

Powder River AIC Newsletter

June 2, 2023

Sorry for the Inconvenience

Due to the End of fiscal year business services is **Not Accepting** CD28's from Wednesday June 28th, 2023, to Sunday July 9th, 2023. If you want to have Tickets Like Coffee, Photo, Activity Tickets you will need to have you CD28's in before June 28th. Otherwise, you will have to wait till after July 9th to purchase tickets again.

Thank you

DOC has been alerted by the US Postal Service that "tracking" is no longer offered with priority mailboxes. AICs who purchase priority mailboxes from Commissary should be

Attention








Soda Tickets are unavailable until the first part of June. So please don't order any of the Soda tickets please

Thanks
Canteen

Inside This Issue:

Weather	1
Updates & Notices	2-15
Mail Rules	8
Events & Calendar	9-10
IWP Jobs & Class	11

WEEKLY WEATHER

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
June. 3	June.4	June. 5	June. 6	June. 7	June. 8	June. 9
						
77/48	48/50	81/50	81/53	81/54	76/52	74/49
Partly Cloudy	Partly Cloudy	Partly Cloudy	Partly Cloudy	Mostly Cloudy	Showers	Partly Cloudy



OREGON DEPARTMENT OF CORRECTIONS

The Department of Corrections (DOC) recognizes the importance of family connections during incarceration and we are working to ensure visiting applications are being processed in a timely manner.

Visiting Services remains open and is working hard to process visiting applications for you and your loved ones – including regular caseload maintenance and renewals.

Waiting to submit an application until the last minute could result in a delay. Now is the time to get these submitted.

- Encourage family and friends to submit applications online – the form is available on DOC's website.
- You may also submit applications directly to Visitor Services using: DOC.Visitors@doc.oregon.gov

All visitors must ensure they are on the adult in custody's (AIC's) approved visitors list **before** scheduling an in-person visit.

While the online system allows for scheduling regardless of visitor status, the visit will be denied at the institution if the visitor is not approved. Check with your incarcerated loved one to ensure your visiting status is up to date.

Please visit DOC's website at: (available 24/7) for the most accurate and up-to-date information on institution visiting: <https://www.oregon.gov/doc>

This website link <https://www.oregon.gov/doc/visiting> takes you directly to the Visiting section with information on:

- Visiting requirements and restrictions.
- A quick visiting checklist – what to bring and what to leave at home or in a facility locker; and
- Anti-drug smuggling information.

The site also has links to the following specifics: ~~deleted comment in this section~~

- How to become a visitor
- Visiting guidelines
- Arriving at the facility
- Visiting hours
- Visiting alerts

IMPORTANT NOTE: We are NOT processing any Administrative Review requests at this time. Updates will be shared once Visiting Services reengages with these requests.

Please post the following message and include in your AIC newsletters/bulletins for AICs at your facility:

In 2006, Central Trust advised the Mailrooms to discontinue the process of accepting CD28's for "extra postage". This practice has crept back into some facilities, and we have again been asked to discontinue allowing it.

Canteen provides a variety of sizes of envelopes and weight limits. Many Canteens also provide a variety of shipping boxes; those facilities that do not currently have that option should soon.

CD28's can be used for:

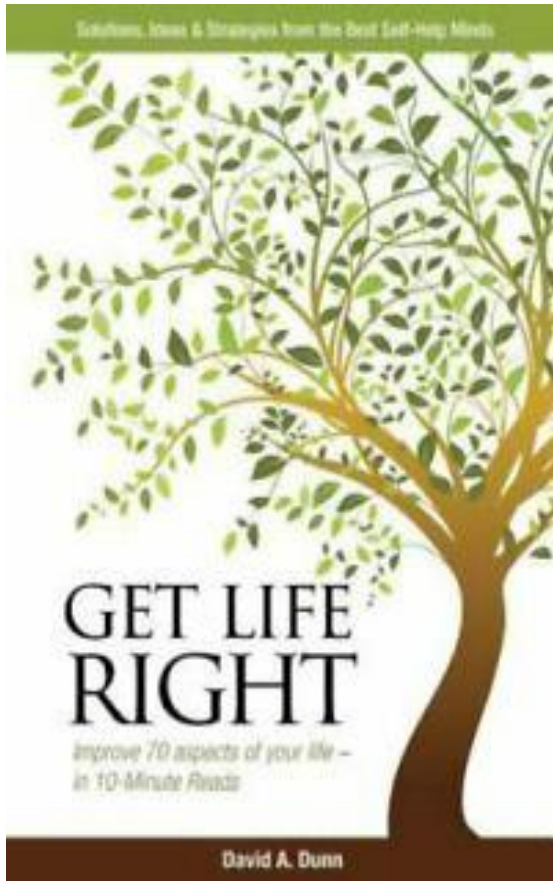
- Priority Legal Mail through the Legal Library
- At institutions where Canteen does not offer shipping boxes, to mail items that are too large/heavy for envelopes (for example, to mail out a dozen books to clear out some of your property).

