

# Powder River

# AIC Newsletter

March 31, 2023



I would like to thank the community for their diligent efforts to follow the Photo program rules! As a result of your positive behaviors, AICs are now permitted to take photos without shirts. In addition, photos taken prior to the restriction may be requested via the reprint process.

**ALL PHOTOS WILL CONTINUE TO BE CRITICALLY REVIEWED BY SECURITY.**

It is important to adhere to the photo rules currently in place. AICs who attempt to violate the Photo Rule will be held accountable, the violation photo(s) will be denied, and another photo program restriction may be implemented.

For questions, please send a communication to Ms. Hoopes, Administration.

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## WEEKLY WEATHER

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
April. 1	April. 2	April. 3	April. 4	April. 5	April. 6	April. 7
43/27	43/25	41/22	42/25	43/25	45/28	46/29
Showers	Showers	Showers	Showers	Partly Cloudy	Mostly Cloudy	Showers

## *From the Administrative Rules Program:*

Below is the list of status changes made to DOC administrative rules since 3/13/2023.

### **PROPOSED RULES:**

#### **291-009 Tours**

- Amends rule to update the term used to refer to adults in custody, remove gendered language, remove designee for tour approvals, and update those interested groups and individuals that may be allowed tours.

#### **291-052 Transfers and Responsibilities Between Oregon Youth Authority and Department of Corrections**

- Amends rule to confirm that transfers to youth correction facilities must be authorized under and consistent with applicable state statutes and include changes in terminology and other technical corrections.

#### **291-069 Security Threat Management**

- Amends rule to increase the number of days allowed for temporary segregation; change the term "inmate" to "adult in custody" to incorporate the new statutory term for individuals incarcerated in DOC institutions; and modify the identification of AICs assigned to the STM caseload. With the modification of criteria for placement onto an STM caseload, monitoring of AICs who are the top two percent affiliated with serious institution misconduct is increased.
- Public Hearing: 4/27/2023 at 2:00PM - 2:30PM

#### **291-077 Performance Recognition and Award System**

- Amends rule to adjust the PRAS matrix creating a more even point spread in the first three levels; add two more levels to reduce the chance of "maxing out"; and include an overall 25 percent increase in the dollar value of each level of the PRAS matrix to counteract the effects of the consumer price index and the impact this had on canteen increases.

#### **291-105 Prohibited Conduct and Processing Disciplinary Actions**

- Amends rule to permanently adopt changes to the rule that were temporarily adopted on 1/1/2023 reducing the maximum consecutive sanction to DSU from 180 days to 90 days; for minor grammatical changes; and for consistency.
- Last day of comment period: 5/19/23 5:00 PM
- Public Hearing: 4/27/23 10:30 AM

#### **291-113 Education and Training Programs**

- Amends rule to align with current practice; change "inmate" to "AIC"; and for other minor grammatical revisions, clarifications, and consistency.
- Last day of comment period: 5/19/23 5:00 PM

### **PERMANENT RULES:**

#### **291-117 Personal Property (AIC)**

- Amends rule to reflect current department policy and practice and to remove gender-based language. More specifically, it is the department's current policy and practice that AICs are authorized to possess certain cosmetic appliances as personal property irrespective of AIC gender, but only at specific Department of Corrections facilities that the department has authorized for personal possession and use of cosmetic appliances based on facility infrastructure or physical plant design and capacity considerations.

#### **291-121 Handiwork (AIC)**

- Repeals rule to replace it with the Learning Entrepreneurship, Arts, and Production (LEAP) rule in order to allow for a broader range of Adults in Custody (AICs) to participate in entrepreneurial programs. The Handiwork OAR 291-121 is outdated and does not allow for the Department of Corrections to expand AIC entrepreneurial craft type of sales to other locations.

#### **291-124 Health Services**

- Amends rule to establish circumstances in which the Department of Corrections will provide medically acceptable durable medical equipment (eyeglasses, medical prostheses, and hearing aids) at state expense, to adults in custody, and procedures concerning the provision of repair and maintenance of that equipment; to provide clarification that the free copy of medical records for AIC aren't subject to the same timeframes as public records requests; and to change the name of the Medication Assisted Treatment program (MAT) to Medications for Opioid Use Disorder (MOUD) and remove reference to "pilot".

