



Activities

Presidents Meeting Minutes

For the meeting held on: July 7, 2020 at 2:00 pm

Topics Discussed:

1. Reporting back on issues raised at the March President's Meeting:

- a. AIC being able to carry their ID in a pocket vices on a lanyard or clipped to shirt.

Mr. Kelly asked to continue to bring this up until ODOC can meet about it.

- b. Staffing for Activities floor operations on Monday/Saturday evenings.

Mr. Kelly stated that a new post has been approved for 1 CO during evening operations. Mr. Wilson will be back from vacation next week and will begin filling the position.

- c. Update on Acti-Photo responsibilities, accountability of spending and fundraising.

Mr. Kelly stated he understood the need for accountability and decided Acti-Photo will begin providing an open ledger for clubs to review in addition the department will begin the process for additional Video Editing personnel.

- d. BHS Staffing, implementation and facility uses on Activities Floor (Art Room).

Mr. Kelly stated we are still in the beginning stages of BHS implementation onto the Activities floor. He restated that there is no set schedule at this time for additional use of the art room. Mr. Wilson had previously stated in a President's meeting that BHS would only need to utilize space minimally.

2. Presidents discussed the information disconnect between administration and staff to AICs regarding perpetual fundraising items. *It was reiterated by Mr. Kelly that the majority of prior approved proposals would be re-approved for sales however; some may still be vetted through PRC and ISM.*

3. Morning and Afternoon count is taking a lot longer than it has in the past, why is it taking so long? *With the new shift change this may take sometime to get back on track. Please be patient.*

4. As per the IT department activities are no longer allowed to purchase external portable storage devices (thumb drives) through staff advisors. We have been instructed to use "inmate" drives, which have a storage capacity of 512MB. This is very concerning being a large portion of programs require a large amount of storage availability. For example; toastmasters training courses are over 6GB and the daily info channel thumb drive with archived files and info Power Point is over 4GB of storage. *The executive team realizes the influx of media used and will evaluate the storage device memory needed for each club. Mr. Rodriguez is to follow up with the supervisor in the IT department.*

5. Request to have individual separation stalls installed in the handball court restroom. *Mr. Kelly was unaware that this was not already done and will have it looked into immediately.*

6. Request the possibility of installing more phones on the yard. *Mr. Kelly stated that he would take it to the Exec Team and discuss with IC Solutions.*

7. Requested to install benches in front of the phones. *This will be discussed with Security and Mr. Wagner.*

8. A limit of \$275.00 per month is all that is allowed at this time for deposit from friends and family for video or Phone communications. This is a limit for each friend/family member. The problem is that once this is depleted an AIC is no longer allowed to make video visits with that individual until the next month being an AIC can not schedule or pay for video Calls. *Mr. Kelly has addressed this to the Dome building and Century Link; the limit has been raised to \$300.00. This is not an institution decision this is coming from the Dome building.*

9. Currently only one AIC is allowed to make a video call at a time throughout the entire

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Penitentiary. All other kiosks are closed during that video call. *Administration is very aware of this and has ordered the required electronic equipment needed to provide the proper Internet connection needed for the new Kiosks. Mr. Kelly further stated that everyone is moving as fast as possible to rectify the situation. Expect this to be corrected very soon.*

10. Request an update on COVID phase pertaining to the Penitentiary. *As of July 1st we have been placed back into Phase IV, which means no transports, no visits. July 14th is our new expected date for phase III and then July 28th is Phase II. Barring any additional positive tests once we are at Phase II we will see transports and possibly additional restrictions lifted. Visiting throughout the ODOC is undetermined at this point.*
11. Request an update pertaining to A3 housing and BHS tenants. *A3 low was notified by Group Living that they are to move out in preparation for the new DTU AICs. Mr. Kelly stated that A3 low AICs are not being forced to move out for at least 30 days and will not have to moved to 2/3 bar of the big blocks. He further stated that within the next couple of weeks staff would have a DTU meeting to finalize the logistical process. Once DTU is permanently in place on A3 the current A3 high AICs will remain and not be removed because of DTU. He further stated that A3 high would remain a general population honor housing with the same requirements as A1 and A2. The institution will offer peer companion classes for the A3 AICs as a learning tool but will not make it a requirement and it will not be a prerequisite to live on A3.*
12. Request to replace all the soda machines throughout the penitentiary due to the current ones being broken. *Now that we are allowed to have outside personnel come into the institution this will be corrected soon.*
13. Trouble getting the Presidents' Meeting Minutes returned signed by the administration, or returned at all, so we can publish them in the Walled Street and the Info Channel, as has been done in the past. *As everyone has started to notice we have been video recording all the Century link and COVID meetings being held on the activities floor. We will begin video recording our next presidents meeting to be viewed on the T.V this way we can have full transparency for all AICs to see what exactly is being discussed and resolved.*