Get Life Right

Classes Start July 6, 2023 (10 weeks)

Thursdays from 2:00 PM – 3:00 PM

Blue Mountain Room



A 10-week class to help you craft a better life on the inside that will follow you to the outside. This is an AIC and staff facilitated class and each class will be 1-hour long. You will be given a book that is yours to keep, assigned homework and participate in group discussions. At the end of the course, you will receive a certificate. You will earn 1 PRAS point per class.

You must have at least 10 weeks left before releasing. A waitlist will be developed for individuals once class(es) are full and a second class will be scheduled.

To sign up and/or to be placed on waitlist, please send an AIC Communication to Ms. Geddes

If you are interested in being a facilitator, please indicate that on communication



Financial Services

Informational Briefing

Savings Options for Adults in Custody

What is the Transitional Savings Account (TRSA)?

- Funds in the TRSA are protected from debt/obligation collection and garnishment.
- Established per SB844/ORS 423.105 as a means for AIC's to save funds for release from ODOC custody.
- 5% of each eligible deposit is applied into an AIC's TRSA until the account reaches \$500.
- AIC's may elect to transfer funds into their TRSA by submitting a Trust Account Transfer Request form (CD1832) up to \$500.
- AIC's may continue a 5% deduction of their eligible deposits beyond \$500 if court ordered financial obligations (COFOs) are satisfied.
- Funds in the TRSA are not available to AIC's until reentry into the community (*no exceptions*).

What is the General Savings Account (GS)? Savings Accounts?

- Funds in the GS Trust Account are not protected from debt/obligation collection or garnishment.
- Established as an optional means for AIC's to save funds outside of the TRSA.
- AIC's may elect to transfer funds into the GS Trust Account once per calendar month by submitting a Trust Account Transfer Request Form (CD1832).
- Funds in this account are not available until the AIC releases from ODOC custody, an exception may be granted by the CFO or designee per OAR 291 Div. 158.

What About External

AIC's may have accounts with external banking institutions however, ODOC staff are not able to facilitate. AIC's may not have unauthorized money items in their possession (such as checks).

Note: Trust Account Transfer Request Forms (CD1832) are available on AIC housing units or through Business Services. If the amount being transferred is excessive, it will be limited. The minimum transfer amount is \$5.00.

Please address any questions to Business Services by submitting an AIC communication (available electronically on the tablet).

Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to dldoctrustinfo@doc.state.or.us.



**State of Oregon
Department of Corrections Commissary**

DATE: FRIDAY, JUNE 02, 2023
TO: Adults in Custody
FROM: Anita Nelson, Distribution Services Statewide Operations Manager
SUBJECT: Commissary News, Updates and Reminders
News:

**Due to year-end inventory, sales of the following pre-sale items will be suspended from
 May 22nd close of business - July 10,2023.**

Incentive form

Incentive Order Form			
Please use my Protected Funds for this order		<u>Please allow upto 6 weeks for delivery as we do not carry an inventory of items.</u>	
Signature Required		Your order was processed	
SID: _____ Date: _____		Shoe Order #	
Name _____		Incentive Order #	
Last	First		
Institution _____	Block-Unit _____	TV Order #	
	Cell-Bunk _____		

Any orders submitted for suspended items during this period will be cancelled. Normal sales of these items will resume beginning July 10, 2023.

SRCI Commissary Soda Coupon News

SRCI Commissary has received the new coupons and will begin selling them Monday June 5, 2023, for distribution on the respective complex distribution day. The limit of 10 Soda Coupons per order will still be in effect until the availability of the new coupon is consistent. The old coupons will no longer work in the machines. A 90-day period for refunds will be available from June 5 – August 11, 2023, with a proof of purchase. Proof of purchase cannot be older than February 13, 2023. Send a communication, the coupons, and your proof of purchase to Commissary box M04. Once verified the refund will be processed. Your sales receipts and returns receipt will be returned to you. Please allow Commissary 1-2 weeks for the refund to be completed.

