

# Powder River AIC Newsletter

**May 26, 2023**



## Sorry for the Inconvenience

Due to the End of fiscal year business services is **Not Accepting** CD28's from Wednesday June 28th, 2023, to Sunday July 9th, 2023. If you want to have Tickets Like Coffee, Photo, Activity Tickets you will need to have you CD28's in before June 28<sup>th</sup>. Otherwise, you will have to wait till after July 9<sup>th</sup> to purchase tickets again.

Thank you

### **Inside This Issue:**

Weather	1
Updates & Notices	2-16
Medical Services	5
Mail Rules	8
Events & Calendar	9-11
IWP Jobs & Class	12-13

## Attention

Soda Tickets are unavailable until the first part of June. So please don't order any of the Soda tickets please

Thanks  
Canteen

## **WEEKLY WEATHER**

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
May. 27	May. 28	May. 29	May. 30	June. 1	June. 2	June. 3
<b>73/46</b>	<b>72/44</b>	<b>74/45</b>	<b>75/45</b>	<b>78/48</b>	<b>79/48</b>	<b>77/48</b>
Partly Cloudy	Partly Cloudy	Mostly Sunny	Sunny	Sunny	Mostly Sunny	Partly Cloudy

# Lifting LOP

**LOP will be lifted on Memorial Day, Monday, May 29th.  
Lifted times are from 5:30 am to 9:50 pm.**



## Message from Admin

**PRCF Mailroom & Admin offices will close for Memorial Day,  
Monday, May 29th.**



## Holiday Visiting Reminder

**PRCF will Open visiting for Memorial Day, Monday May 29th,  
2022. Normal hours, 8:00 am-10:00 am, 1:30 pm-3:30 pm.**





## OREGON DEPARTMENT OF CORRECTIONS

*The Department of Corrections (DOC) recognizes the importance of family connections during incarceration and we are working to ensure visiting applications are being processed in a timely manner.*

Visiting Services remains open and is working hard to process visiting applications for you and your loved ones – including regular caseload maintenance and renewals.

**Waiting to submit an application until the last minute could result in a delay. Now is the time to get these submitted.**

- Encourage family and friends to submit applications online – the form is available on DOC's website.
- You may also submit applications directly to Visitor Services using: [DOC.Visitors@doc.oregon.gov](mailto:DOC.Visitors@doc.oregon.gov)

All visitors must ensure they are on the adult in custody's (AIC's) approved visitors list **before** scheduling an in-person visit.

While the online system allows for scheduling regardless of visitor status, the visit will be denied at the institution if the visitor is not approved. Check with your incarcerated loved one to ensure your visiting status is up to date.

Please visit DOC's website at: (available 24/7) for the most accurate and up-to-date information on institution visiting: <https://www.oregon.gov/doc>

This website link <https://www.oregon.gov/doc/visiting> takes you directly to the Visiting section with information on:

- Visiting requirements and restrictions.
- A quick visiting checklist – what to bring and what to leave at home or in a facility locker; and
- Anti-drug smuggling information.

The site also has links to the following specifics: deleted comment in this section

- How to become a visitor
- Visiting guidelines
- Arriving at the facility
- Visiting hours
- Visiting alerts

**IMPORTANT NOTE: We are NOT processing any Administrative Review requests at this time. Updates will be shared once Visiting Services reengages with these requests.**

### **Snow Crew Gear**

Please have all snow crew gear, including snowpack's, work boots, gloves and coveralls returned to R&D by Friday May 26<sup>th</sup>.

Only AIC's with current work assignments in the Physical Plant, Garden, Dog Kennel, Recycle, and Out Crews/Fire Crew are to be in possession of boots, boot socks, gloves and work crew vests

If you are found to be in possession of these items after Friday May 26<sup>th</sup>, you may be held accountable for unauthorized or excessive clothing.



