

# Powder River AIC Newsletter

May 5, 2023










## Important Information Nintendo Switch Owners

If your labels your labels on your Nintendo Switches are starting to fade or are no longer legible Please send a Communications to Ms. Devore in Admin

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## WEEKLY WEATHER

Saturday May. 6	Sunday May. 7	Monday May. 8	Tuesday May. 9	Wednesday May. 10	Thursday May. 11	Friday May. 12
						
<b>57/37</b>	<b>57/36</b>	<b>57/37</b>	<b>60/37</b>	<b>62/40</b>	<b>67/42</b>	<b>71/45</b>
Thunderstorms	Showers	Thunderstorms	Showers	Partly Cloudy	Mostly Sunny	Mostly Sunny

The library, haircuts, and games in the multi-purpose building will be closed to AICs from 3:50pm until 6:30pm.

If you are on a **call-out** you may still access the multi-purpose building. Call-outs can include education, religious services, and health services as well as scheduled call-outs being facilitated by a volunteer.





## OREGON DEPARTMENT OF CORRECTIONS

*The Department of Corrections (DOC) recognizes the importance of family connections during incarceration and we are working to ensure visiting applications are being processed in a timely manner.*

Visiting Services remains open and is working hard to process visiting applications for you and your loved ones – including regular caseload maintenance and renewals.

**Waiting to submit an application until the last minute could result in a delay. Now is the time to get these submitted.**

- Encourage family and friends to submit applications online – the form is available on DOC's website.
- You may also submit applications directly to Visitor Services using:  
DOC.Visitors@doc.oregon.gov

All visitors must ensure they are on the adult in custody's (AIC's) approved visitors list **before** scheduling an in-person visit.

While the online system allows for scheduling regardless of visitor status, the visit will be denied at the institution if the visitor is not approved. Check with your incarcerated loved one to ensure your visiting status is up to date.

Please visit DOC's website at: (available 24/7) for the most accurate and up-to-date information on institution visiting: <https://www.oregon.gov/doc>

This website link <https://www.oregon.gov/doc/visiting> takes you directly to the Visiting section with information on:

- Visiting requirements and restrictions.
- A quick visiting checklist – what to bring and what to leave at home or in a facility locker; and
- Anti-drug smuggling information.

The site also has links to the following specifics: ~~deleted comment in this section~~

- How to become a visitor
- Visiting guidelines
- Arriving at the facility
- Visiting hours
- Visiting alerts

**IMPORTANT NOTE: We are NOT processing any Administrative Review requests at this time. Updates will be shared once Visiting Services reengages with these requests.**



# Financial Services

## *Informational Briefing*

### Savings Options for Adults in Custody

#### What is the Transitional Savings Account (TRSA)?

- Funds in the TRSA are protected from debt/obligation collection and garnishment.
- Established per SB844/ORS 423.105 as a means for AIC's to save funds for release from ODOC custody.
- 5% of each eligible deposit is applied into an AIC's TRSA until the account reaches \$500.
- AIC's may elect to transfer funds into their TRSA by submitting a Trust Account Transfer Request form (CD1832) up to \$500.
- AIC's may continue a 5% deduction of their eligible deposits beyond \$500 if court ordered financial obligations (COFOs) are satisfied.
- Funds in the TRSA are not available to AIC's until reentry into the community (*no exceptions*).

#### What is the General Savings Account (GS)? Savings Accounts?

- Funds in the GS Trust Account are not protected from debt/obligation collection or garnishment.
- Established as an optional means for AIC's to save funds outside of the TRSA.
- AIC's may elect to transfer funds into the GS Trust Account once per calendar month by submitting a Trust Account Transfer Request Form (CD1832).
- Funds in this account are not available until the AIC releases from ODOC custody; an exception may be granted by the CFO or designee per OAR 291 Div. 158.

**What About External**  
*AIC's may have accounts with external banking institutions however, ODOC staff are not able to facilitate. AIC's may not have unauthorized money items in their possession (such as checks).*

Note: Trust Account Transfer Request Forms (CD1832) are available on AIC housing units or through Business Services. If the amount being transferred is excessive, it will be limited. The minimum transfer amount is \$5.00.