Administration Additional Comments

14. Throughout each Presidents meeting staff takes with them notes and ideas to present to the executive team within OSP, here are a few of the new plans for the institution:
 - a. We will begin a trial phase of opening the LUNCH yard similar to how we opened it during the COVID isolation Phase with a couple differences. When a unit is last for chow they will run an optional yard line prior to chow for that unit. Once chow is called (for D, C, or E block) the turnstile will be opened to where an AIC can go to chow and then go straight to yard OR they can just go straight to yard if its is that blocks yard time or they are a Level 3. A - block personnel will go to chow and then return to the block until the turnstile is opened. Keep in mind that the yard staff will be limited so certain items will remain closed similar to night yard prior to completion of chow. We will have more to add to this as we work out the kinks.
 - b. Mr. Kelly has asked the presidents to compile a list of issues we are having with century link and forward them to him whenever we can. We have already addressed the concern regarding the camera locations and the lack use for ear buds while using the video kiosk, available apps on the tablets, phone cord length etc. If you have concerns or comments please forward those to your club so we can filter and compile a list for administration.
15. The Lifers clubs positive feedback is:

Some things to note since last September include:

 - a. In November we hosted a story night with RJ and the Million Person Project that was a hit. There were approximately 70 outside guest in attendance.
 - b. At approximately the same time we started working on the dinning room Mural project involving all Activities groups.
 - c.

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- d. In December we distributed holiday bags to the entire population of OSP & the gifts, delivered by our very own Santa in the Visiting Room. We donated \$1,000 to Local firehouse #1 for their toy drive and assisted Mill creek with their family first events. From the deposits on the sodas we gave away in the holiday bags meant we were able to make a \$220 donation to Staff's wellness & fitness center.
- e. So far this year we've once again sold cookies for the girl scouts and purchased curtains for the infirmary at a little over \$1,000.
- f. Our office was organizing a suicide prevention walk prior to the close down so we decided to donate \$500 to Out of the Darkness suicide prevention organization. Hopefully when things open up we can do the event and more.
- g. Along with the work we are trying to do to aid with the Mental Health units working with UHURU & Toastmasters we were able to create a new job position.
- h. Assisting 7th Step we were able to purchase some Anger Management videos for \$280 to be shown on TV.
- i. We are hoping in to assist the institution by offsetting the cost for the installation of a sprinkler system on the Visiting yard. Project delayed
- j. We were able to assist Lakota with \$1,000 towards their efforts in community support.
- k. As the Activities work to help local businesses we've had two (2) events, and currently we are in the process of setting up our new BBQ/Smoker Trailer for the population's use and enjoyment at the cost of about \$5,500 that we plan on making back. With it we were also happy to help out UHURU in connection with the Administration to have a community building BBQ event (special thanks to Mr. Yoder & Ridderbush for the Ice cream). We hosted a 2nd event for our membership and Activities club executives on the first.
- l. Along with UHURU and the Athletic club we were able to get approval to paint murals on the outdoor basketball courts. This old place is soon to be looking a lot better.
- m. We are also planning to continue with our backpack program if visiting opens up before the school year.
- n. We have obtained approval to place microwaves in the barn for the population's use. We are waiting on the physical plant, which has a long "to do" list and we are thankful for all their help and support, as this wouldn't be possible without them.
16. The presidents would like to formally thank Mr. Kelly for his dedication, vision and passion towards his goal in obtaining our "Oregon Way." Your action taking and outlook at the "lets say yes before we say no" attitude is greatly appreciated.

