



Administration

Correctional Services Division

Starting September 2019, Legal Libraries will provide an improved legal resources system called Fastcase. Fastcase is internet based, allowing us to provide you new features including daily caselaw updates and access to historical Oregon statutes like sentencing laws. Onsite training sessions will be held at most facilities September 5-13, 2019. You may send an inmate communication to your Legal Library Coordinator to sign up for a one-hour training session with Fastcase staff. Training spots are limited. Fastcase will replace the current resource, LexisNexis, whose contract expires this year.

/s/ K. Raths, Administrator, Policy and Business Services

Activities

Uhuru Sasa Legal Workshop

Attention: Do you want an opportunity to learn more about the law and ways to communicate with your attorney? **Uhuru Sasa Cultural Club** in partnership with multiple attorneys and law students will be putting on an eight-week **Legal Workshop**. The workshop will cover: **Direct Appeal, Post-Conviction, Federal Habeas, Research and Writing**, among other interesting legal topics. The workshop will run from **October 1 thru November 19, 2019 on Tuesday mornings from 7:15 a.m. to 10:00 a.m.** If you are NCI 2 or 3, send an inmate communication to Activities/Uhuru Sasa Culture Club requesting the Legal Workshop, **by September 6th, 2019.**

/s/ N. Hodgin, Activities

Activities Yard Photographer

Gentlemen, are you interested in photography? If so, the activities department is looking for another **yard photographer**. This position is **12 points** and allows a lot of yard time. You are required though to have your camera on you and your Yard Photographer Hat on

during your shift. We need someone who really wants this position, who is social and can follow instructions. If you think this may be you, send an application to Activities, Attn: Mr. Rodriguez.

I/M Photo Department

Frequently Asked Questions

- **Price of photos?** \$1.00 for a 4x6 single print
\$2.50 for a 5x7 single print
\$6.00 for a 8x12 single print
- **Account Number? 2649**
- **Do I need to submit an inmate communication with my cd-28?** No you do not. Just submit your cd-28 into the white Activities box filled out completely with your photo numbers written on the back. Also, if you are ordering multiple photos and or from multiple events you should only submit one cd-28.
- **My money was taken, when will I get my Photos?** We submit our cd-28s to the business office once a week. The money must come off your account before we can order which lands the average photo processing time at about 4-6 weeks.
- **When are photos shown, is there a schedule?** **I/M Photo** covers a lot of different events including the yard photos. For most activities events we try to show them on 1.1 within a couple days of the event. Yard photos are shown on Tuesday and/or Friday depending on scheduling availability and amount of photos taken.
- **How are yard photos processed?** The same as Activities has always been done. All the regular rules that are in your inmate handbook apply.
 - **4 AIC max in a single photo**
 - **No towers or security staff in photos**
 - **No blatant display of tattoos**
 - **No gang related/STM tattoos visible**
- **How long are photos kept?** Yard photos are stored for six months. Activities photos are stored for two years. After these dates photos will be deleted.
- **Can I get my photos with borders and or in Black & White?** Our system is different than Commissary had. We are working on

I/M Photo Department (cont.)

something for special order photos later this year, keep watch for more on that. For Black & White, just write **B&W** next to whichever photo you wish to be printed as so.

- **Are Felix photos ordered through the same process?** No, **I/M Photo** has nothing to do with that program.

/s/ J. Rodriguez, Activities

Miscellaneous

HVAC Shop Position Available

The HVAC shop has an opening for anyone interested in the HVAC trade. The successful applicant will work in the HVAC shop and be evaluated to see if they have the aptitude and skills to be placed in our HVAC apprentice program.

Those applying must have a minimum of seven years left on your sentence and be a level 3 in order to be considered. They must also be able to lift 75 pounds, work in confined spaces, on ladders or scaffolding, and in extreme temperatures. Another must is the ability to work well with others, and give and receive constructive criticism.

You must have a GED or high school transcript showing graduation, and showing one year of algebra with a "C" or better.

We will not accept applications after September 6, 2019.

/s/ P. Willette/J. Noland, Physical Plant

Call Center Recruitment

Do you have a desire to learn new skills that you can take to the community and use in everyday life? Do you want to earn money and increase your savings? Do you want to work in a professional environment? The

OSP Contact Center is currently looking for new agents. **NO PRIOR EXPERIENCE IS REQUIRED.** Call Center agents start at 14 points with a double meritorious award **and** the ability to earn up to an additional \$110 each month! Also included are monthly bonus points and a center-wide goal reward program.

The Call Center requirements include;

- **NO** ID theft convictions or forgery **convictions** on your record.

- At least six months clear conduct.
- At least 12 months remaining on your sentence.
- Must complete A & O before applying

If you meet all of these qualifications you can send a job application to: B. Potts, OSP Contact Center. You will be placed on call pass to interview after processing. We look forward to hearing from you!

/s/ B. Potts, Call Center

Caseload Reset

Correctional Counselors' caseloads have been rearranged in order to better serve those most in need. These changes are necessary if the Oregon Department of Corrections (DOC) is to provide quality case management services to the adults in custody (AIC) most likely to reoffend as determined by their Automated Criminal Risk Score (ACRS).