#### **291-172 LEAP**

- Adopts rule to provide guidelines for a program allowing adults in custody to constructively use non-programming time to engage in a positive learning experience with the possibility to earn funds for use during incarceration or after release. This rule OAR 291-172 LEAP will replace OAR 291-121 Handiwork (AIC), which will be repealed. OAR 291-121 Handiwork (AIC) is outdated and does not allow for the Department of Corrections to expand AIC entrepreneurial craft type of sales to other locations.

# Contact Officer Corner

## Accountability:

What does accountability mean to you? For some, accountability is keeping a commitment or being responsible; however, accountability goes beyond simply maintaining a job or keeping a calendar appointment. Its about recognizing the need acknowledge your part in the decisions you make, your relationships with others, or even the way you view yourself. Accountability is accepting that for every choice YOU make, in that moment of decision, you also accept the OUTCOME—GOOD OR BAD. Its understanding that YOU are solely responsible for YOU. If you think about it, personal accountability is a very in-depth and philosophical concept. Sophocles, a Greek playwright, once said “*It is a painful thing to look at your own trouble and know that you yourself and no one else has made it.*” Accountability allows you to own your story and see yourself with a more introspective look. It gives you the freedom to dig deep, self-reflect, and find new ways to grow, internally and externally, in a positive direction.

## Weekly Quote:

It's only when you take responsibility for your life, that you discover how powerful you truly are! *Allanah Hunt*

## Suggested Reading:

The Four Agreements: A Practical Guide to Personal Freedom *by Don Miguel Ruiz*

The Alchemist *by Paulo Coelho*

## PRCF Contact Officer Program Contact Information:

Ms. Hoopes, Administrative Services Manager, oversees the Amend Contact Officer Program at PRCF. She works with the PRCF Contact Officer team consisting of Sgt. Crawford, Officer Brinton, Lt. Brazofsky and Officer Erickson to build the Contact Officer program and improve communication between staff and AICs. If you have questions regarding the Contact Officer Program or the Oregon Way, please feel free to send an AIC Communication to Ms. Hoopes-Administration.

### AIC Council

*The purpose and function of the AIC Council is to provide a forum for the exchange of ideas and information between the AIC population and DOC staff. The goal for the AIC Council is to normalize the correctional setting by meeting on a regular and ongoing basis with the AIC Council and allowing for a free flow of communication between the AIC's and DOC representatives. This free flow of communication will provide an opportunity for issues to be brought forward in a respectful and systematic way so that these issues can be discussed and solutions can be found by all parties involved.*

**AIC Council is seeking 2 individuals who are interested in becoming a council member. We are seeking one representative from Unit 1E and one representative from Unit 2. Interested applicants shall submit the following:**

- **A Letter of Intent which states WHY you would like to serve on AIC Council that includes:**
  - **Your job skills and employment history (both in and out of the facility)**
  - **Conduct history**
  - **Certificates and Completed Courses**
  - **Closing statement**

**Please send your Letter of Intent to Ms. Hoopes in Administration. If you have questions about AIC Council, please contact Officer Brinton.**

Healthy diets improve our overall health now and can help us maintain good health as we get older. Meeting your nutrient needs now can help you have a healthier future.



**eat right.** Academy of Nutrition and Dietetics

Nutrition needs change as we get older, so having good physical health now can make a difference in how healthy we are as we get older. For example, a person’s metabolism usually slows down with age. If you are overweight or obese now, it may be easier to lose weight when you are younger instead of trying to do it when you’re older. If you are not getting regular exercise now, it may be easier to start an exercise program now when your muscle strength is better. If muscles are not exercised regularly, they will lose strength and elasticity, which makes exercise and recovery more difficult.

Older adults also need less calories than young adults. It’s easy to over-eat as we get older if we keep eating the same amount of food that we did when we were younger. The chart below shows the recommended calorie intake for adults.