Please address any questions to Business Services by submitting an AIC communication (available electronically on the tablet).

#### Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to [dldoctrustinfo@doc.state.or.us](mailto:dldoctrustinfo@doc.state.or.us).

# Important Information

Please Place all Medical Requests in the

**“MEDICAL KYTE BOX”**

Located outside the Medical Office



**\*\*DO NOT place in regular Kyte Mail  
Box\*\***

Thank You! Health Services

**Chicken Strip Feed**  
**Do Good Club Fundraiser**  
 You Must Order a Meal to participate

<b>Choose a Day to Participate, Day availability subject to change: (Check only one)</b>				
<b>This will be HELD Between Lunch and Dinner</b>				
<input type="checkbox"/> <b>Tuesday 5/23/2023</b>			<input type="checkbox"/> <b>Wednesday 5/24/2023</b>	
<b>Chicken Strip Meal Options:</b>				
<input type="checkbox"/> Chicken Strips and JoJo's		6 Chicken Strips and JoJo's		<b>12.00</b>
<b>Sauce Choice:</b>				
<b>Check only 2 and if you want the same sauce put a number Next to it</b>				
<input type="checkbox"/> Franks Hot Sauce	<input type="checkbox"/> Ranch	<input type="checkbox"/> BBQ	<input type="checkbox"/> Ketchup	
<b>Choice of Desert: (Check only 1)</b>				
<input type="checkbox"/> <b>Maple Bar</b>			<input type="checkbox"/> <b>Chocolate Bar</b>	
<b>2-liter Drink Options: (Check only one)</b>				
<input type="checkbox"/> Pepsi	<input type="checkbox"/> Mt. Dew	<input type="checkbox"/> Root Beer	<input type="checkbox"/> Orange	<b>\$3.00</b>

This order form **MUST** be **RECEIVED IN ADMIN** by **Monday May 8<sup>th</sup>, 2023**

**No Later.**

- You may participate in only one day.
- You Must Order a Meal Option to participate
- Make sure you use the PRCF Activities Fundraiser Order Form
- You **MUST** be an incentive **LEVEL 2 or 3** to participate in Feed
- No Refunds will be given for incomplete or inaccurate orders.
- It Is your Responsibility to attend and if you are transported or are released before the feed their will be **NO REFUNDS.**
- If you receive a conduct order resulting in a Cell-In or LOP during the date/time of event, you will NOT be eligible for a refund.
- Prior arrangements must be made with Supervising Staff Member for any conflicting callouts such as AA/NA, Work Assignments, etc. Failure to do so may result in disciplinary action.
- To signup, submit an Order Form, which includes a CD-28, using the proper verification process, through the housing unit officer. The CD-28 should be filled out properly and include the unit officer stamp or will be sent back.

If your request to participate is approved, and you have sufficient funds, you will be placed on callout to attend the fundraiser. Only those inmates listed on the callout will be allowed to attend.

**Proceeds from this fundraiser will go to the PRCF Do Good Club Account**

## A Letter from the Corrections Ombudsman:

In 2022 the Oregon legislature funded an independent Corrections Ombudsman position located in the Governor's Office. One of the primary purposes of this position is to strengthen procedures and practices which lessen the possibility that objectionable corrections actions will occur.

The Corrections Ombudsman has the power: to investigate, on complaint or on the Ombudsman's own motion, any action by the Department of Corrections (DOC) or any employee thereof without regard to its finality. However, pursuant to ORS 423.425, the Ombudsman may decide not to investigate complaints that are trivial, frivolous, vexatious, or not made in good faith, as well as those that are too long delayed or could reasonably be expected to be resolved through a different administrative process.

