



# ADMINISTRATION



## Visiting Update

Children Visits: Effective now through December 31, 2023, only one child will have points deducted. Only one child per visit, 17 and under, will be deducted visiting points per session. This is a pilot that will run until December 31, 2023.

/s/ C. Lenex, Correctional Rehab. Manager

## OSP Visiting Book Program



The Oregon State Penitentiary (OSP) has been blessed with donated books through a book drive headed by Judge Trish Brown and shared with us through our partners at Coffee Creek Correctional Facility.

These books are located in the visiting room and categorized by age group – Toddlers, Elementary, Middle School and High School. We hope you select a book that you can read and enjoy together with your child. At the end of visiting, the child may take the book home with them to continue reading. Selected books can unfortunately not be stored for later visits. Children are not required to take the books home but know it may not be there the next time.

This was a one-time gift to our OSP families and once the books are gone, they will not be replaced. Please be mindful of this and select only one book per child so that we are able to create a world of great readers. Prior to books exiting the visiting room, they will need to be reviewed by the Visiting Staff. Thank you.

/s/ C. Lenex, Correctional Rehab. Manager

# GENERAL SERVICES

## Plumbing Work/Repair Requests

For timely processing of work/repair requests for plumbing in your housing cell or at your work location, please follow the procedure outlined below:



For housing cell:

Notify your tier officer or block sergeant as soon as an issue arises. Provide a brief but detailed explanation.

An electronic work order request will be submitted to the Physical Plant Office for processing.

For work location (i.e., OCE, Food Services, Yard):

Notify your staff supervisor as soon as an issue arises. Provide a brief but detailed explanation. An electronic work order request will be submitted to the Physical Plant Office for processing.

All work order requests are prioritized based on the nature of the request and the current workload of the Plumbing Shop. Lower priority items such as a dripping cell faucet will be addressed as the workload allows.

/s/ J. Ellertson, Physical Plant Manager

# ACTIVITIES



## Memorial Healing Garden Visiting/Photos

The Asian Pacific Family Club proudly informs the OSP community of the process available to schedule visits and photos in the Memorial Healing Garden. Please send an AIC communication form to the APFC to schedule visits in the Memorial Healing Garden. When submitting a request, please be sure that your work hours and schedule does not conflict. All visiting/photo requests will be submitted to staff for processing every Tuesday; therefore, call passes will be issued for the following week.

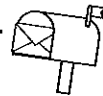
Due to programs being held in the Memorial Healing Garden, visiting slots are limited to the following schedule listed below. The cost of a 4X6 photo is \$1.50 each; all proceeds raised from the Memorial Healing Garden Photo Program goes toward the care, sustainability and maintenance of the koi pond. Please anticipate that photo prints take approximately a month for processing.

Sunday 7:45-9:45am and 1:30-3:30pm

Monday 12:00-2:45pm

Tuesday 12:00-2:45pm





Wednesdays closed for maintenance  
Thursday 7:45-9:45am-12:00-2:45pm  
Friday 1:30-2:45pm  
Saturday 12:00-2:45PM

Please see information channel 1.1 for continuous updates. Thank you.

/s/ A. Powers, Activities Manager

# GROUP LIVING



## Clothing Room Operations

Clothing Room operates showers at various times that are callout only. Anyone who is not on a pre-approved turnout, or who has not received staff authorization (confirmed by Clothing Room staff members) to be in the Clothing Room, is not allowed to come to the Clothing Room and ask for clothing or other items. There are designated line movements for this, as well as mainline showers.

General requests for clothing (i.e. shoes, boots, pants, etc.) can be made at the 1:00 pm yard line or mainline showers on Tuesday or Friday morning.

If an emergency item is needed, AICs need to receive permission from their housing unit staff before coming to the Clothing Room. Clothing Room staff will issue conduct orders and/or misconduct reports for AICs who come to the clothing room without authorization.

/s/ J. Hernandez, Clothing Room Sergeant

## Notice to OSP



OSP will host a club celebration with outside guests on Saturday, June 24, 2023, in the Visiting area. We are shutting down GP and SMH visits for the day, and we will shut down the afternoon Yard at 2:30 pm. We have notified our communications office, which will update social media outlets.

/s/ C. Porter, Group Living Captain

# COMMISSARY

## Canteen Service Dates

Canteen services will no longer be provided on Fridays. OSP Commissary store hours will continue Monday through Thursday for standard business.

/s/ C. Wagner, Asst. Supt. General Services



## USPS Priority Tracking Labels

USPS will be phasing out the Priority Tracking manual label, which will result in DOC being unable to provide tracking numbers for outgoing mail. AICs who purchase priority mail boxes from Commissary should be aware of this change.