Age Range	Recommended Daily Calories for Moderately Active Adult Males	Age Range	Recommended Daily Calories for Moderately Active Adult Females
19-20	2800	19-20	2200
21-25	2800	21-25	2200
26-30	2600	26-30	2000
31-35	2600	31-35	2000
36-40	2600	36-40	2000
41-45	2600	41-45	2000
46-50	2400	46-50	2000
51-55	2400	51-55	1800
56-60	2400	56-60	1800
61-65	2400	61-65	1800
66-70	2200	66-70	1800
71-75	2200	71-75	1800
76 & up	2200	76 & up	1800

Source: USDA Food and Nutrition Service. [www.fns.usda.gov](http://www.fns.usda.gov)

## Health News

AIC's there is a cold going around and it is spreading rapidly. Let's stop it!  
 Wash your hands frequently, minimum every 2 hours or after coughing or touching your face. Wear a mask if you are feeling sick. Increase hydration with non-caffeinated fluids. Cover your cough.  
 Prepare: Order cough drops and chest rub from canteen.

# HEALTH SERVICES



## WHAT TO EXPECT

### HAZARDOUS MEDICINE

Health Services would like to inform you of changes we are making to the way we provide certain medicine.

Some medicines need special handling because they can harm the person giving them. These are called “hazardous medicines.”

Studies have found that healthcare staff who are exposed to these medicines can have side effects from them.

Healthcare staff can protect themselves by wearing protective garments when handling these medicines.

You may see healthcare staff wearing gloves, gowns, or face masks. This is to help limit their contact with hazardous medicines.

Some staff may wear more protective garments than others. This could be due to the type of medicine they are handling or how they are giving it. Not all hazardous medications carry the same risk. It could also just be their personal preference!

If you are taking a hazardous medicine, you will no longer be able to keep it in your cell. This is to help limit exposure to others, not because you have done anything wrong.



### Q: IS IT SAFE FOR ME TO TAKE A HAZARDOUS MEDICINE?

A: People take a hazardous medicine when there are more benefits from the medicine than there are risks. One example of a hazardous medication is

chemotherapy. Chemotherapy is a medicine that is strong enough to kill cancer cells. It can save the life of a person who has cancer. But, because it is so strong, it can also hurt healthcare staff who handle it. By wearing protective garments, staff can make sure they are healthy enough to keep caring for their patients!

Please talk to your doctor or send a kyte to the pharmacy if you have more questions about hazardous medicine.





# Financial Services

## Informational Briefing

### Adult in Custody (AIC) Trust Accounts

<p>General Spending Account</p>	<ul style="list-style-type: none"> <li>• Primary spending account for AICs</li> <li>• Eligible deposits are received into this account o <i>Examples:</i></li> <li>• <i>Deposits received from friends/family, and PRAS</i></li> <li>• AICs use the Request for Withdrawal of Funds form (CD28) to facilitate financial transactions from the General Spending Trust Account</li> </ul>
	<ul style="list-style-type: none"> <li>• Funds in this account are not protected from debt/obligation collection or garnishment</li> </ul>
<p>Protected Spending Reserve Account</p>	<ul style="list-style-type: none"> <li>• This is a spending account established for AICs who receive protected money o <i>Examples: disability benefits for veterans, moneys received from Native American or tribal government, railroad retirement benefits, OCE Prison Industry Enhancement (PIE) Awards</i></li> <li>• AICs use the green Request for Withdrawal of Funds from Protected Reserve form (CD28P) to facilitate financial transactions from the Protected Reserve Trust Account</li> </ul>
	<ul style="list-style-type: none"> <li>• Funds in the Protected Reserve Trust Account are protected from debt/obligation collection or garnishment</li> </ul>
<p>Transitional Savings Account</p>	<ul style="list-style-type: none"> <li>• Established per SB844/ORS 423.105 as a means for AICs to save funds for release from ODOC custody</li> <li>• 5% of each eligible deposit is received into the AICs Transitional Savings Trust Account until the account reaches \$500</li> <li>• AICs may elect to transfer funds into this account by submitting a transfer request form (CD1832, <i>available electronically and in paper</i>) up to \$500</li> <li>• AICs may continue a 5% deduction of their eligible deposits beyond \$500 if court-ordered financial obligations (COFOs) are satisfied</li> </ul>
	<ul style="list-style-type: none"> <li>• Funds in the Transitional Savings Trust Account are protected from debt/obligation collection or garnishment, but this is not the same thing as the Protected Spending Reserve Account</li> </ul>
<p>General Savings Account</p>	<ul style="list-style-type: none"> <li>• Established as a means for AICs to save funds outside of the Transitional Savings Trust Account AICs may elect to transfer funds into the General Savings Trust Account by submitting a transfer request form (CF1832, <i>available electronically and in paper</i>)</li> <li>• Funds in this account are not available until the AIC releases from ODOC custody; an exception may be granted by the CFO or designee per OAR 291 Div. 158</li> </ul>
	<ul style="list-style-type: none"> <li>• Funds in the General Savings Trust Account are not protected from debt/obligation collection or garnishment</li> </ul>
<p>Obligated Reserve Accounts</p>	<ul style="list-style-type: none"> <li>• Medical, Optical, Dental, Trip, Education, Religious, and Programming are accounts AICs use when there is a need to reserve funds for a good or service that meets specific criteria</li> <li>• AICs may receive deposits directly to one of these accounts from an external source</li> <li>• AICs must be approved to place funds into an Obligated Reserve Account</li> </ul>
	<ul style="list-style-type: none"> <li>• Funds in Obligated Reserve Accounts are deemed spent and therefore are not subject to debt/obligation collection or garnishment</li> </ul>

