



PRISON RAPE ELIMINATION ACT (PREA INFORMATION)

The Oregon Department of Corrections (ODOC) has a zero-tolerance policy for sexual abuse, sexual harassment and for retaliation for reporting an incident. You may report in person to any staff, through an inmate communication, through the grievance system, by calling the PREA hotline by dialing 9 from any inmate phone.

Filing an Anonymous PREA Report

If you are uneasy about filing a PREA allegation, you may file an anonymous report with an outside agency.

You may write to:

**Governor's Office of Constituent Services
900 Court Street NE, Suite 160
Salem, Oregon 97301**

Please indicate in the beginning of your letter you are filing a PREA allegation and you are requesting to remain anonymous. The Governor's Office will refer all anonymous allegations to the DOC PREA Coordinator to assure an investigation is completed based off the information that is provided.

Community-Based PREA Advocacy (Support) Program

ODOC has partnered with community based, confidential advocates of sexual abuse victims to provide services to inmates.

Inmates at ODOC who have experienced sexual abuse may reach a community-based advocate by dialing 711 inmate telephone systems, or may request a private call through the PREA Compliance Manager at the facility. Advocates provide victims of sexual abuse information about their options, resources, information and emotional support. There is no charge for calls to advocates.

Role of an Advocate:

- Provide confidential support and crisis intervention
- Inform you about the investigation and medical examination process
- Educate you about healing from sexual abuse
- Offer resources and referrals

Advocates will:

- Not tell you what to do
- Not communicate with the institution unless you request them to do so and sign a release
- Not provide legal advice

Community-based advocacy centers provide sexual abuse support to people of all genders. Community-based advocates will not report unless you request them to do so and if you sign a release of information.

DOC is committed to providing inmates with avenues to seek assistance. Below are additional resources:

**Just Detention International Headquarters
3325 Wilshire Blvd., Suite 340
Los Angeles, CA 90010**

The community-based advocacy crisis line is for individuals needing assistance coping with sexual abuse related issues and should not be used for other purposes.

Telephone calls and mail with community-based advocacy centers is considered privileged communication and will be handled similar to legal calls/official mail.

If you have any other questions regarding PREA, you may ask any staff member, write the PREA Compliance

Manager at your institution, or you may write:

E. Sage, PREA Coordinator
Oregon Department of Corrections
2575 Center St. NE
Salem, Oregon 97301

2019 Holiday Debt Collection Suspension

- The 2019 holiday buying period runs Sunday, December 1, 2019 through Friday, January 3, 2020.
- Spending limits will be doubled during the holiday buying period.
- **If you are indebted to the department of corrections read this:** Debt will be collected through Wednesday, November 27th, 2019 prior to the beginning of the holiday buying period. DOC is exercising the discretion of the assistant director of operations, according to trust rule 291-158-0065, to designate November 27th, 2019 at the last business day of the month, prior to the holiday buying period.
- During the holiday buying period, central trust will not collect existing DOC debt. However, non-DOC debt, such as court fees and garnishment orders, will be collected during the buying period, as well as fines associated with new disciplinary sanctions that are applied to your trust account.
- During the holiday buying period, inmates who are indebted to the DOC may only spend funds posted to their account for postage, copies, institution club activities, and commissary items.
- If you are indebted, Central trust will not process CD-28's to send funds out.
- At the conclusion of the holiday buying period, and funds remaining in accounts of indebted inmates will be collected and applied to their debt.
- Transitional Savings deductions will remain in effect according to ORS 423.105 (SB) 844 during this time.
- If you do not have a Protected Funds Account but sign the section on the Commissary Form or check the box on the Kiosk Form authorizing a purchase, your order will be returned to you unprocessed. For those who have a protected funds account, you have received a letter from Central Trust. If you have not received a letter, then you do not have a Protected Funds Account.

Interested in making a difference?

TRCI is beginning a new club that will be working to achieve good things for the world around us. We are looking to unite the AIC population to improve the quality of life for those inside and outside of these walls through donations and programs. If you are Incentive level 3 and would like to be involved in this club, please send a Kyte to Recreation Specialist J. Cambell. We will be limited to 15 AICs to start this club. Our first meeting will be on December 20th in the morning.

Holiday Commissary Change

The Vendor was unable to provide coffee pods and has substituted coffee singles in their place. The following change has been made to the commissary holiday form.

From: Coffee Pods 3oz. 12ct

To: Coffee bags, Folgers Singles 3oz. 19ct.

Thank you, Commissary

A few reminders from Dental

-Proper protocol when you're in pain is to kyte medical to sign up for sick call and dental to schedule an appointment.

-It is important to be at your dental call out even if it is during or close to chow time; we will provide you a meal.

-It is important to show up on time for your dental appointment. When showing up late, it decreases the amount of time the dentist has, to complete your treatment. This results in more appointments and a longer waiting period; this can affect your care.

-If you are unable to keep your appointment, have your unit officer call the clinic to cancel appropriately. You will be asked to sign a refusal form.

-If you are late or do not show up without providing the adequate notice, consequences may follow.

The Oregon Department of Corrections (DOC) has adopted updates to Division 006 (Discrimination Complaint Review System) and Division 109 (Grievance Review System), effective October 18, 2019. These changes are designed to provide both Staff and Adults in Custody (AIC) with a better and more meaningful process to address issues as they arise.