The position is located within the Governor's Office and is not accountable to and does not report to the DOC in any manner. All communications to the Ombudsman are confidential and **no** person who files a complaint to the Ombudsman pursuant to

ORS 423.400 to 423.450 shall be subject to any penalties, sanctions or restrictions because of such complaint. If any person willfully obstructs or hinders the proper and lawful exercise of the Ombudsman's powers, or willfully misleads or attempts to mislead the Ombudsman in inquiries under ORS 423.400 to 423.450, a Marion County Circuit Court judge, on application of the Ombudsman, shall compel obedience by proceedings for contempt.

Because the modern version of this position is new, it will take some time to establish the office and build the Ombudsman team. While I am processing and replying to all complaints, please be advised that this is a very slow process. For now, please take the survey below and kyte or write a letter with your answers to the address below.

1. How many people on your contact list have tried to get validated with the IC Solutions phone system?
2. How many have been successful so far?
3. What stopped them from getting registered (they have a prepaid phone, can't get a credit card, system is too complicated, etc.)
4. How long have you been waiting for someone to get validated (ex. "I haven't talked to my partner in six weeks because they can't get validated).
5. What other DOC issues are important to you?

Please send responses by kyte or letter to-

Adrian Wulff  
Corrections Ombuds  
900 Court St. SE Suite 254  
Salem, OR 97301

Hotline Number- (833)-685-0842

Thank you,  
Adrian Wulff, LPC  
Corrections Ombuds

## *From the Administrative Rules Program:*

Below is the list of status changes made to DOC administrative rules since 3/13/2023.

### **PROPOSED RULES:**

#### **291-009 Tours**

- Amends rule to update the term used to refer to adults in custody, remove gendered language, remove designee for tour approvals, and update those interested groups and individuals that may be allowed tours.

#### **291-052 Transfers and Responsibilities Between Oregon Youth Authority and Department of Corrections**

- Amends rule to confirm that transfers to youth correction facilities must be authorized under and consistent with applicable state statutes and include changes in terminology and other technical corrections.

#### **291-069 Security Threat Management**

- Amends rule to increase the number of days allowed for temporary segregation; change the term "inmate" to "adult in custody" to incorporate the new statutory term for individuals incarcerated in DOC institutions; and modify the identification of AICs assigned to the STM caseload. With the modification of criteria for placement onto an STM caseload, monitoring of AICs who are the top two percent affiliated with serious institution misconduct is increased.

- Public Hearing: 4/27/2023 at 2:00PM - 2:30PM

#### **291-077 Performance Recognition and Award System**

- Amends rule to adjust the PRAS matrix creating a more even point spread in the first three levels; add two more levels to reduce the chance of "maxing out"; and include an overall 25 percent increase in the dollar value of each level of the PRAS matrix to counteract the effects of the consumer price index and the impact this had on canteen increases.

#### **291-105 Prohibited Conduct and Processing Disciplinary Actions**

- Amends rule to permanently adopt changes to the rule that were temporarily adopted on 1/1/2023 reducing the maximum consecutive sanction to DSU from 180 days to 90 days; for minor grammatical changes; and for consistency.

- Last day of comment period: 5/19/23 5:00 PM

- Public Hearing: 4/27/23 10:30 AM

#### **291-113 Education and Training Programs**

- Amends rule to align with current practice; change "inmate" to "AIC"; and for other minor grammatical revisions, clarifications, and consistency.
- Last day of comment period: 5/19/23 5:00 PM

### **PERMANENT RULES:**

#### **291-117 Personal Property (AIC)**

- Amends rule to reflect current department policy and practice and to remove gender-based language. More specifically, it is the department's current policy and practice that AICs are authorized to possess certain cosmetic appliances as personal property irrespective of AIC gender, but only at specific Department of Corrections facilities that the department has authorized for personal possession and use of cosmetic appliances based on facility infrastructure or physical plant design and capacity considerations.

#### **291-121 Handiwork (AIC)**

- Repeals rule to replace it with the Learning Entrepreneurship, Arts, and Production (LEAP) rule in order to allow for a broader range of Adults in Custody (AICs) to participate in entrepreneurial programs. The Handiwork OAR 291-121 is outdated and does not allow for the Department of Corrections to expand AIC entrepreneurial craft type of sales to other locations.