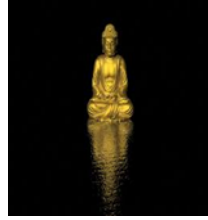


# Religious Services Unit

## Tuesday



**Tuesday Open Chapel**  
12 noon – 3 pm



**Buddhist Mediation**  
5:30 pm – 6:30 pm



**Tuesday Chapel Movies**  
*Beyond the Mask*  
1:30 pm -3:45 pm



**Small Group Study**  
*What on Earth Am I Here for?*  
5:30-6:30 pm

## Thursday



**Chapel Call Outs**  
12 noon – 3 pm

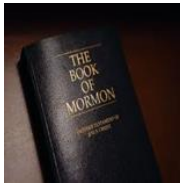


**Roman Catholic Mass**  
1 pm – 2 pm



**Creation Chronicles**  
7 pm – 8 pm

## Friday



**Mormon (LDS Church) Study**  
9 am – 10:30 am

## Saturday



**Bible Study**  
*Good Seed Bible Study*  
6 pm – 8 pm

## Sunday



**Asatru**  
*Movie/Rune Study*  
8:15 am – 10:45 am



**Christian Services**  
*Nazarene* – 9:15 am – 10:45 am  
*Jehovah Witnesses* – 1 pm – 3 pm  
*Non-Denom. Service* – 6 pm – 7:30 pm



**EASTER  
CONCERT**

**THIS SUNDAY !!  
6PM TO 8PM**

PRESENTED BY: GRANDE RONDE MENNONITE  
CHURCH CHOIR



# Mail Rules

## **Rule-131-0025**

### Incoming Mail

(C) Mail with no return address shall be refused and returned to the U.S. Postal Service or other authorized mail service provider. No notice will be given to the inmate.

(2) Incoming mail to inmates not residing in the receiving facility will be forwarded to the inmate if he/she resides at another Department of Corrections facility.

(4) Mail received for an inmate who has been released, discharged, or has escaped shall be refused and returned to the U.S. Postal Service or other authorized mail service provider.

\* It is the AIC's responsibility to submit a change of address upon release.