/s/ J. Rodriguez, Activities

Commissary

Commissary News, Updates and Reminders

News:

The following promotional items are on sale July 6, 2020 thru September 30, 2020

- Goya Vermicelli 7oz = \$.72
- Baron Rasp Cheesecake Chococups 1.41oz = \$1.22
- Baron Caramel Brownie Chococups 1.41 oz = \$1.22
- Wyler's LT Purple Berry Wave 10ct = \$1.22
- Moon Lodge Popcorn Jalapeno Cheddar 5 oz = \$ 1.45

Reminders:

Due to the removal of the kiosks, Commissaries have begun providing paper order forms for items that were previously on the kiosk.

To help ensure your form is processed timely, please attach it to your General Population form. The orders may be delivered separately as some items are special order and can take several weeks to receive.

Additionally:

Please note that you must sign the Protected Funds section if you are wanting the funds deducted from that account otherwise the funds will be deducted from your general account.

- Ensure you have enough funds prior to submitting the order form, you are the correct NCI level to complete your purchase and the

Commissary News, Updates and Reminders (cont.)

forms are completely filled out or your order will not be processed.

/s/ S. Jackson, Commissary

Miscellaneous

ICH Unit Peer Companion Position Announcement

We believe that inmates who have proven to be successful in the prison community can provide a valuable resource to peers within that community. By listening to and mentoring peers who are struggling with various disabilities, Peer Companions can help teach them how to more effectively and productively manage their own responses to their environment.

Mental Health Special Housing is now hiring Peer Companions for several positions on the Intermediate Care Housing (ICH) unit. Individuals selected for these positions will report to the ICH unit, yard, or treatment lounge for their shifts. We are looking for motivated, responsible individuals who have the willingness to work with both our elderly and special needs population. It is important for Unit Peer Companion candidates to behave in a manner that is respectful, safe, confidential, and honest; modeling patience, respectful communication, and the following of all institution rules.

ICH Unit Peer Companions will have specific shifts and are responsible for assisting unit staff, QMHP's and treatment staff in ensuring that identified inmates housed on the ICH are getting their basic and daily needs met, which helps to improve their functioning and improve their overall quality of life while incarcerated.

Duties may also include escorting individuals to appointments, assisting individuals in groups, guiding or accompanying individuals who have difficulty walking or who are resistant to engaging in activities outside of their cells to activities in the day room, treatment lounge, or out for ICH yard time.

Please submit an application kyte to Shela Hartley, ICH QMHP if you are interested. Applications will be accepted until all positions are full. To be eligible, you must be an incentive Level 3 and have clear conduct for at least one year, it is preferred that you have one years left on your sentence.

/s/ Shela Hartley, ICH

Chapel

Angel Tree Applications

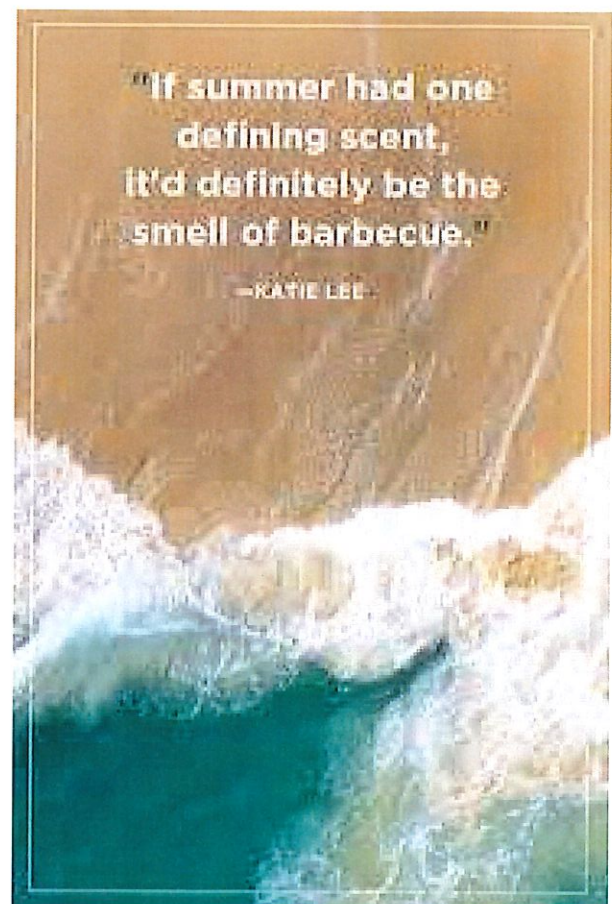
Due to Covid-19 the Angel Tree volunteers will not be visiting the yard to pass out applications. Angel Tree is a volunteer effort that sends gifts to your children for Christmas. If you want to sign up for Angel Tree gifts this year you will need to send an AIC communication form to the Chapel.