# Financial Services

## *Informational Briefing*

### Savings Options for Adults in Custody

#### What is the Transitional Savings Account (TRSA)?

- Funds in the TRSA are protected from debt/obligation collection and garnishment.
- Established per SB844/ORS 423.105 as a means for AIC's to save funds for release from ODOC custody.
- 5% of each eligible deposit is applied into an AIC's TRSA until the account reaches \$500.
- AIC's may elect to transfer funds into their TRSA by submitting a Trust Account Transfer Request form (CD1832) up to \$500.
- AIC's may continue a 5% deduction of their eligible deposits beyond \$500 if court ordered financial obligations (COFOs) are satisfied.
- Funds in the TRSA are not available to AIC's until reentry into the community (*no exceptions*).

#### What is the General Savings Account (GS)? Savings Accounts?

- Funds in the GS Trust Account are not protected from debt/obligation collection or garnishment.
- Established as an optional means for AIC's to save funds outside of the TRSA.
- AIC's may elect to transfer funds into the GS Trust Account once per calendar month by submitting a Trust Account Transfer Request Form (CD1832).
- Funds in this account are not available until the AIC releases from ODOC custody, an exception may be granted by the CFO or designee per OAR 291 Div. 158.

#### What About External

*AIC's may have accounts with external banking institutions however, ODOC staff are not able to facilitate. AIC's may not have unauthorized money items in their possession (such as checks).*

Note: Trust Account Transfer Request Forms (CD1832) are available on AIC housing units or through Business Services. If the amount being transferred is excessive, it will be limited. The minimum transfer amount is \$5.00.

Please address any questions to Business Services by submitting an AIC communication (available electronically on the tablet).

#### Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to [dldoctrustinfo@doc.state.or.us](mailto:dldoctrustinfo@doc.state.or.us).

# Important Information

Please Place all Medical Requests in the  
**“MEDICAL KYTE BOX”**

Located outside the Medical Office



**\*\*DO NOT place in regular Kyte Mail Box\*\***

Thank You! Health Services



State of Oregon  
Department of Corrections Commissary

**DATE:** THURSDAY, MAY 25, 2023  
**TO:** Adults in Custody  
**FROM:** Anita Nelson, Distribution Services Statewide Operations Manager  
**SUBJECT:** Commissary News, Updates and Reminders  
News:

**Due to year-end inventory, sales of the following pre-sale items will be suspended from  
May 22<sup>nd</sup> close of business - July 10,2023.**

Incentive form

<b>Incentive Order Form</b>			
Please use my Protected Funds for this order		Please allow upto 6 weeks for delivery as we do not carry an inventory of items.	
Signature Required		Your order was processed	
SID: _____ Date: _____		Shoe Order #	
Name _____ Last First		Incentive Order #	
Institution _____ Block-Unit _____ Cell-Bunk _____		TV Order #	

Any orders submitted for suspended items during this period will be cancelled. Normal sales of these items will resume beginning July 10, 2023.

## Contact Officer Corner

### A Letter to Your Younger Self

If you were to write a letter to your younger self, what would you say? Would you talk about a difficult experience in your past, or would you encourage yourself to be strong and face your fears? How could your life's challenges serve as an example for positive change?

If you looked at yourself differently when you were young, would it have altered where you are today? Owning your story is an important part of accepting who you are and moving forward. It allows you to take a critical look at the person you are today and identify where you want to be—personally, professionally, and even emotionally. We all make decisions. The moment we choose to act on that decision, we also make the choice to accept the outcome of that decision—good or bad. As you look back on your life, what are some of the outcomes you can identify? Can you put a name or label some of the emotions attached to those outcomes? How did those emotions guide your life's journey?

As you think about his path, what would you tell your younger self? Often in life, we get so focused on the goal that we forget to find meaning in the journey. It is the journey that we fear the most. It can be filled with "what if", self-doubt and struggles we may not want to face. But the journey can also be what we need the most. When we overcome the negative, we find deeper meaning in who we are and the path we are on. We come to understand just how much we can accomplish and just how far we can push ourselves to find success.

I hope that you can look back with pride and find meaning not only in your accomplishments, but also in your failures; because that which you have endured with courage, may not only save your life, but someone else's life in the future.