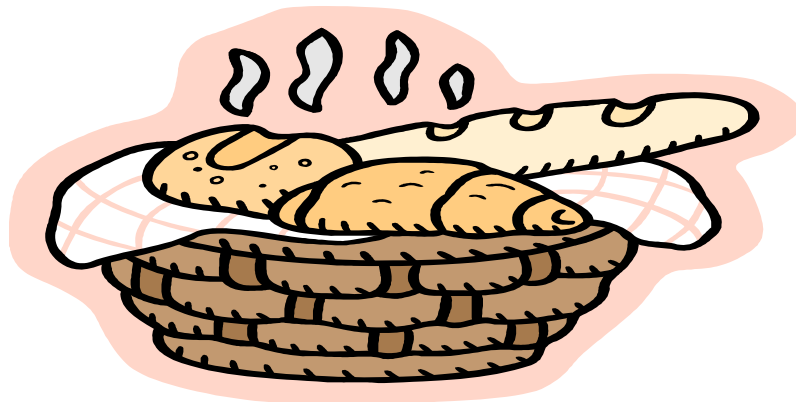
# Pastry Notification

You may submit orders for Pastries  
Until 4/10/2023 Monday morning before 8:20am

*Pastries will be distributed Friday 4/14/2023*

## Peanut Butter Cookies

2 Tickets for 6 Peanut Butter Cookies  
with a Max order of 12 Ticket for 24 Peanut Butter Cookies



You may use tickets you have purchased. You May also use tickets from activities club to purchase pastries.

**\*\*\*Please use only one (1) staple to attach your tickets to Pastry Slip \*\*\***

# Activities Calendar

## April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2 CD-28's TURN IN FOR ALL TICKETS P/U ON APRIL 14	3	4	5	6	7 COFFEE, PHOTO, ACTIVITY TICKET P/U	8
9 CD-28's TURN IN FOR ALL TICKETS P/U ON APRIL 21	10	11	12	13	14 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <b><u>Pastry Box</u></b>	15 Incentive Movie
16 CD-28's TURN IN FOR ALL TICKETS P/U ON APRIL 28	17	18	19	20	21 COFFEE, PHOTO, ACTIVITY TICKET P/U	22
23 CD-28's TURN IN FOR ALL TICKETS P/U ON MAY. 5	24	25	26	27	28 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <b><u>Pastry Box</u></b>	29
30 CD-28's TURN IN FOR ALL TICKETS P/U ON MAY. 12						

# IWP Positions

## **NEW HOPE – POWDER PALS PROGRAM**

### **Interested AICs are welcome to apply**

New Hope for Eastern Oregon Animals (New Hope – Powder Pals) partnered with the Powder River Correctional Facility, Oregon Department of Corrections, since early 2011. A key focus of this work has been the ability to provide meaningful work for inmates in training homeless dogs. More specifically, the program assists homeless dogs lacking obedience skills and behavioral issues that limit the animal's ability to be re-homed successfully. New Hope for Eastern Oregon Animals is a Private Non-Profit whose purpose is to improve the lives of animals through kindness, understanding and respect. Their purpose is to rescue and rehabilitate animals in Eastern Oregon, increase awareness of animal well being through education, and encourage a caring and safe environment for animals.

Work duties will include are but not limited to the following:

- Follow the training program at all times. Failure to follow the program will result in immediate removal from the program and may result in disciplinary action.
- Conduct or assist with scheduled training sessions.
- Conduct or assist with socialization of the animals.
- Follow the schedule of activities for the animals.
- Exercise animals daily.
- Keep a daily log of the animal's progress in the program.
- Feeding and watering following recommended daily amounts.
- Remove solid waste from kennel areas (inside and outside), and any other area as needed using approved Personal Protective Equipment (PPE).
- Clean kennel area (inside and outside) using appropriate chemicals and PPE.
- Must be willing to work in a variety of weather conditions.

Qualifications for opportunity to apply:

1. In compliance with DOC Case Plan
2. No major misconduct reports within the last 6 months
3. Minimum of 6-8 months remaining on sentence
4. No history of animal neglect or abuse
5. Willingness to work as a team, open to new training ideas, willingness to make a difference to an animal
6. Be motivated for change and have a good attitude
7. Must be able to lift 50 lbs.

**IF YOU ARE INTERESTED PLEASE SEND AN APPLICATION TO MS. PIMENTEL**

# SEASONAL RECRUITMENT

## Adults in Custody Fire Team



Do you need a job skill? Would you like to work in the forest? Do you want to be trained to fight wildland fires? Then you need to apply to be a part of the DOC's Adults in Custody Fire Team.