/s/ S. Jackson, DOC Operations Division

# HEALTH SERVICES



## Take the Time to Complete an Advance Directive

It is important for family members and health care providers to know what kind of medical care a patient wants at the end of life. Advance directives are legal documents that record the patient's wishes for end-of-life care.

Advance directives should be filled out while people are healthy, because doing so gives you time to think about the end-of-life care that you would choose if you were unable to communicate your own wishes. It also allows time to discuss these wishes with loved ones. Everyone has the right to make decisions about their own treatment. Filling out advance directives gives you a way to do so. Choices about end-of-life care can be difficult to make even when you are healthy, but if you are already seriously ill such decisions can seem overwhelming.

If you would like more information on completing an Advanced Directive, please send an AIC communication to Sick Call. We will send you a handout to help you better understand the process and what it means to you.

To obtain Advance Directive forms, please send an AIC communication to Medical Services. Legal Library can also provide assistance by witnessing your form. To have this occur, you can schedule an appointment for Legal Library. Once your forms are witnessed, attend Triage so your completed Advanced Directive can be added to your Medical Record.

/s/ C. Coffey, Medical Services Manager

# JOB ANNOUNCEMENT



## Furniture Factory Hiring

The Furniture Factory is now accepting applications for multiple positions. The requirements are:

- No program failures or DRs in the past six months
- Minimum of 18 months to release date



- Possess a high school diploma, GED certificate or be in the process of obtaining a GED certificate
- Required social security number
- Work professionally and efficiently
- Must not have frequent scheduled call outs, programs, or activities that would conflict with a 7:00 am - 1:30 pm workday.

All applications will need to pass a DOC/OCE security screening and OCE interview before being considered for the position.

If you are interested in applying, please complete an AIC communication form that includes your experience and how you meet all of the requirements to work at the Furniture Factory. Please submit to: OSP OCE Furniture Factory-Drew

/s/ D. Henderson, OCE Manufacturing & Install Production Coordinator

## RELIGIOUS SERVICES

### Service Time Change

The Pentacostal chapel service time will change to Monday evenings, 6:00 pm to 8:00 pm in the Chapel. This will start June 26, 2023. We will change all the call outs for Monday night. If you have any questions, please send an AIC communication to the Chapel.

/s/ D. Stahlnecker, Chaplain

### Buddhism Group

Do you have angry moments, frustration, anxiety, depression, an inability to concentrate? Buddhism offers help for these and other common, everyday issues. It teaches techniques and thought processes which lead to a calm, purposeful approach to living in prison and out.

Join the Zen Buddhist group on the first and third Tuesdays every month from 6:00 pm to 8:15 pm in the Chapel for meditation, study, and conversation on various aspects of Buddhist teachings. Write an AIC communication to the Chaplain asking to be placed on the turnout.

/s/ D. Stahlnecker, Chaplain



## Weekly Chapel Schedule

### Saturday, June 24

8:00 am LDS  
Sweat Lodge  
Jehovah's Witness  
1:00 pm Jewish Service  
Seventh Day Adventist  
6:00 pm Calvary Chapel  
Siddha Yoga (2<sup>nd</sup> and 4<sup>th</sup> Saturdays)

### Sunday, June 25

8:00 am Spanish Protestant  
Spanish Jehovah's Witness  
1:00 pm Catholic  
6:00 pm Lutheran

### Monday, June 26

6:00 pm Pentacostal service

### Tuesday, June 27

1:00 pm Agape  
Orthodox Christianity (1<sup>st</sup> and 3<sup>rd</sup> Tuesdays)  
6:00 pm Buddhist (1<sup>st</sup> and 3<sup>rd</sup> Tuesdays)