A Letter from the Corrections Ombudsman:

In 2022 the Oregon legislature funded an independent Corrections Ombudsman position located in the Governor's Office. One of the primary purposes of this position is to strengthen procedures and practices which lessen the possibility that objectionable corrections actions will occur.

The Corrections Ombudsman has the power to investigate, on complaint or on the Ombudsman's own motion, any action by the Department of Corrections (DOC) or any employee thereof without regard to its finality. However, pursuant to ORS 423.425, the Ombudsman may decide not to investigate complaints that are trivial, frivolous, vexatious, or not made in good faith, as well as those that are too long delayed or could reasonably be expected to be resolved through a different administrative process.

The position is located within the Governor's Office and is not accountable to and does not report to the DOC in any manner. All communications to the Ombudsman are confidential and no person who files a complaint to the Ombudsman pursuant to ORS 423.400 to 423.450 shall be subject to any penalties, sanctions or restrictions because of such complaint. If any person willfully obstructs or hinders the proper and lawful exercise of the Ombudsman's powers, or willfully misleads or attempts to mislead the Ombudsman in inquiries under ORS 423.400 to 423.450, a Marion County Circuit Court judge, on application of the Ombudsman, shall compel obedience by proceedings for contempt.

Because the modern version of this position is new, it will take some time to establish the office and build the Ombudsman team. While I am processing and replying to all complaints, please be advised that this is a very slow process. For now, please take the survey below and kyte or write a letter with your answers to the address below.

1. How many people on your contact list have tried to get validated with the IC Solutions phone system?
2. How many have been successful so far?
3. What stopped them from getting registered (they have a prepaid phone, can't get a credit card, system is too complicated, etc.)
4. How long have you been waiting for someone to get validated (ex. "I haven't talked to my partner in six weeks because they can't get validated).
5. What other DOC issues are important to you?

Please send responses by kyte or letter to-

Adrian Wulff  
Corrections Ombuds  
900 Court St. SE Suite 254  
Salem, OR 97301

Hotline Number- (833)-685-0842

Thank you,  
Adrian Wulff, LPC  
Corrections Ombuds

# Mail Rules

## Department of Corrections

### Chapter 291

Division 131  
MAIL (AIC)

#### **291-131-0025**

#### **Incoming Mail**

(1) Incoming mail shall have on the front of the envelope free from obstruction, the sender's name and return address, and shall be addressed to the inmate using his/her court name and **SID number**.

(a) Inmates who legally change their name while in custody must verify the change and may seek approval to include their new name under the court name, labeled as a.k.a.

(b) If the inmate recipient cannot be positively identified, the mail will be returned to the sender. A reasonable attempt will be made to identify the inmate recipient.

(c) Mail with no return address shall be refused and returned to the U.S. Postal Service or other authorized mail service provider. No notice will be given to the inmate.

(d) The placement of the return address for international mail shall be in accordance with the sending country's postal regulations.

(2) Incoming mail must be in pen, lead or color pencil, non-toxic markers, or be typewritten or photocopied.



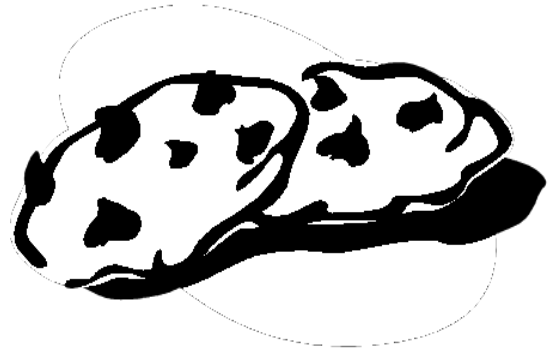
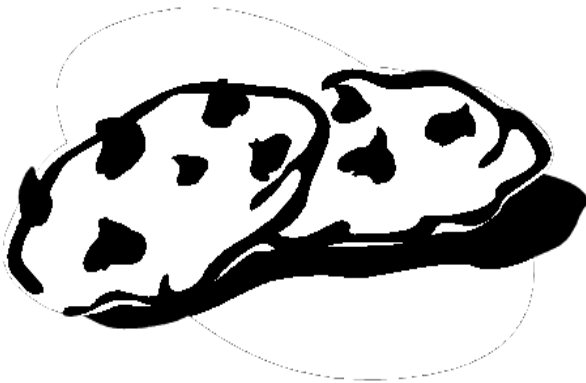
# Pastry Notification