#### **291-124 Health Services**

- Amends rule to establish circumstances in which the Department of Corrections will provide medically acceptable durable medical equipment (eyeglasses, medical prostheses, and hearing aids) at state expense, to adults in custody, and procedures concerning the provision of repair and maintenance of that equipment; to provide clarification that the free copy of medical records for AIC aren't subject to the same timeframes as public records requests; and to change the name of the Medication Assisted Treatment program (MAT) to Medications for Opioid Use Disorder (MOUD) and remove reference to "pilot".

#### **291-172 LEAP**

- Adopts rule to provide guidelines for a program allowing adults in custody to constructively use non-programming time to engage in a positive learning experience with the possibility to earn funds for use during incarceration or after release. This rule OAR 291-172 LEAP will replace OAR 291-121 Handiwork (AIC), which will be repealed. OAR 291-121 Handiwork (AIC) is outdated and does not allow for the Department of Corrections to expand AIC entrepreneurial craft type of sales to other locations.



# Contact Officer Corner

## Mindfulness

Have you ever sat on the edge of a lake, the sun's warmth beaming on your face? Its quiet, with only the sound of the water rippling against the rocky shore. You gaze out across the horizon, rays of light waltz across the glassy distance. Your mind is quiet, your heart is content. Peace fills your soul.

Reading this, how do the words make you feel? What visions come to mind? Being mindful is about deliberate presence. It is acknowledging the moment—nothing past, nothing future, only what is taking place in the here and now. It is noticing the details, the sounds, the smells, the little things that bring us joy.

How do you practice mindfulness? Close your eyes; be present in the moment. Contemplate what brings you joy. At the end of your day, make a list of those thoughts that came to light and the emotions surrounding those thoughts. This list can be a valuable tool in creating a positive mindset. Remember, sometimes the little things in life mean the most.

## Weekly Quote:

*“Adopt the pace of nature: Her secret is patience.” Ralph Waldo Emerson*

## Suggested Reading:

*The Little Book of Mindfulness—10 Minutes a Day to Less Stress, More Peace*  
by Dr. Patrizia Collard

## PRCF Contact Officer Program Contact Information:

Ms. Hoopes, Administrative Services Manager, oversees the Amend Contact Officer Program at PRCF. She works with the PRCF Contact Officer team consisting of Sgt. Crawford, Officer Brinton, Lt. Brazofsky and Officer Erickson to build the Contact Officer program and improve communication between staff and AICs. If you have questions regarding the Contact Officer Program or the Oregon Way, please feel free to send an AIC Communication to Ms. Hoopes-Administration.

### **Important Information**

All visiting photos will be reviewed according to the current photo rule.

## Attention

### SRCI Commissary Soda Coupon Info

SRCI Commissary has received notification that Pepsi will be discontinuing the current Soda Coupon. A new coupon will be available as soon as June 5, 2023. Effective April 17, 2023 a limit of 10 Soda Coupons per order will be implemented until the changeover and availability of the new coupon is consistent. Suspension of sales of the old/current coupons will be from May 15 – June 2. Machines will still accept old style coupons through that time. New coupons will be available for purchase with a limit of 10 beginning June 5, 2023. The old style coupon will no longer work after this date. A 90 day period for refunds will be available from June 5 – August 11, 2023 with a proof of purchase. Proof of purchase cannot be older than February 13, 2023.

Thank you for your understanding



### COVID-19 Vaccine and Booster Dose Update – April 2023

The COVID-19 virus is still present in our institutions and communities, and vaccines continue to be the safest and most effective way to protect from COVID-19 infection. The Food and Drug Administration (FDA) has released new guidelines on COVID-19 vaccine protocol. Health Services will be compiling a list of individuals who are eligible for a booster dose and will hold vaccination clinics for individuals who meet the criteria as established by the Food and Drug Administration.

If you are not yet vaccinated and would like to be, please contact Health Services. If you do not wish to be vaccinated, or receive boosters, you can opt-out.

