Restorative Justice Writing Class**

Beginning July 23, 2019, Restorative Justice is offering a six week writing class designed to help people at all skill levels with creative and expressive letter writing. Classes will be on Tuesday afternoons from **1:00 - 3:00 p.m.** Space is limited so reply quickly if your interested. Send your request to the Chapel.

Hymns to Hillsong

OSP Choir is looking for willing participants to practice for upcoming Worship and Praise evening, and a Christmas program. We will be singing hymns from the hymnal and contemporary Christian worships songs. Vocalists of all skill levels are welcome.

Practice - Wednesday mornings 8:00 – 10:00 p.m. in the Chapel.

If you would like to be a part of this music group, send an inmate communication to the Chapel office.

/s/ K. Thompson, Chaplain

Chapel Schedule**SATURDAY, July 2**

- 8:00 a.m.** Native American Ceremony
Jehovah's Witness Study
Latter Day Saints
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Sunni Muslim Study
Worship Practice
- 6:00 p.m.** Calvary Chapel
Siddha Yoga

SUNDAY, July 28

- 8:00 a.m.** Spanish Protestant Service
Jehovah's Witness Spanish
- 1:00 p.m.** Catholic Mass
- 6:00 p.m.** Latter Day Saints Study
Urantia
Gospel Worship

MONDAY, July 29

- 1:00 p.m.** Spanish Catholic
- 6:00 p.m.** Restorative Justice
Non-Violent Communication

TUESDAY, July 30

- 1:00 p.m.** Russian Bible
Trauma Transformation
- 6:00 p.m.** Prison Fellowship Discipleship
Catholic Study
Non-Violent Communication Practice

WEDNESDAY, July 31

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study
Life Support
- 6:00 p.m.** Celebrate Recovery

THURSDAY, August 1

- 8:00 a.m.** Thresholds
Jehovah's Witness Service
Jehovah's Witness Spanish
- 1:00 p.m.** TUMI 
Grief Group
- 6:00 p.m.** Christian Journaling
Spanish Non-Violent Communication
Celebrate Recovery 

FRIDAY, August 2

- 1:00 p.m.** Nation of Islam
Sunni Jum'ah Prayer
United Pentecostal Study

 = Service is full or restricted. Add requests are not being accepted at this time.

 = Service has a waiting list. Submit a request to be placed on waiting list.