You may submit orders for Pastries  
Until 5/30/2023 Monday morning before 8:20am

*Pastries will be distributed Friday 6/2/2023*

## Lemon Bars

3 Tickets for 4 Lemon Bars  
with a Max order of 12 Ticket for 16 Lemon Bars



You may use tickets you have purchased. You May also use tickets from activities club to purchase pastries.

**\*\*\*Please use only one (1) staple to attach your tickets to Pastry Slip \*\*\***

# Activities Calendar

## May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5 COFFEE, PHOTO, ACTIVITY TICKET P/U	6
7 CD-28's TURN IN FOR ALL TICKETS P/U ON MAY. 19	8 Pastry Box Pick Up	9	10	11	12 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <b><i>Pastry Box</i></b>	13 Incentive Movie
14 CD-28's TURN IN FOR ALL TICKETS P/U ON MAY. 25	15	16	17	18	19 COFFEE, PHOTO, ACTIVITY TICKET P/U	20
21 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 2	22	23 Incentive Feed	24 Incentive Feed	25 COFFEE, PHOTO, ACTIVITY TICKET P/U	26	27
28 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 9	29 Admin Closed	30 Pastry Box Pick Up	31			

# June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <b><i>Pastry Box</i></b>	3
4 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 16	5	6	7	8	9 COFFEE, PHOTO, ACTIVITY TICKET P/U Incentive Movie	10 Incentive Movie
11 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 23	12 Pastry Box Pick Up	13	14	15	16 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <b><i>Pastry Box</i></b>	17
18 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 30	19 Admin Closed	20	21	22	23 COFFEE, PHOTO, ACTIVITY TICKET P/U	24
25	26 Pastry Box Pick Up	27	28	29	30 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <b><i>Pastry Box</i></b>	

# IWP Positions

## **NEW HOPE – POWDER PALS PROGRAM**

### **Interested AICs are welcome to apply**

New Hope for Eastern Oregon Animals (New Hope – Powder Pals) partnered with the Powder River Correctional Facility, Oregon Department of Corrections, since early 2011. A key focus of this work has been the ability to provide meaningful work for inmates in training homeless dogs. More specifically, the program assists homeless dogs lacking obedience skills and behavioral issues that limit the animal's ability to be re-homed successfully. New Hope for Eastern Oregon Animals is a Private Non-Profit whose purpose is to improve the lives of animals through kindness, understanding and respect. Their purpose is to rescue and rehabilitate animals in Eastern Oregon, increase awareness of animal well-being through education, and encourage a caring and safe environment for animals.

Work duties will include are but not limited to the following:

- Always follow the training program. Failure to follow the program will result in immediate removal from the program and may result in disciplinary action.
- Conduct or assist with scheduled training sessions.
- Conduct or assist with socialization of the animals.
- Follow the schedule of activities for the animals.
- Exercise animals daily.
- Keep a daily log of the animal's progress in the program.
- Feeding and watering following recommended daily amounts.
- Remove solid waste from kennel areas (inside and outside), and any other area as needed using approved Personal Protective Equipment (PPE).
- Clean kennel area (inside and outside) using appropriate chemicals and PPE.
- Must be willing to work in a variety of weather conditions.

Qualifications for opportunity to apply:

1. In compliance with DOC Case Plan
2. No major misconduct reports within the last 6 months
3. Minimum of 6-8 months remaining on sentence
4. No history of animal neglect or abuse
5. Willingness to work as a team, open to new training ideas, willingness to make a difference to an animal
6. Be motivated for change and have a good attitude
7. Must be able to lift 50 lbs.