/s/ K. Thompson, Chapel

Weekly Quote

Our greatest glory is not in never falling, but in rising every time we fall.

Confucius



OREGON DEPARTMENT OF CORRECTIONS - Spring-Summer 2020 Calorie Report Menu (Week 1)

Kent Fanger, Food Service Administrator

Elena Guevara RD, LD
SUNDAY 7/26/2020

MONDAY 7/20/2020	TUESDAY 7/21/2020	WEDNESDAY 7/22/2020	THURSDAY 7/23/2020	FRIDAY 7/24/2020	SATURDAY 7/25/2020	SUNDAY 7/26/2020
<p>Food Item - Calories</p> <ul style="list-style-type: none"> 8 oz Oatmeal - 138 4 oz Canned Fruit - 60 3 ea Pancakes - 524 2 fl oz Syrup - 168 0.5 oz Margarine - 80 16 fl oz Skim Milk - 169 2 pkt Sugar - 22 s/s Coffee - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 8 oz Dry Cereal - 119 8 fl oz Fruit Drink - 0 4 oz Veggie Scramble - 130 8 oz Fried Potatoes - 165 6 oz Wheat Toast - 171 2 SL Margarine - 80 0.5 oz Catsup - 17 16 fl oz Skim Milk - 169 2 pkt Sugar - 22 s/s Coffee - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 9 Grain Cereal - 102 8 oz Canned Fruit - 60 4 oz Beef Hash - 103 8 oz Wheat Toast - 171 2 SL Margarine - 80 0.5 oz Catsup - 17 16 fl oz Skim Milk - 169 2 pkt Sugar - 22 s/s Coffee - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 8 oz bowl Dry Cereal - 119 8 fl oz Fruit Drink - 0 DOC Breakfast Muffin: <ul style="list-style-type: none"> 2 oz *Ham - 115 1 SL Cheese - 50 1 ea English Muffin - 286 6 oz Fried Potatoes - 165 16 fl oz Skim Milk - 169 2 pkt Sugar - 22 s/s Coffee - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 8 oz Oatmeal - 138 4 oz Canned Fruit - 60 4 SL French Toast - 529 2 SL or Texas Toast 2 fl oz Syrup - 168 0.5 oz Margarine - 80 16 fl oz Skim Milk - 169 2 pkt Sugar - 22 s/s Coffee - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 8 oz Fatina - 140 1 ea Fresh Fruit - 88 3 oz Scrambled Eggs - 115 3 oz *Ham - 115 6 oz Fried Potatoes - 165 2 SL Wheat Toast - 171 1 oz Jelly - 80 1 ea Margarine - 80 0.5 oz Skim Milk - 169 2 pkt Sugar - 22 s/s Coffee - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 8 fl oz Fruit Drink - 0 3 oz Scrambled Eggs - 115 3 oz *Ham - 115 6 oz Fried Potatoes - 165 2 SL Wheat Toast - 171 1 oz Jelly - 80 1 ea Margarine - 80 0.5 oz Skim Milk - 169 2 pkt Sugar - 22 s/s Coffee - 0
<p>Food Item - Calories</p> <ul style="list-style-type: none"> 6 oz Texas Slaw - 164 2 ea Burrito: 6 oz Seasoned Beans - 153 3 oz Shredded Cheese - 80 6 oz Spanish Rice - 130 2 ea Wheat Tortilla - 314 2 oz Salsa - 26 1 ea Fresh Fruit - 88 1 ea Tea - 0 s/s 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 10 oz bowl Tossed Salad - 12 1 fl oz Salad Dressing - 102 3 oz Baked Chicken - 148 5 oz Creole Sauce - 27 2 fl oz Brown Rice Pilaf - 158 6 oz Cauliflower - 32 6 oz French Bread - 178 1 svg Garlic Margarine - 80 0.5 oz Tea - 0 s/s 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> Meat Sub: Peanut Butter - 239 1.5 oz Lentil Soup - 152 10 fl oz Chicken over Lettuce Salad: 3 oz Grilled Chicken - 148 1 