What you need to know:

- At this stage of the pandemic, the FDA is simplifying the use of the authorized single **mRNA bivalent** COVID-19 vaccines (the monovalent mRNA vaccines are no longer being used).
- Most unvaccinated individuals may receive a single dose of a bivalent vaccine, rather than multiple doses of the original monovalent mRNA vaccines.
- Most individuals who have already received a single dose of the bivalent vaccine are not currently eligible for another dose.
- Individuals 65 years of age and older who have received a single dose of a bivalent vaccine may receive one additional dose at least four months following their initial bivalent dose.
- Most individuals with certain kinds of immunocompromise who have received a bivalent COVID-19 vaccine may receive a single additional dose of a bivalent COVID-19 vaccine at least 2 months following a dose of a bivalent COVID-19 vaccine.
- Health Services is compiling a list of individuals eligible for a second dose.

If you have questions, please contact Health Services.



# PRCF Guitar Loaner Program

ONLY 10 ACOUSTIC GUITARS  
& 4 BASS GUITARS ARE  
AVAILABLE!!!

SEND YOUR 'KYTES' TO THE  
CHAPLAINS OFFICE TO PLACED ON  
THE WAITLIST. REMEMBER!! FIRST  
COME FIRST SERVE BASIS ONLY!!

'KYTES' TO BE SENT BY  
05/05/2023



*Hey you!!!*

LOVE TO SING?  
SINGERS OF EVERY LEVEL  
-- EVEN BATHROOM SINGERS --  
ARE WELCOME TO AUDITION!!!

*Join Choir!!*

Improve your singing!!  
Learn how to read music!!

Learn new Christian songs & hymns!!

**GIVE YOUR LUNGS A WORKOUT**  
**REDUCE YOUR STRESS**  
**LEVELS!!!**

Join NOW!!! Send your requests via 'Kyte '  
to the Chaplain's office.

Every Tuesday from 5:00 pm -6:30 pm

# Mail Rules

291-131-0035

## Prohibited Mail

The following materials constitute prohibited mail that shall be confiscated or returned to the sender:

### (1) Sexually Explicit Material:

(a) Sexually explicit material that by its nature or content poses a threat or is detrimental to the security, good order or discipline of the facility, inmate rehabilitation, or facilitates criminal activity including but not limited to the following:

(A) Individual photographs in which the subject is nude or exposes male or female genitalia, the pubic area, anus, or female areola.

(B) Freestanding nude or partially nude images that include clippings from newspapers and magazines, photocopies, electronic images, printed web pages, drawings, photographs, and other media. Such images, whether human or anime (cartoon), may not include nude subjects, or depict or display male or female genitalia, the pubic area, anus, or female areola.

### (C) Sexual Acts or Behaviors:

(i) Portrayal of actual or simulated sexual acts or behaviors between human beings including, but not limited to, intercourse, sodomy, fellatio, cunnilingus, or masturbation.

(ii) Portrayal of actual or simulated penetration of the vagina or anus, or contact between the mouth and the breast, genitals, or anus.

(iii) Portrayal of actual or simulated stimulation of the breast, genitals, or anus.

(iv) Portrayal of actual or simulated acts or threatened acts of force or violence in a sexual context, including but not limited to forcible intercourse (rape) or acts of sadomasochism emphasizing the infliction of pain.

(v) Portrayal of actual or simulated sexual acts or behaviors in which one of the participants is a minor, or appears to be under the age of 18.

(vi) Bestiality: Portrayal of actual or simulated sexual acts or behaviors between a human being and an animal.

(D) Excretory Functions: Portrayal of actual or simulated human excretory functions including, but not limited to urination, defecation, or ejaculation.

## Reminder-

**If you would like to mail out ART WORK and have it protected by CARDBOARD the process is-**

1. You will need to purchase an envelope off canteen of proper size for your art work.
2. Fill out a Personal Property Mail Out Form in R&D .
3. Admin Staff will then mail it out for you.
4. Any items larger that do not fit into the envelopes that are purchased off canteen please send a communication to R&D for the proper authorization to get mail out.