### Wednesday, June 28

6:00 pm Most Excellent Way chapel

### Thursday, June 29

1:00 pm TUMI  
6:00 pm Gospel service

### Friday, June 30

1:00 pm Nation of Islam  
Sunni Jumma prayer



## A Point to Ponder

*"Knowing when to walk away is wisdom. Being able to is courage.*

*Walking away with your head held high is dignity."*

*~ Samar Hajir*



Mainline

Week at a Glance

	Monday 6/26/2023	Tuesday 6/27/2023	Wednesday 6/28/2023	Thursday 6/29/2023	Friday 6/30/2023	Saturday 7/1/2023	Sunday 7/2/2023
<b>BREAKFAST</b>							
<b>Week 2</b>	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Pancakes (Sod,Chl) - 3.00 EA Maple Syrup - 2.00 FLOZ Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Scrambled Eggs (Sta,Chl) - 0.33 CP Maple Syrup - 2.00 FLOZ Shredded Cheese (Sta,Chl) - 2.00 TBS Salsa (Sod) - 0.25 CP Flour Tortilla - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Canned Fruit - 0.50 CP Waffles (Sod) - 2.00 EA Peanut Butter (Sta) - 3.00 TBS Maple Syrup - 2.00 FLOZ Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Fried Egg (Sta,Chl) - 1.00 EA Sliced Cheese (Sta) - 1.00 SLC English Muffin (Sta,Chl) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP Sausage Gravy (Chl) - 0.75 CP Biscuit (Sta,Sod) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Commeal Hot Cereal (Sta,Sod) - 1.00 CP Canned Fruit - 0.50 CP Scrambled Eggs (Sta,Chl) - 0.33 CP *Pork Bacon (Sta,Sod,Chl) - 3.00 SLC Wheat Toast - 2.00 SLC Jelly - 2.00 TBS Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Fresh Fruit - 1.00 EA Hard Boiled Egg (Sta,Chl) - 1.00 EA Breakfast Pastry (Sta,Chl) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
<b>LUNCH</b>							
<b>Week 2</b>	Coleslaw (Sod) - 0.75 CP *Grilled Ham and Cheese Sandwich on Wheat (Sod,Chl,Sta) - 1.00 EA Carrots - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Chicken-Bacon-Ranch Salad (Chl) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sta,Chl) - 2.00 TBS Salad Dressing (Sta,Sod) - 2.00 FLOZ Blended Vegetables - 0.75 CP Breakstck - 1.00 EA Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Minestrone Soup - 10.00 FLOZ Tuna Salad (Chl) - 0.50 CP Shredded Lettuce - 0.25 CP Wheat Hoagie Roll - 1.00 EA Broccoli - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Lentil Soup - 10.00 FLOZ *Meat & Cheese Sandwich on Wheat (Sod,Chl) - 1.00 EA Sliced Onions - 2.00 TBS Shredded Lettuce - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Carrots - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Texas Slaw - 0.75 CP Mexican Picadillo (Chl,Sta) - 1.25 CP Brown Rice - 0.75 CP Broccoli - 0.75 CP Wheat Tortilla (Sta,Sod) - 2.00 EA Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Chicken & Rice Casserole (Chl) - 1.25 CP Blended Vegetables - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sta) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Roast Turkey (Chl) - 3.00 OZCKD Poultry Gravy - 2.00 FLOZ Mashed Potatoes - 0.75 CP Green Beans - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sta) - 1.00 TBS Chocolate Cupcake (Chl) - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ
<b>DINNER</b>							
<b>Week 2</b>	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Stir-Fry (Chl) - 0.50 CP Brown Rice - 0.75 CP Stir-Fry Vegetables - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sta) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Creole Chicken (Chl) - 1.00 CP Brown Rice Pilaf - 0.75 CP Peas - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sta) - 1.00 TBS Fruit Bar (Sta,Sod,Chl) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chili Mac (Chl,Sta) - 1.25 CP Green Beans - 0.75 CP Cornbread (Sod,Chl) - 1.00 EA Margarine (Sta) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Cheese Pizza (Sod,Chl,Sta) - 1.00 EA Blended Vegetables - 0.75 CP Choice Dessert (Sta,Chl) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Hot Roast Beef Sandwich (Sod,Chl,Sta) - 1.00 SV Beef Gravy - 2.00 FLOZ Mashed Potatoes - 0.75 CP Peas & Carrots - 0.75 CP Gelatin & Whip Topping (Sta) - 0.50 CP Tea - 8.00 FLOZ	Taco Salad with Meat (Chl,Sta) - 1.00 SV Seasoned Beans - 0.75 CP Shredded Cheese (Sta,Chl) - 2.00 TBS Salsa (Sod) - 0.25 CP Salad Dressing (Sta,Sod) - 2.00 FLOZ Spanish Rice - 0.75 CP Tortilla Chips - 2.00 OZ Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Meat Sauce (Chl,Sta) - 0.75 CP Spaghetti - 0.75 CP Cauliflower - 0.75 CP French Bread - 1.00 SLC Garlic Margarine (Sta) - 1.00 TBS Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu is subject to change without notice. Appropriate food substitutions are approved by a Dietitian.  
\*Items contain or may contain pork. Meat-Alternative Trays are available at lunch and dinner only.

Sod = High Sodium Sta = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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