Below is a brief description of some of the changes:

- Permissible grievance issues have been simplified.
- AICs are able to include multiple staff in a single grievance if those staff are directly involved in a single incident/issue. AICs will no longer be required to submit a grievance for each involved staff.
- Limits have been changed to a maximum of four total initial complaints submitted per month (includes both initial grievances and discrimination complaints).
- A limit of four active complaints at any one time has been added to the rules. An active complaint is defined as: An active grievance, discrimination complaint, or appeal of either, that is awaiting a response or is within the available timelines for appeal or return for correction.
- AICs have 14 days from the date of incident to submit their initial complaint (both grievances and discrimination complaints).
- DOC has 35 days to respond to initial grievances and appeals and 70 days to respond to initial discrimination complaints and appeals.
- Once an AIC's request for resolution is granted, then DOC may, in its sole discretion, discontinue further processing of the grievance and notify the AIC of the conclusion of the administrative review process.
- If an AIC has filed a Notice of Tort Claim with the Oregon Department of Administrative Services while an AIC has an active complaint, and the primary remedy sought by the grievance is monetary relief, then DOC may, in its sole discretion, discontinue further processing of the grievance and notify the AIC of the conclusion of the administrative review process.
- The process for reporting and responding to PREA allegations through the grievance system has been modified and streamlined.

In addition to the rule changes, there are new updated complaint forms (grievance, discrimination and appeal forms for each) that should now be used. Make sure you are using the current forms, revised in 2019. These forms now only have 2 copies – white and canary. It is necessary to submit BOTH copies to the grievance office for processing IF you want a copy back with your receipt. If your complaint is not accepted, the original will be returned to you with the receipt. Also remember to sign all grievance forms.

If you have any questions or comments, please feel free to contact your facility Grievance/Discrimination Complaint Coordinator.

From the Administrative Rules Program:

Below is the list of status changes made to DOC administrative rules since 09/15/19.

PERMANENT RULES:

Division 006 Discrimination Complaint Review System (291-006)

- Amends the program rules to clarify processes, timelines, and expectations.
- Effective: 10/18/19

Division 109 Grievance Review System (AIC) (291-109)

- Amends the program rules to clarify processes, timelines, and expectations.
- Effective: 10/18/19

Rulemaking comments must be provided to the DOC Rules Coordinator in writing. Communications submitted should be limited to providing comments on only one division/topic per communication. Do not include multiple divisions/topics in one communication. DOC rules are available for review and copies in the inmate law library.

This year, the Department of Corrections (DOC) started a blog (online newsletter) for your family and friends. Our goal is to keep them updated about events, activities and programs at the institutions. We need help, and want your perspective, in writing these articles. If you like to write and have a good story to share, please contact Ms. L. Simon, Acting Public Information Officer. Ms. Simon will review the articles prior to sending to the Communication Department to ensure they are appropriate. The criteria to submit your articles are below. If your article is chosen and a picture is necessary, Ms. Simon will take the picture.

Criteria for articles

1. Positive story about an event, program, or activity
2. Polished, error-free writing that is concise and easy to follow
3. Language and tone fits the audience
4. Between 200 and 500 words
5. Must have at least one photo to accompany the story
6. Include your name and institution

Must have approval of the Ms. Simon, Acting PIO at the institution

From the Administrative Rules Program:

Below is the list of status changes made to DOC administrative rules since 10/20/19.

PROPOSED RULES:

291-013 Use of Force

- Amends the rules to implement statutory language changes and to align with current practices and equipment.
- Last Day for comment: 12/31/19

291-041 Searches

- Amends the rules to implement statutory language changes and amends rule language to align with OAR 291-210.
- Last day to provide comments: 12/30/19

291-105 Prohibited Conduct and Processing Disciplinary Actions

- Amends the rules to implement statutory language changes and to clarify rule language to provide for easier understanding of the rules and processes.
- Last day to provide comments: 12/31/19

291-124 Health Services (AIC)

- Amends the rules to implement statutory language changes and to establish procedures for AICs to obtain audiograms and hearing aids.
- Last day to provide comments: 12/31/19

Rulemaking comments must be provided to the DOC Rules Coordinator in writing. Communications submitted should be limited to providing comments on only one division/topic per communication. Do not include multiple divisions/topics in one communication, they will be returned. DOC rules are available for review and copies in the inmate law library.

DECEMBER MOVIE SCHEDULE							
Week 1	Run Time	Dec 6 th to Dec 12 th	Rating	⏴	Movie Playing Times	⏵	
Ch 52	3:10	Chernobyl Disc 1 Episodes 1,2,3	-	1:30 PM	6:30 PM		10:30 PM
Ch 54	1:40	Toy Story 4	-	1:30 PM	6:30 PM	8:30 PM	10:30 PM
Week 2		Dec 13 th to Dec 19 th					
Ch 52	2:10	Chernobyl Disc 2 Episodes 4,5	-	1:30 PM	6:30 PM		10:30 PM
Ch 54	1:44	The Art Of Self-Defense	-	1:30 PM	6:30 PM	8:30 PM	10:30 PM
Week 3		Dec 20 th to Dec 26 th		⏴	1:30 & 10:30 Times Repeat	⏵	
Ch 52	1:46	Annabelle Comes Home	-	1:30 PM	6:30 PM	8:30 PM	10:30 PM
Ch 54	1:27	Crawl	-	1:30 PM	6:30 PM	8:30 PM	10:30 PM
Week 4		Dec 27 th to Jan 3 rd					
Ch 52	1:48	Scary Stories to Tell in the Dark	-	1:30 PM	6:30 PM	8:30 PM	10:30 PM
Ch 54	1:59	Anna	-	1:30 PM	6:30 PM	8:30 PM	10:30 PM
Holiday		Dec 25 th Christmas Day					
Ch 52	1:58	The Lion King	-	1:30 PM	6:30 PM	8:30 PM	10:30 PM
Holiday		Jan 1 st New Years					
Ch 54	1:42	The Kitchen	-	1:30 PM	6:30 PM	8:30 PM	10:30 PM