Contact Officer Corner

Lessons from Norway—Trust:

What does “trust” mean to you? Trust has so many dimensions in our lives—in our relationships, our business dealings, how we gage our environment, and even how we choose to see ourselves. In Norway, trust is not only part of their rehabilitation system, but also an integral part of their culture. Norwegians prioritize trust as a country, so much so, their prison systems reflect how important trust is for people to grow as a person and move forward in a positive direction. Trust heals.

As we build the PRCF Contact Officer program, it becomes more apparent just how significant trust is to this program, and our facility. Change can only happen if both staff and AICs trust the process of communication, accountability and setting boundaries. We have learned from our Norwegian partners that *“The good work for release starts the first day. Prison is about (the AIC’s) release.”* The primary focus of this *good work* is trust...and joy. As you go throughout your day, think about what trust means to you and how believing in yourself and others brings joy to your life. How are these concepts weaved throughout your day and how can they help you prepare for that first step out of the gate? Your future? Your relationships with your family, friends and co-workers? How different would your life look if you prioritized trust and joy? The good work for release starts the first day. That first day is now.

Weekly Quote:

I am learning to trust the journey, even if I don’t understand it. (Mila Brown)

Learning to trust is one of life’s most difficult tasks. (Issac Watts)

Suggested Reading:

Endure: How to Work Hard, Outlast, and Keep Hammering by Cameron Hanes

PRCF Contact Officer Program Contact Information:

Ms. Hoopes, Administrative Services Manager, oversees the Amend Contact Officer Program at PRCF. She works with the PRCF Contact Officer team consisting of Sgt. Crawford, Officer Brinton, Lt. Brazofsky and Officer Erickson to build the Contact Officer program and improve communication between staff and AICs. If you have questions regarding the Contact Officer Program or the Oregon Way, please feel free to send an AIC Communication to Ms. Hoopes-Administration.

Al-Anon

Al-Anon is a program that works with alcoholics and non-alcoholics who have family members or friends who have been affected by alcohol. Al-Anon offers a gentle but powerful path to serenity that can be applied right now in prison and upon release.

Thursday from 5:30pm to 6:45pm

AA (Freedom on The Inside)

Alcoholics Anonymous is a fellowship of people who share the experience, strength, and hope with each other that they may solve their common problem and help others to recover from alcoholism.

Sunday from 6:00pm to 7:00pm

A Letter from the Corrections Ombudsman:

In 2022 the Oregon legislature funded an independent Corrections Ombudsman position located in the Governor's Office. One of the primary purposes of this position is to strengthen procedures and practices which lessen the possibility that objectionable corrections actions will occur.

The Corrections Ombudsman has the power: to investigate, on complaint or on the Ombudsman's own motion, any action by the Department of Corrections (DOC) or any employee thereof without regard to its finality. However, pursuant to ORS 423.425, the Ombudsman may decide not to investigate complaints that are trivial, frivolous, vexatious, or not made in good faith, as well as those that are too long delayed or could reasonably be expected to be resolved through a different administrative process.

The position is located within the Governor's Office and is not accountable to and does not report to the DOC in any manner. All communications to the Ombudsman are confidential and **no** person who files a complaint to the Ombudsman pursuant to ORS 423.400 to 423.450 shall be subject to any penalties, sanctions or restrictions because of such complaint. If any person willfully obstructs or hinders the proper and lawful exercise of the Ombudsman's powers, or willfully misleads or attempts to mislead the Ombudsman in inquiries under ORS 423.400 to 423.450, a Marion County Circuit Court judge, on application of the Ombudsman, shall compel obedience by proceedings for contempt.

Because the modern version of this position is new, it will take some time to establish the office and build the Ombudsman team. While I am processing and replying to all complaints, please be advised that this is a very slow process. For now, please take the survey below and kyte or write a letter with your answers to the address below.

1. How many people on your contact list have tried to get validated with the IC Solutions phone system?
2. How many have been successful so far?
3. What stopped them from getting registered (they have a prepaid phone, can't get a credit card, system is too complicated, etc.)
4. How long have you been waiting for someone to get validated (ex. "I haven't talked to my partner in six weeks because they can't get validated).
5. What other DOC issues are important to you?

Please send responses by kyte or letter to-

Adrian Wulff
Corrections Ombuds
900 Court St. SE Suite 254
Salem, OR 97301

Hotline Number- (833)-685-0842

Thank you,
Adrian Wulff, LPC
Corrections Ombuds

AIC Band Members Recruitment

Have you always wanted to be in a band? Do you daydream of playing for a sold-out crowd? If the answer is yes, then you need to submit your letter of interest to join the PRCF Facility Events Band!