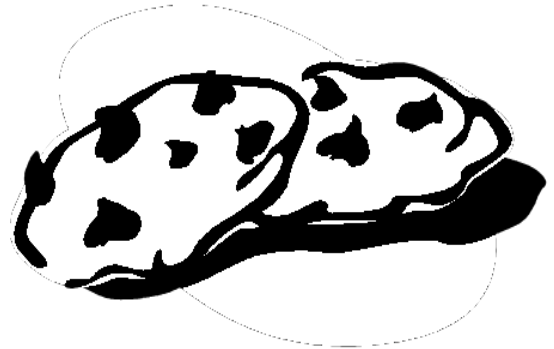
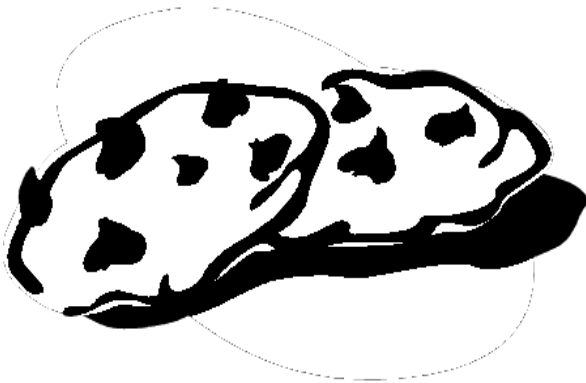
# Pastry Notification

You may submit orders for Pastries  
Until 5/8/2023 Monday morning before 8:20am

*Pastries will be distributed Friday 5/12/2023*

## Snicker Doodle Cookies

3 Tickets for 6 Snicker Doodle Cookies  
with a Max order of 18 Ticket for 36 Snicker Doodle Cookies



You may use tickets you have purchased. You May also use tickets from activities club to purchase pastries.

**\*\*\*Please use only one (1) staple to attach your tickets to Pastry Slip \*\*\***

# Activities Calendar

## May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5 COFFEE, PHOTO, ACTIVITY TICKET P/U	6
7 CD-28's TURN IN FOR ALL TICKETS P/U ON MAY. 19	8 Pastry Box Pick Up	9	10	11	12 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <b><i>Pastry Box</i></b>	13 Incentive Movie
14 CD-28's TURN IN FOR ALL TICKETS P/U ON MAY. 25	15	16	17	18	19 COFFEE, PHOTO, ACTIVITY TICKET P/U	20
21 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 2	22	23 Incentive Feed	24 Incentive Feed	25 COFFEE, PHOTO, ACTIVITY TICKET P/U	26	27
28 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 9	29 Admin Closed	30 Pastry Box Pick Up	31			

# IWP Positions

## **NEW HOPE – POWDER PALS PROGRAM**

### **Interested AICs are welcome to apply**

New Hope for Eastern Oregon Animals (New Hope – Powder Pals) partnered with the Powder River Correctional Facility, Oregon Department of Corrections, since early 2011. A key focus of this work has been the ability to provide meaningful work for inmates in training homeless dogs. More specifically, the program assists homeless dogs lacking obedience skills and behavioral issues that limit the animal's ability to be re-homed successfully. New Hope for Eastern Oregon Animals is a Private Non-Profit whose purpose is to improve the lives of animals through kindness, understanding and respect. Their purpose is to rescue and rehabilitate animals in Eastern Oregon, increase awareness of animal well-being through education, and encourage a caring and safe environment for animals.

Work duties will include are but not limited to the following:

- Follow the training program at all times. Failure to follow the program will result in immediate removal from the program and may result in disciplinary action.
- Conduct or assist with scheduled training sessions.
- Conduct or assist with socialization of the animals.
- Follow the schedule of activities for the animals.
- Exercise animals daily.
- Keep a daily log of the animal's progress in the program.
- Feeding and watering following recommended daily amounts.
- Remove solid waste from kennel areas (inside and outside), and any other area as needed using approved Personal Protective Equipment (PPE).
- Clean kennel area (inside and outside) using appropriate chemicals and PPE.
- Must be willing to work in a variety of weather conditions.