To qualify for this exciting opportunity, you:

- Must be a Classification Level 1 Unfenced.
- Your projected **release date or start date of eligibility window for treatment program** should be after 10/01/23.
- You must be medically approved to work in the forest. You must be reasonably fit to perform the duties of the assignment with no asthma or heart conditions.
- You must be approved by your counselor (**Do not request authorization from your counselor. Please submit application directly to Ms. Pimentel**)

You will be automatically disqualified if you:

- Have been convicted of a sexual offense, including attempts
- Have been designated "predatory" in any State
- Have been convicted of Arson or attempt

Working as a wild land firefighter is long, hard, strenuous work. The hours can be 10-16 hours a day in inclement weather over uneven terrain, requiring climbing, bending, stooping, digging and lifting up to 50 pounds repetitively. Pre-qualified candidates must pass the Pack Test (walk 3 miles with 45lbs pack in 45 minutes). If you are selected, you will be trained in wild land firefighting and possibly an additional 20 hours of chainsaw training. In addition, your training may include various natural resource topics, First Aid and CPR Certification, and Food Handlers card.

The benefits are priceless – you would be working outdoors in a natural setting as part of a team assisting the Oregon Department of Forestry in maintaining healthy forests and protecting them from wild land fires. You will receive a certificate of program completion and upon release you will have a job skill in the wildland fire fighting field.

Firefighters earn the following:

- PRAS of 14-17 points per day (Camp Support 14 and Fire Suppression 17), **plus**
- Meritorious award of \$3 per day on fire, **plus**
- General Savings bonus \$3 per day per fire

If you believe you meet the above criteria and would like to be considered for this work opportunity, please send a complete application form to

**Ms. Pimentel, IWP Coordinator.**



## **SUSTAINABLE GARDENING CLASS 2023**

**Powder River Correctional Facility (PRCF)**, in conjunction with **Oregon State University (OSU)**, **Lettuce Grow Garden Foundation/Growing Gardens**, will be hosting a **self-study Sustainable Gardening Class**.



Classes will start in **April, 2023**. In this course, you will learn about the art and the science of caring for plants. Specifically, our focus will be on the prevention and diagnosis of plant problems, as well as the least toxic approach to tolerating and/or managing plant problems in the home horticultural landscape.

On average, students should expect to spend 6-8 hours per week on this course: viewing narrated lectures and completing readings, assignments and quizzes. There will be a single, open book, final exam for this course. In order to earn your Certificate of Home Horticulture, you must earn 70% or above on this exam.

**Students must be disciplined, self-starter, and motivated.  
It will require a lot of reading, homework and tests each week.**

The classes will be from April 2023 thru August 2023 (about 15 weeks)  
Wednesdays from 12:00pm to 2:00pm.

### **Requirements:**

1. Must have time to complete the program before release or entering treatment. **You need to commit to complete the entire program.**
2. Must have GED or enrolled to obtain GED.
3. DOC review
4. Disciplined and dedicated to complete all assignments and participate in class activities.
5. You must arrange with your Work Supervisor to attend classes. You will not be excused from work to attend class unless you have approval from work site. Communication is KEY!
6. Please include one paragraph statement as to why you want to take the class and how much commitment you are willing to invest?

Individuals who want to apply to be assigned to PRCF's Garden, Greenhouse or Landscape work assignments should be enrolled in course and be an outstanding student with above average test scores.

**To enroll send a communication to Ms. Pimentel as soon as possible.**  
(Limited number of students.)



## **PHYSICAL PLANT CARPENTER WORK ASSIGNMENT OPENING**

Physical Plant is accepting applications for a carpenter who has experience in building wood furniture.

Must know how to use woodworking tools/power tools, table saw, chop saw, router, nail guns, etc).

Please submit a complete work assignment application (extra pages will be accepted, must have trade skills listed below).

Incomplete applications will not be accepted. If you have submitted a previous application, you may submit an updated application.

Candidates will also be review on their overall behavior while in DOC Custody.