To be considered, you must:

- Know how to play an instrument
- No major misconducts in the past 3 months
- Work well with others
- A projected release date after 10/1/23

Please submit your letter of interest on an AIC Communication indicating what instrument you play and why you would like to participate to:

Ms. Geddes, CRM

Mail Rules

Department of Corrections

Chapter 291

Division 131

MAIL (AIC)

291-131-0025

Incoming Mail

(1) Incoming mail shall have on the front of the envelope free from obstruction, the sender's name and return address, and shall be addressed to the inmate using his/her court name and **SID number**.

(a) Inmates who legally change their name while in custody must verify the change and may seek approval to include their new name under the court name, labeled as a.k.a.

(b) If the inmate recipient cannot be positively identified, the mail will be returned to the sender. A reasonable attempt will be made to identify the inmate recipient.

(c) Mail with no return address shall be refused and returned to the U.S. Postal Service or other authorized mail service provider. No notice will be given to the inmate.

(d) The placement of the return address for international mail shall be in accordance with the sending country's postal regulations.

(2) Incoming mail must be in pen, lead or color pencil, non-toxic markers, or be typewritten or photocopied.

Looking for suggestions for Movies

Would you like to update the PRCF movie library? Do you have any Movie suggestions or Series suggestions? How about complete a series of movies you may send an AIC communication with your suggestions to Ms. Hoopes in Admin.

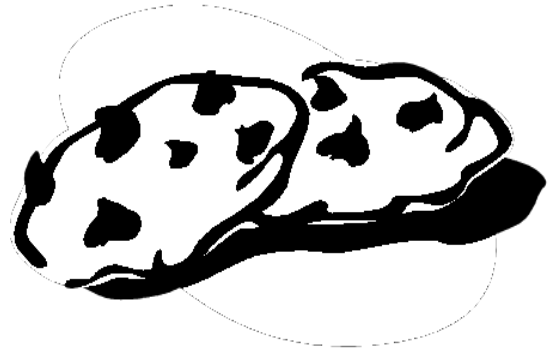
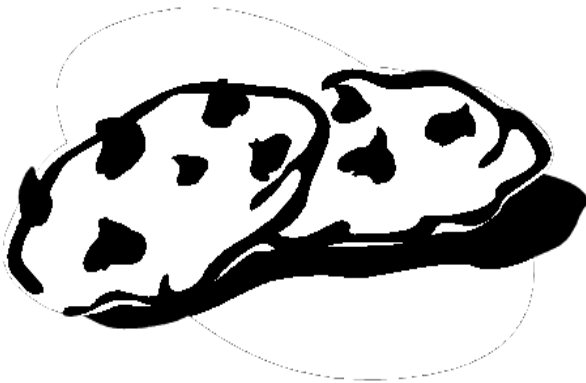
Pastry Notification

You may submit orders for Pastries
Until 6/12/2023 Monday morning before 8:20am

Pastries will be distributed Friday 6/16/2023

Chocolate Chip Cookies

3 Tickets for 6 Chocolate Chip Cookies
with a Max order of 18 Ticket for 36 Chocolate Chip Cookies



You may use tickets you have purchased. You May also use tickets from activities club to purchase pastries.

*****Please use only one (1) staple to attach your tickets to Pastry Slip *****

Activities Calendar

June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <i>Pastry Box</i>	3
4 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 16	5	6	7	8	9 COFFEE, PHOTO, ACTIVITY TICKET P/U Incentive Movie	10 Incentive Movie
11 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 23	12 Pastry Box Pick Up	13	14	15	16 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <i>Pastry Box</i>	17
18 CD-28's TURN IN FOR ALL TICKETS P/U ON JUNE. 30	19 Admin Closed	20	21	22	23 COFFEE, PHOTO, ACTIVITY TICKET P/U	24
25	26 Pastry Box Pick Up	27	28	29	30 COFFEE, PHOTO, ACTIVITY TICKET, PASTRY P/U <i>Pastry Box</i>	

IWP Positions

NEW HOPE – POWDER PALS PROGRAM

Interested AICs are welcome to apply

New Hope for Eastern Oregon Animals (New Hope – Powder Pals) partnered with the Powder River Correctional Facility, Oregon Department of Corrections, since early 2011. A key focus of this work has been the ability to provide meaningful work for inmates in training homeless dogs. More specifically, the program assists homeless dogs lacking obedience skills and behavioral issues that limit the animal's ability to be re-homed successfully. New Hope for Eastern Oregon Animals is a Private Non-Profit whose purpose is to improve the lives of animals through kindness, understanding and respect. Their purpose is to rescue and rehabilitate animals in Eastern Oregon, increase awareness of animal well-being through education, and encourage a caring and safe environment for animals.