Qualifications for opportunity to apply:

1. In compliance with DOC Case Plan
2. No major misconduct reports within the last 6 months
3. Minimum of 6-8 months remaining on sentence
4. No history of animal neglect or abuse
5. Willingness to work as a team, open to new training ideas, willingness to make a difference to an animal
6. Be motivated for change and have a good attitude
7. Must be able to lift 50 lbs.

**IF YOU ARE INTERESTED PLEASE SEND AN APPLICATION TO MS. PIMENTEL**



# SEASONAL RECRUITMENT

## Adults in Custody Fire Team



Do you need a job skill? Would you like to work in the forest? Do you want to be trained to fight wildland fires? Then you need to apply to be a part of the DOC's Adults in Custody Fire Team.

To qualify for this exciting opportunity, you:

- Must be a Classification Level 1 Unfenced.
- Your projected **release date or start date of eligibility window for treatment program** should be after 10/01/23.
- You must be medically approved to work in the forest. You must be reasonably fit to perform the duties of the assignment with no asthma or heart conditions.
- You must be approved by your counselor (**Do not request authorization from your counselor. Please submit application directly to Ms. Pimentel**)

You will be automatically disqualified if you:

- Have been convicted of a sexual offense, including attempts
- Have been designated "predatory" in any State
- Have been convicted of Arson or attempt

Working as a wild land firefighter is long, hard, strenuous work. The hours can be 10-16 hours a day in inclement weather over uneven terrain, requiring climbing, bending, stooping, digging and lifting up to 50 pounds repetitively. Pre-qualified candidates must pass the Pack Test (walk 3 miles with 45lbs pack in 45 minutes). If you are selected, you will be trained in wild land firefighting and possibly an additional 20 hours of chainsaw training. In addition, your training may include various natural resource topics, First Aid and CPR Certification, and Food Handlers card.

The benefits are priceless – you would be working outdoors in a natural setting as part of a team assisting the Oregon Department of Forestry in maintaining healthy forests and protecting them from wild land fires. You will receive a certificate of program completion and upon release you will have a job skill in the wildland fire fighting field.

Firefighters earn the following:

- PRAS of 14-17 points per day (Camp Support 14 and Fire Suppression 17), **plus**
- Meritorious award of \$3 per day on fire, **plus**
- General Savings bonus \$3 per day per fire

If you believe you meet the above criteria and would like to be considered for this work opportunity, please send a complete application form to

**Ms. Pimentel, IWP Coordinator.**

## STATE CLOTHING ALLOWED

<u>1 Each Denim Coat</u>	<u>1 Chambray shirt</u> <u>2 Chambray shirts (Program)</u>	<u>2 Pair Denim Pants</u>
<u>3 Each T-Shirts</u>	<u>2 Sweatshirts</u> <u>1 Sweatshirts (Program)</u>	<u>1 Each Belt &amp; Buckle</u>
<u>3 Pair Grey Dress Socks</u>		<u>2 Each Towels</u>
<u>3 Pair of Underwear</u>	<u>2 Blankets (Wool or Cotton)</u>	<u>2 Sheets and 1 Pillow Case</u>
<u>1 Pair State Tennis Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair of State Shower Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair Red Shorts</u> <u>(if no personal blue shorts)</u>

## WORK CREW ONLY

<u>1 Pair Work Boots</u>	<u>2 Pair Work (boot) Socks</u>	<u>1 Pair Work Gloves</u>
	<u>1 Each Safety Vest</u>	

Work crew items must be turned back in when you are no longer assigned to a work crew. Work crew clothing is to be worn for work assignments only.

1. Clothing exchange is done on a one-for-one basis. You must bring the article of clothing you wish to exchange to R&D to get a replacement. If you do not have the article of clothing, and you have made an effort to find it, you are required to follow the proper state property re-issuance procedure. The forms are available on your units. (the process for returning clothing **does not** included turning items into the Unit Laundry buckets)
2. **Do Not** purposefully rip, tear, alter, or destroy any clothing or laundry bags in hopes of getting new ones. R&D does not have the extra clothing or budget to continue replacing damaged items. You can and will be held accountable if clothing appears to be purposefully destroyed.
3. Clothing exchange will occur Monday and Friday from at 6:30 am to 7:30 am. Coming into R&D outside of these hours, unless you've been called down, will result in you being held accountable, If there is an immediate need please talk with your unit officer.