**Send applications to IWP Coordinator Ms. Pimentel ASAP**

### **Important Information**

Are you a Veteran looking to apply for Veteran benefits or needing to restart your benefits when you release and are unsure where to even begin? We have created a Veterans resource binder which will be available on all housing units. The binder will contain information on how to apply for benefits, VA forms and locating services by county. In addition, Baker County's Veteran Office Advocate Mr. Gloria, has offered to meet with AIC's who are interested in receiving veteran services. After we have established a date with Mr. Gloria, we will have a sign-up sheet on each housing unit if you are interested in learning more.

## How to Register a Phone Number for Validation

- Lift Handset
- Make Language Selection
- Enter your PIN followed by #
- Press 1 to make a call
- Press 5 to register a phone number
  - Once you have registered the number, your friend or family member will receive up to 3 automated messages telling them to go to [ICSolutions.com](http://ICSolutions.com) to set up an account and validate their number



## How to Validate a Phone Number Online

Your friend or family member will have to take action to get their number registered.

**You will not be able to call them until their number is validated.**

To validate their phone number at [ICSolutions.com](http://ICSolutions.com), they will need:

- A credit/debit card number (for authorization purposes only)
- To be in possession of the phone they wish to validate
- The phone must be capable of receiving a call or a text message so they can receive the code to complete the validation

## How to Register a Phone Number via Email

Your friend or family member will have to take action to get their number registered.

**You will not be able to call them until their number is validated.**

If a credit/debit card or cell phone are not available, friends and family members may validate their number by email to [customer@icsolutions.com](mailto:customer@icsolutions.com).

They will need to send the following:

- A copy of their telephone bill (for the number they wish to receive calls)
- A copy of their government issued ID

*\* The address on the telephone bill and ID must match*

## How to Register a Phone Number via Mail

Your friend or family member will have to take action to get their number registered.

**You will not be able to call them until their number is validated.**

If your friends and family members don't have access to the internet, they may validate their number by mailing the below information to:

**ICSolutions  
Customer Service  
2200 Danbury Street  
San Antonio, TX 78217**

They will need to send the following:

- A copy of their telephone bill (for the number they wish to receive calls)
- A copy of their government issued ID

*\* The address on the telephone bill and ID must match*



**If Friends & Family that already have an existing prepaid account – Click on the validate option.**

Prepaid Collect Accounts			Add
Phone	Agency	Balance	
(830) 600-1854	Oregon Department of Corrections - OR	\$10.01	Validate Fund

**IC Solutions Support – (888)-506-8407**

**International Call Support Line. (Country Code) (210)-501-0115**

**American Calls - Support Line. (866) 228-4031**

## STATE CLOTHING ALLOWED

<u>1 Each Denim Coat</u>	<u>1 Chambray shirt</u> <u>2 Chambray shirts (Program)</u>	<u>2 Pair Denim Pants</u>
<u>3 Each T-Shirts</u>	<u>2 Sweatshirts</u> <u>1 Sweatshirts (Program)</u>	<u>1 Each Belt &amp; Buckle</u>
<u>3 Pair Grey Dress Socks</u>		<u>2 Each Towels</u>
<u>3 Pair of Underwear</u>	<u>2 Blankets (Wool or Cotton)</u>	<u>2 Sheets and 1 Pillow Case</u>
<u>1 Pair State Tennis Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair of State Shower Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair Red Shorts</u> <u>(if no personal blue shorts)</u>

## WORK CREW ONLY

<u>1 Pair Work Boots</u>	<u>2 Pair Work (boot) Socks</u>	<u>1 Pair Work Gloves</u>
	<u>1 Each Safety Vest</u>	

Work crew items must be turned back in when you are no longer assigned to a work crew. Work crew clothing is to be worn for work assignments only.

1. Clothing exchange is done on a one-for-one basis. You must bring the article of clothing you wish to exchange to R&D to get a replacement. If you do not have the article of clothing, and you have made an effort to find it, you are required to follow the proper state property re-issuance procedure. The forms are available on your units. (the process for returning clothing **does not** included turning items into the Unit Laundry buckets)
2. **Do Not** purposefully rip, tear, alter, or destroy any clothing or laundry bags in hopes of getting new ones. R&D does not have the extra clothing or budget to continue replacing damaged items. You can and will be held accountable if clothing appears to be purposefully destroyed.
3. Clothing exchange will occur Monday and Friday from at 6:30 am to 7:30 am. Coming into R&D outside of these hours, unless you've been called down, will result in you being held accountable, If there is an immediate need please talk with your unit officer.