**IF YOU ARE INTERESTED, PLEASE SEND AN APPLICATION TO MS. PIMENTEL**

# SEASONAL RECRUITMENT

## Adults in Custody Fire Team



Do you need a job skill? Would you like to work in the forest? Do you want to be trained to fight wildland fires? Then you need to apply to be a part of the DOC's Adults in Custody Fire Team.

To qualify for this exciting opportunity, you:

- Must be a Classification Level 1 Unfenced.
- Your projected **release date or start date of eligibility window for treatment program** should be after 10/01/23.
- You must be medically approved to work in the forest. You must be reasonably fit to perform the duties of the assignment with no asthma or heart conditions.
- You must be approved by your counselor (**Do not request authorization from your counselor. Please submit application directly to Ms. Pimentel**)

You will be automatically disqualified if you:

- Have been convicted of a sexual offense, including attempts
- Have been designated "predatory" in any State
- Have been convicted of Arson or attempt

Working as a wild land firefighter is long, hard, strenuous work. The hours can be 10-16 hours a day in inclement weather over uneven terrain, requiring climbing, bending, stooping, digging and lifting up to 50 pounds repetitively. Pre-qualified candidates must pass the Pack Test (walk 3 miles with 45lbs pack in 45 minutes). If you are selected, you will be trained in wild land firefighting and possibly an additional 20 hours of chainsaw training. In addition, your training may include various natural resource topics, First Aid and CPR Certification, and Food Handlers card.

The benefits are priceless – you would be working outdoors in a natural setting as part of a team assisting the Oregon Department of Forestry in maintaining healthy forests and protecting them from wild land fires. You will receive a certificate of program completion and upon release you will have a job skill in the wildland fire fighting field.

Firefighters earn the following:

- PRAS of 14-17 points per day (Camp Support 14 and Fire Suppression 17), **plus**
- Meritorious award of \$3 per day on fire, **plus**
- General Savings bonus \$3 per day per fire

If you believe you meet the above criteria and would like to be considered for this work opportunity, please send a complete application form to

**Ms. Pimentel, IWP Coordinator.**

## STATE CLOTHING ALLOWED

<u>1 Each Denim Coat</u>	<u>1 Chambray shirt</u> <u>2 Chambray shirts (Program)</u>	<u>2 Pair Denim Pants</u>
<u>3 Each T-Shirts</u>	<u>2 Sweatshirts</u> <u>1 Sweatshirts (Program)</u>	<u>1 Each Belt &amp; Buckle</u>
<u>3 Pair Grey Dress Socks</u>		<u>2 Each Towels</u>
<u>3 Pair of Underwear</u>	<u>2 Blankets (Wool or Cotton)</u>	<u>2 Sheets and 1 Pillowcase</u>
<u>1 Pair State Tennis Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair of State Shower Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair Red Shorts</u> <u>(If no personal blue shorts)</u>

## WORK CREW ONLY

<u>1 Pair Work Boots</u>	<u>2 Pair Work (boot) Socks</u>	<u>1 Pair Work Gloves</u>
	<u>1 Each Safety Vest</u>	

Work crew items must be turned back in when you are no longer assigned to a work crew. Work crew clothing is to be worn for work assignments only.

1. Clothing exchange is done on a one-for-one basis. You must bring the article of clothing you wish to exchange to R&D to get a replacement. If you do not have the article of clothing, and you have tried to find it, you are required to follow the proper state property re-issuance procedure. The forms are available on your units. (The process for returning clothing **does not** included turning items into the Unit Laundry buckets)
2. **Do Not** purposefully rip, tear, alter, or destroy any clothing or laundry bags in hopes of getting new ones. R&D does not have the extra clothing or budget to continue replacing damaged items. You can and will be held accountable if clothing appears to be purposefully destroyed.
3. Clothing exchange will occur Monday and Friday from at 6:30 am to 7:30 am. Coming into R&D outside of these hours, unless you've been called down, will result in you being held accountable, If there is an immediate need please talk with your unit officer.