SL Lettuce - 12 1 svg Onions - 6 1 svg Shredded Cheese - 80 2 fl oz Salad Dressing - 204 6 oz Carrots - 63 1 ea Bread Stick - 168 1 ea Mayonnaise - 50 0.5 oz Mustard - 9 1 ea Fresh Fruit - 88 s/s Tea - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> Meat Sub: Peanut Butter - 239 1.5 oz Tossed Salad - 12 10 oz bowl Salad Dressing - 102 1 fl oz Chicken Noodle Cass. - 495 10 oz Peas - 133 6 oz Multi-Grain Bread - 156 2 SL Shredded Cheese - 80 1 ea Salad Dressing - 204 1 ea Carrots - 63 1 ea Bread Stick - 168 1 ea Fresh Fruit - 88 s/s Tea - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 6 oz Colelaw - 132 4 oz *BBQ Pork - 169 1 ea Wheat Hoagie Bun - 318 1 ea Peas & Carrots - 98 6 oz Tortilla Chips - 140 1 ea Fresh Fruit - 88 s/s Tea - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> Meat Sub: Peanut Butter - 239 1.5 oz Beet Salad - 111 6 oz Baked Chicken Drumsticks - 393 2 ea Mashed Potatoes - 142 6 oz Chicken Gravy - 26 2 fl oz Blended Vegetables - 102 1 ea Chocolate Cupcake - 253 1 ea Tea - 0 s/s 	
<p>Food Item - Calories</p> <ul style="list-style-type: none"> 10 oz bowl Tossed Salad - 12 1 fl oz Salad Dressing - 102 5 oz Meatloaf - 283 6 oz Mashed Potatoes - 142 2 fl oz Beef Gravy - 49 6 oz Cauliflower - 32 6 oz French Bread - 178 1 svg Garlic Margarine - 80 0.5 oz Tea - 0 s/s 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 10 oz bowl Tossed Salad - 12 1 fl oz Salad Dressing - 102 10 fl oz Vegetable Soup - 60 1 svg Veggie Pizza - 354 1 svg Baker's Choice - 258 s/s Tea - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 10 oz bowl Tossed Salad - 12 1 fl oz Salad Dressing - 102 6 oz Sweet & Sour Chicken - 228 6 oz Stir-Fry Vegetables - 102 1 ea Wheat Tortilla - 157 4 oz Pudding - 133 s/s Tea - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 10 oz bowl Tossed Salad - 12 1 fl oz Salad Dressing - 102 10 fl oz Sweet & Sour Chicken - 228 6 oz Stir-Fry Vegetables - 102 1 ea Wheat Tortilla - 157 4 oz Pudding - 133 s/s Tea - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> Taco Salad: 3 oz Taco Meat - 170 1 oz Shredded Cheese - 80 6 oz Seasoned Beans - 153 10 oz bowl Lettuce - 12 6 oz Spanish Rice - 130 2 oz Tortilla Chips - 280 2.02 Salsa - 2.6 s/s Tea - 0 	<p>Food Item - Calories</p> <ul style="list-style-type: none"> 10 fl oz Tomato Soup - 69 2 ea Grilled Cheese Sandwich: 4 SL Cheese - 200 4 SL Grilled Wheat Bread - 421 6 oz Green Beans - 56 6 oz Chips - 120 1 ea Fresh Fruit - 88 s/s Tea - 0 	

* Contains or may contain pork. Serving sizes are listed in Volume-Ounces, not by weight. MAT/VEGETABLE TRAYS available for lunch & supper meals only. Menu subject to change without notice. Last Revision: 3/30/2020

This menu can help AICs reduce their calorie intake at each meal by showing how many calories each food item contains. Values listed are best estimates based on current foods purchased.

High Fat/Cholesterol
 High Fat/Chol & Sugar
 High Fat/Chol & Sodium