ACRS is a statistical calculation developed by the DOC Research Unit to predict your risk of reoffending within three years of release. Your score is automatically calculated at Coffee Creek Intake Center (CCIC) and is based upon the following: age, earned time, revocations, sentence length, custody number, thefts committed, prior incarcerations, and person to person crimes. The score is recalculated whenever any of these items change. Another way to understand ACRS is to look at it from a percentage standpoint. The scores range from .01 to .99. If your ACRS is .15, then you have an estimated 15% chance of reoffending within three years of your release.

If DOC had the resources it needed, Institution Counselors would provide cognitive interventions through case management to all AICs who need it. Because DOC does not have the capacity to provide case management services to everyone, Counselors' caseloads have been adjusted to provide cognitive interventions to AICs most likely to reoffend.

To make caseload sizes more manageable, DOC had to significantly adjust the ACRS cutoff score. Due to resource discrepancy across the institutions, the cutoff scores won't be consistent and are as follows:

- SRCI, OSP, TRCI, EOCI
- .01 - .24 ACRS = Low Supervision
- .25 - ACRS and higher = High/Medium Supervision
- OSCI
- .01 - .34 = Low Supervision
- .35 ACRS and higher = High/Medium Supervision
- CRCI, DRCI, PRCF, SCCI, SCI, SRCI Minimum, TRCI Minimum

Caseload Reset (cont.)

.01 - .34 = Low Supervision

.35 ACRS and higher = High/Medium Supervision

WCCF

.01 - .39 = Low Supervision

.40 ACRS and higher = High/Medium Supervision

MCCF, SFFC

.01 - .49 = Low Supervision

.50 ACRS and higher = High/Medium Supervision

CCCF, CCCM

.01 - .19 = Low Supervision

.20 ACRS and higher = High/Medium Supervision

Low Supervision:

If you are placed on a Low Supervision caseload (as determined by your institution), you will not meet with your Institution Counselor on a regular basis and will only be seen for emergencies or unusual circumstances. Any reporting will be through written communication. If you need an in-person meeting, you will need to provide specific details in your request.

Although you will not have regular contact with your Institution Counselor, your eligibility to attend programming offered by Pathfinders (group cognitive classes and parenting classes) and participate in our alcohol and drug treatment programs will not be impacted. Eligibility and placement into these programs remain the same.

High/Medium Supervision

If you are placed on a High/Medium Supervision caseload (as determined by your institution), you will meet with your Institution Counselor on a regular basis, working on your customized Behavior Change Plan and receive cognitive interventions from your counselor.

Each time you are transferred from one institution to another, you will receive an Intake Information Sheet and Contact/Resource List that provides information specific to that facility. You will also have the opportunity to ask questions at your institution's

Admission and Orientation program for new arrivals to help you manage your affairs during your incarceration.

These changes will be implemented June 1, 2019, for male institutions and July 1, 2019, for women at CCCF.

/s/ CCM Central Office

Chapel**Russian Baptist Bible study**

If you are a Russian speaker, and you enjoy studying the Bible and having fellowship with other Russian speakers, then we have good news. Pastor Yuriy Yermachenkov is cordially inviting you to sign up for his Bible study that takes place Tuesdays from 1:30 p.m. to 3:00 p.m. in the Chapel. If you are interested, send an inmate communication to the Chapel, and we will put you on a call out.

/s/ D. Stahlnecker, Chaplain



Chapel Schedule

SATURDAY, August 31

- 8:00 a.m.** Native American Ceremony
Jehovah's Witness Study
Latter Day Saints
Jewish Service
- 11:30 a.m.** Native American Ceremony
- 1:00 p.m.** Worship Practice
Seventh Day Adventist Service
Sunni Muslim Study
- 6:00 p.m.** Calvary Chapel

SUNDAY, September 1

- 8:00 a.m.** Spanish Protestant Service
Jehovah's Witness Spanish
- 1:00 p.m.** Catholic Mass
- 6:00 p.m.** Latter Day Saints Study
Gospel Worship

MONDAY, September 2

- 1:00 p.m.** Spanish Catholic
Hux ☹
- 6:00 p.m.** Non-Violent Communication
Restorative Justice

TUESDAY, September 3

- 1:00 p.m.** Trauma Transformation Group
Russian Bible
Lifeline
Torah Men
- 6:00 p.m.** Prison Fellowship Discipleship
Catholic Study
Non-Violent Communication Practice
Buddhist Service

WEDNESDAY, September 4

- 8:00 a.m.** OSP Choir Practice
- 1:00 p.m.** Seventh Day Adventist Study
Life Support
- 6:00 p.m.** Celebrate Recovery
Indigenous Circle ☹

THURSDAY, September 5

- 8:00 a.m.** Thresholds
Jehovah's Witness Service
Jehovah's Witness Spanish
- 1:00 p.m.** TUMI ☹
Grief Group
- 6:00 p.m.** Spanish Non-Violent Communication
Christian Journaling

FRIDAY, September 6

- 1:00 p.m.** Nation of Islam
Sunni Jum'ah Prayer
United Pentecostal Study

☹ = Service is full or restricted. Add requests are not being accepted at this time.

⌘ = Service has a waiting list. Submit a request to be placed on waiting list.

