

SCI AIC NEWSLETTER

JANUARY 6 2023 EDITION

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Hearing Notice from the Court

What do I do as an AIC that receives a Hearing Notice?

Unable to contact the court with the phones here
Contact staff here.

The **best way** to be able to proceed:

Contact family/friends and give them the information on the Hearing Notice:

Contact number on the Hearings Notice – SCI is conducting phone calls (at this time)

Give the case number, your full name and SID# to your contact, THEN your contact
can call the court. They can give out the SCI staff information in the next step

Give your contact (Family/Friend) the staff contact (Ms. Moya 503-378-2964) OR DOC
website for professional calls (follow prompts under SCI section)

What happens next?

Court contacts Ms. Moya to schedule

Call-out is entered & a reminder kyte sent

Complete your call in assigned location (Unit 2 call room)

Do I need to follow-up and send a kyte to staff?

If you receive another Hearings Notice from the courts, the process will need to be repeated.

Sometimes you may need to call/ write your attorney, not staff.

2022 Taxes & Forms

- DOC will not be providing Adults in Custody (AICs) with tax forms.
- It is recommended that AICs obtain appropriate tax forms (*IRS Form 1040 / Oregon Form OR-40, etc.*) and instructions from a trusted source outside of the institution.
- AICs will need to use their own pre-addressed, postage paid envelope(s).
- AICs may appoint a qualified and trusted person as their power of attorney (POA) to assist with the tax filing process. POA forms can be obtained by submitting a Library Request form (CD1714).
- Department staff/ Legal assistants may not provide tax advice to AICs.
- Or status updates on your filing

Or you may write and request the forms , Remember must be filed and
Dated prior to April 15th 2023

Oregon Department of Revenue
P.O. Box 14999
Salem, OR 97309-0990





State of Oregon Department of Corrections Commissary

Commissary has a limited inventory of right-handed and left-handed guitars available for immediate purchase. As you know, it has been difficult to get guitars from the manufacturer, so place your orders soon as these will go quick.



Come and get them while we still have some!

Funyuns 1.875 oz price reduced to only \$1.50

Please note that this is while supplies last and to ensure the quality and freshness of the product on hand.



From the Administrative Rules Program:

Below is the list of status changes made to DOC administrative rules since 12/21/2022.

PROPOSED RULES:

291-124 Health Services

Amends rule to establish circumstances in which the Department of Corrections will provide medically acceptable durable medical equipment (eyeglasses, medical prostheses, and hearing aids) at state expense, to adults in custody, and procedures concerning the provision of repair and maintenance of that equipment; to provide clarification that the free copy of medical records for AIC aren't subject to the same timeframes as public records requests; and to change the name of the Medication Assisted Treatment program (MAT) to Medications for Opioid Use Disorder (MOUD) and remove reference to "pilot".

Last day to provide comments: 2/16/2023

PERMANENT RULES:

291-026 Contracts and Governmental Agreements

Repealed for a rewrite per DOJ to correct conflicts and provide clarification to the procurement process. Will replace with new rules (Divisions 159 and 160).

Effective 1/1/2023

291-159 DOC Procurements for Institutions and Administration

Amended to meet DOJ requirements and to make the procurement process clearer for procurement staff and others.

Effective 1/1/2023

291-160 DOC Procurements for Operational Support and Adult in Custody Programs

Amended to meet DOJ requirements and to make the procurement process clearer for procurement staff and others.

Increases purchase limit for some opportunity buys and some institution purchases.

Effective 1/1/2023

291-164 Purchasing

Repealed for a rewrite per DOJ to correct conflicts and provide clarification to the procurement process. Will replace with new rules (Divisions 159 and 160).

Effective 1/1/2023

From the Administrative Rules Program:

Below is the list of status changes made to DOC administrative rules since 11/7/2022.