## Release Clothing

Have you thought about your clothing needs for release and how you are going to pay for them?

When you are **45 Days from release**, you will need to contact R&D to make arrangements for your dress outs by completing a package authorization form to have clothing sent in OR by completing a CD28, to ensure you have funds available to purchase clothing from PRCF

The cost for dress outs can be up to \$35 depending on your needs. If you have any questions about the cost for dress out clothing please kite R&D.

Due to changes to the Inmate Trust accounts you should start thinking about how you will pay for your dress outs. You can pay for dress outs with money in your General Spending account or your General Savings account but Not your Transitional Savings.



### **Prison Rape Elimination Act (PREA Information)**

The Oregon Department of Corrections (ODOC) has a zero-tolerance policy for sexual abuse, sexual harassment and for retaliation for reporting an incident. You may report in person to any staff, through an AIC communication, through the grievance system, by calling the PREA hotline by making a language selection, then dialing 91 from any AIC phone.

#### **Filing an Anonymous PREA Report**

If you are uneasy about filing a PREA allegation, you may file an anonymous report with an outside agency.

You may write to:

Governor's Constituent Services Office  
900 Court Street NE, Suite 254  
Salem, Oregon 97301

Please indicate in the beginning of your letter you are filing a PREA allegation, and you are requesting to remain anonymous. The Governor's Office will refer all anonymous allegations to the DOC PREA Coordinator to assure an investigation is completed based off the information that is provided.

#### **Opposite Gender Viewing/Announcements**

Opposite gender staff announcement themselves when entering a housing unit by ringing a bell. This must be done any time the status quo of the gender supervision on a housing unit changes (if there is already an opposite gender staff on the unit then there is not needed to re-announce). When you hear the doorbell, opposite gender staff will be entering the housing unit so please make sure you are covered up appropriately.

It is also important you undress in the appropriate locations. If you are located in a bunk area, there are cameras throughout the facility so the designated changing/bathroom areas are the only areas you should be without undergarments. Opposite gender viewing may happen incidentally when staff are conducting routine cell checks. You can minimize this by keeping aware of the gender of supervision in your housing unit and ensuring you cover up when possible.

#### **Community-Based PREA Advocacy (Support) Program**

ODOC has partnered with community based, confidential advocates of sexual abuse victims to provide services to AICs.



AICs at ODOC who have experienced sexual abuse may reach a community-based advocate by making a language selection, entering your AIC PIN, then press 0\*711 AIC telephone systems, or may request a private call through the PREA Compliance Manager at the facility. Advocates provide victims of sexual abuse information about their options, resources, information, and emotional support. There is no charge for calls to advocates.

The community-based advocacy crisis line is for individuals needing assistance coping with sexual abuse related issues and should not be used for other purposes.

Telephone calls and mail with community-based advocacy centers is considered privileged communication and will be handled like legal calls/official mail. All advocacy calls are not monitored or recorded.

Advocates provide confidential support and crisis intervention, inform you about the investigation and medical examination process, educate you about healing from sexual abuse and offer resources and referrals

Advocates will not tell you what to do, communicate with the institution unless you request them to do so and sign a release and will not provide legal advice.

Community-based advocacy centers provide sexual abuse support to people of all genders. Community-based advocates will not report unless you request them to do so and if you sign a release of information.

Just Detention International Headquarters is a national advocacy resource and can be reached at:

3325 Wilshire Blvd., Suite 340  
Los Angeles, CA 90010

If you have any other questions regarding PREA, you may ask any staff member, write the PREA Compliance Manager at your institution, or you may write:

Ericka Sage PREA Coordinator  
Oregon Department of Corrections  
3723 Fairview Industrial Drive, SE  
Salem, OR 97302