## Release Clothing

Have you thought about your clothing needs for release and how you are going to pay for them?

When you are **45 Days from release**, you will need to contact R&D to make arrangements for your dress outs by completing a package authorization form to have clothing sent in OR by completing a CD28, to ensure you have funds available to purchase clothing from PRCF

The cost for dress outs can be up to \$35 depending on your needs. If you have any questions about the cost for dress out clothing please kite R&D.

Due to changes to the Inmate Trust accounts you should start thinking about how you will pay for your dress outs. You can pay for dress outs with money in your General Spending account or your General Savings account but Not your Transitional Savings.



### **Prison Rape Elimination Act (PREA Information)**

The Oregon Department of Corrections (ODOC) has a zero-tolerance policy for sexual abuse, sexual harassment and for retaliation for reporting an incident. You may report in person to any staff, through an AIC communication, through the grievance system, by calling the PREA hotline by making a language selection, then dialing 91 from any AIC phone.

#### **Filing an Anonymous PREA Report**

If you are uneasy about filing a PREA allegation, you may file an anonymous report with an outside agency.

You may write to:

Governor's Constituent Services Office  
900 Court Street NE, Suite 254  
Salem, Oregon 97301

Please indicate in the beginning of your letter you are filing a PREA allegation, and you are requesting to remain anonymous. The Governor's Office will refer all anonymous allegations to the DOC PREA Coordinator to assure an investigation is completed based off the information that is provided.

#### **Opposite Gender Viewing/Announcements**

Opposite gender staff announcement themselves when entering a housing unit by ringing a bell. This must be done any time the status quo of the gender supervision on a housing unit changes (if there is already an opposite gender staff on the unit then there is not needed to re-announce). When you hear the doorbell, opposite gender staff will be entering the housing unit so please make sure you are covered up appropriately.

It is also important you undress in the appropriate locations. If you are located in a bunk area, there are cameras throughout the facility so the designated changing/bathroom areas are the only areas you should be without undergarments. Opposite gender viewing may happen incidentally when staff are conducting routine cell checks. You can minimize this by keeping aware of the gender of supervision in your housing unit and ensuring you cover up when possible.

#### **Community-Based PREA Advocacy (Support) Program**

ODOC has partnered with community based, confidential advocates of sexual abuse victims to provide services to AICs.





AICs at ODOC who have experienced sexual abuse may reach a community-based advocate by making a language selection, entering your AIC PIN, then press 0\*711 AIC telephone systems, or may request a private call through the PREA Compliance Manager at the facility. Advocates provide victims of sexual abuse information about their options, resources, information, and emotional support. There is no charge for calls to advocates.

The community-based advocacy crisis line is for individuals needing assistance coping with sexual abuse related issues and should not be used for other purposes.

Telephone calls and mail with community-based advocacy centers is considered privileged communication and will be handled like legal calls/official mail. All advocacy calls are not monitored or recorded.

Advocates provide confidential support and crisis intervention, inform you about the investigation and medical examination process, educate you about healing from sexual abuse and offer resources and referrals

Advocates will not tell you what to do, communicate with the institution unless you request them to do so and sign a release and will not provide legal advice.

Community-based advocacy centers provide sexual abuse support to people of all genders. Community-based advocates will not report unless you request them to do so and if you sign a release of information.

Just Detention International Headquarters is a national advocacy resource and can be reached at:

3325 Wilshire Blvd., Suite 340  
Los Angeles, CA 90010

If you have any other questions regarding PREA, you may ask any staff member, write the PREA Compliance Manager at your institution, or you may write:

Ericka Sage PREA Coordinator  
Oregon Department of Corrections  
3723 Fairview Industrial Drive, SE  
Salem, OR 97302