PROPOSED RULES:

291-117 Authorized Inmate Property

- Amends rule to remove gender-based language and to bring the rule into alignment with current operational practice.
Last day to provide comments: 2/7/2023 at 5:00 PM

TEMPORARY RULES:

291-105 Prohibited Conduct and Processing Disciplinary Actions

- Amends rule to reduce the maximum consecutive sanction to DSU from 180 days to 90 days.
Effective 1/1/2023 through 6/29/2023

291-069 Security Threat Management

- Amends rule to update and clarify for staff and adults in custody the identification of adults in custody that present an elevated security threat risk for early intervention and Security Threat Management (STM), including expressly authorizing in the rules the department's utilization of risk assessment tools.
- Repeals Attachment A - High Alert Adult in Custody.
Effective 11/29/2022 through 5/27/2023

Workout of the Month (WOM)

ELIZABETH (Modified) Time Cap – (10 minutes)

21-15-9 – 135 lb. Power Cleans/Dips

Power Cleans for 21 reps, then 21 Dips;

Repeat next set for 15 reps each;

Finish last set for 9 reps each.

General Services News

Greetings from the GSM. While I recognize this is not the ideal place to spend the holidays, I am hopeful everyone was able to find meaningful blessings in their lives you are thankful for.

I don't have much, but I do want to give a shout out to the General Services Team.

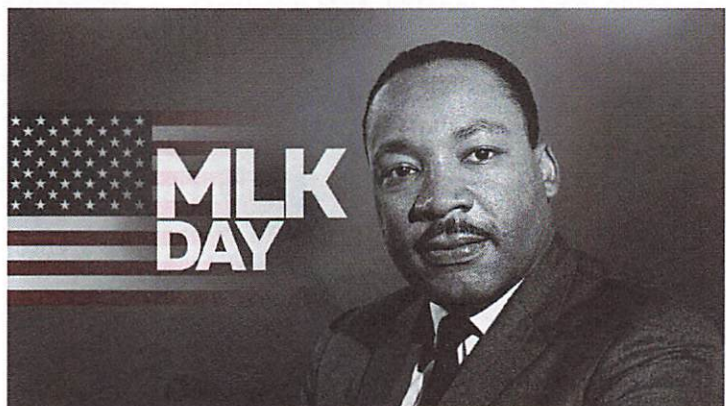
Although I wasn't here, I know you were able to get a couple of really good meals of Cornish game hens and then steak, not to mention cheesecake and red velvet cake. MMMMM. Please take a moment to let the Food Services crew know you appreciate their efforts.

I noticed the equipment on the weight pile has been re-covered for the most part. It looks super nice and I assume it's much more comfortable. Please extend your gratitude to Dan Connally and Crew.

I am looking forward to what 2023 can bring here to SCI. May this New Year be filled with success and happiness for each and every one of you.

Tonya Gushard
General Services Mngr.

No Mail on January 16th in recognition of MLK Day





Winter Word Search

F	L	U	R	R	I	E	S	S	N	O	W	M	A	N	P
X	M	I	T	T	E	N	S	R	Q	E	R	Z	F	T	S
C	S	H	N	L	N	T	F	F	L	N	N	T	R	B	C
X	N	F	R	G	C	F	F	C	N	K	L	E	R	L	A
B	O	R	C	E	D	H	I	R	R	R	T	R	R	I	R
L	W	O	Q	V	I	C	I	E	E	N	J	S	J	Z	F
U	F	S	L	N	I	N	B	L	I	E	F	P	L	Z	G
S	L	T	F	P	S	M	D	W	L	F	Z	S	R	A	V
T	A	Y	J	E	E	N	V	E	U	Y	E	I	Q	R	Z
E	K	G	S	C	B	M	O	M	E	V	H	L	N	D	G
R	E	Q	E	H	M	R	R	W	O	R	C	A	V	G	Z
Y	G	D	T	M	I	A	U	L	B	K	N	F	T	N	F
Q	P	Q	D	H	E	V	G	A	J	A	N	U	A	R	Y
M	R	L	R	R	W	R	E	R	R	T	L	N	K	L	L
K	O	B	O	O	T	S	C	R	R	Y	C	L	L	J	G
C	J	X	M	N	G	I	N	G	E	R	B	R	E	A	D



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|----------|-------------|----------|-----------|
| Blizzard | Earmuffs | Gloves | Scarf |
| Blustery | February | Hat | Shiver |
| Boots | Flurries | Icicle | Snowball |
| Chilly | Freezing | January | Snowflake |
| Cold | Frosty | Mittens | Snowman |
| December | Gingerbread | Reindeer | Winter |

Have a fantastic Month