## Reminder

**If you would like to mail out ARTWORK and have it protected by CARDBOARD, the process is-**

1. You will need to purchase an envelope off canteen of proper size for your artwork.
2. Fill out a Personal Property Mail Out Form in R&D .
3. Admin Staff will then mail it out for you.
4. Any items larger that do not fit into the envelopes that are purchased off canteen please send a communication to R&D for the proper authorization to get mail out.

## Release Clothing

Have you thought about your clothing needs for release and how you are going to pay for them?

When you are **45 Days from release**, you will need to contact R&D to make arrangements for your dress outs by completing a package authorization form to have clothing sent in OR by completing a CD28, to ensure you have funds available to purchase clothing from PRCF

The cost for dress outs can be up to \$35 depending on your needs. If you have any questions about the cost for dress out clothing, please kite R&D.

Due to changes to the Inmate Trust accounts you should start thinking about how you will pay for your dress outs. You can pay for dress outs with money in your General Spending account or your General Savings account but Not your Transitional Savings.



### **Prison Rape Elimination Act (PREA Information)**

The Oregon Department of Corrections (ODOC) has a zero-tolerance policy for sexual abuse, sexual harassment and for retaliation for reporting an incident. You may report in person to any staff, through an AIC communication, through the grievance system, by calling the PREA hotline by making a language selection, then dialing 91 from any AIC phone.

#### **Filing an Anonymous PREA Report**

If you are uneasy about filing a PREA allegation, you may file an anonymous report with an outside agency.

You may write to:

Governor's Constituent Services Office  
900 Court Street NE, Suite 254  
Salem, Oregon 97301

Please indicate in the beginning of your letter you are filing a PREA allegation, and you are requesting to remain anonymous. The Governor's Office will refer all anonymous allegations to the DOC PREA Coordinator to assure an investigation is completed based off the information that is provided.

### **Opposite Gender Viewing/Announcements**

Opposite gender staff announcement themselves when entering a housing unit by ringing a bell. This must be done any time the status quo of the gender supervision on a housing unit changes (if there is already an opposite gender staff on the unit then there is not needed to re-announce). When you hear the doorbell, opposite gender staff will be entering the housing unit so please make sure you are covered up appropriately.

It is also important you undress in the appropriate locations. If you are in a bunk area, there are cameras throughout the facility so the designated changing/bathroom areas are the only areas you should be without undergarments. Opposite gender viewing may happen incidentally when staff are conducting routine cell checks. You can minimize this by keeping aware of the gender of supervision in your housing unit and ensuring you cover up when possible.

### **Community-Based PREA Advocacy (Support) Program**

ODOC has partnered with community based, confidential advocates of sexual abuse victims to provide services to AICs.



AICs at ODOC who have experienced sexual abuse may reach a community-based advocate by making a language selection, entering your AIC PIN, then press 0\*711 AIC telephone systems, or may request a private call through the PREA Compliance Manager at the facility. Advocates provide victims of sexual abuse information about their options, resources, information, and emotional support. There is no charge for calls to advocates.

The community-based advocacy crisis line is for individuals needing assistance coping with sexual abuse related issues and should not be used for other purposes.

Telephone calls and mail with community-based advocacy centers is considered privileged communication and will be handled like legal calls/official mail. All advocacy calls are not monitored or recorded.

Advocates provide confidential support and crisis intervention, inform you about the investigation and medical examination process, educate you about healing from sexual abuse and offer resources and referrals

Advocates will not tell you what to do, communicate with the institution unless you request them to do so and sign a release and will not provide legal advice.

Community-based advocacy centers provide sexual abuse support to people of all genders. Community-based advocates will not report unless you request them to do so and if you sign a release of information.

Just Detention International Headquarters is a national advocacy resource and can be reached at:

3325 Wilshire Blvd., Suite 340  
Los Angeles, CA 90010

If you have any other questions regarding PREA, you may ask any staff member, write the PREA Compliance Manager at your institution, or you may write:

Ericka Sage PREA Coordinator  
Oregon Department of Corrections  
3723 Fairview Industrial Drive, SE  
Salem, OR 97302