Work duties will include are but not limited to the following:

- Always follow the training program. Failure to follow the program will result in immediate removal from the program and may result in disciplinary action.
- Conduct or assist with scheduled training sessions.
- Conduct or assist with socialization of the animals.
- Follow the schedule of activities for the animals.
- Exercise animals daily.
- Keep a daily log of the animal's progress in the program.
- Feeding and watering following recommended daily amounts.
- Remove solid waste from kennel areas (inside and outside), and any other area as needed using approved Personal Protective Equipment (PPE).
- Clean kennel area (inside and outside) using appropriate chemicals and PPE.
- Must be willing to work in a variety of weather conditions.

Qualifications for opportunity to apply:

1. In compliance with DOC Case Plan
2. No major misconduct reports within the last 6 months
3. Minimum of 6-8 months remaining on sentence
4. No history of animal neglect or abuse
5. Willingness to work as a team, open to new training ideas, willingness to make a difference to an animal
6. Be motivated for change and have a good attitude
7. Must be able to lift 50 lbs.

IF YOU ARE INTERESTED, PLEASE SEND AN APPLICATION TO MS. PIMENTEL

From the Administrative Rules Program:

Below is the list of status changes made to DOC administrative rules since 3/31/2023.

PERMANENT RULES:

291-009 Tours

- Amends rule to update the term used to refer to adults in custody, remove gendered language, remove designee for tour approvals, and update those interested groups and individuals that may be allowed tours.
- Effective 5/4/23

291-052 Transfers and Responsibilities Between Oregon Youth Authority and Department of Corrections

- Amends rule to confirm that transfers to youth correction facilities must be authorized under and consistent with applicable state statutes and include changes in terminology and other technical corrections.
- Effective 5/24/23

291-069 Security Threat Management

- Amends rule to increase the number of days allowed for temporary segregation; change the term "inmate" to "adult in custody" to incorporate the new statutory term for individuals incarcerated in DOC institutions; and modify the identification of AICs assigned to the STM caseload.
- Repeals Attachment A "High Alert Adult in Custody" and renames former Attachment B "STM Restriction Scale" to Attachment A.
- Effective 4/28/23

291-077 Performance Recognition and Award System

- Amends rule to adjust the PRAS matrix creating a more even point spread in the first three levels; add two more levels to reduce the chance of "maxing out"; and include an overall 25 percent increase in the dollar value of each level of the PRAS matrix to counteract the effects of the consumer price index and the impact this had on canteen increases.
- Effective 5/16/23

291-105 Prohibited Conduct and Processing Disciplinary Actions

- Amends rule to permanently adopt changes to the rule that were temporarily adopted on 1/1/2023 reducing the maximum consecutive sanction to DSU from 180 days to 90 days, including amendment to major and minor violation grids; for minor grammatical changes; and for consistency.
- Effective 5/23/23

291-113 Education and Training Programs

- Amends rule to align with current practice; change "inmate" to "AIC"; and for other minor grammatical revisions, clarifications, and consistency.
- Effective 5/24/23

STATE CLOTHING ALLOWED

<u>1 Each Denim Coat</u>	<u>1 Chambray shirt</u> <u>2 Chambray shirts (Program)</u>	<u>2 Pair Denim Pants</u>
<u>3 Each T-Shirts</u>	<u>2 Sweatshirts</u> <u>1 Sweatshirts (Program)</u>	<u>1 Each Belt & Buckle</u>
<u>3 Pair Grey Dress Socks</u>		<u>2 Each Towels</u>
<u>3 Pair of Underwear</u>	<u>2 Blankets (Wool or Cotton)</u>	<u>2 Sheets and 1 Pillowcase</u>
<u>1 Pair State Tennis Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair of State Shower Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair Red Shorts</u> <u>(If no personal blue shorts)</u>

WORK CREW ONLY

<u>1 Pair Work Boots</u>	<u>2 Pair Work (boot) Socks</u>	<u>1 Pair Work Gloves</u>
	<u>1 Each Safety Vest</u>	

Work crew items must be turned back in when you are no longer assigned to a work crew. Work crew clothing is to be worn for work assignments only.

1. Clothing exchange is done on a one-for-one basis. You must bring the article of clothing you wish to exchange to R&D to get a replacement. If you do not have the article of clothing, and you have tried to find it, you are required to follow the proper state property re-issuance procedure. The forms are available on your units. (The process for returning clothing **does not** included turning items into the Unit Laundry buckets)
2. **Do Not** purposefully rip, tear, alter, or destroy any clothing or laundry bags in hopes of getting new ones. R&D does not have the extra clothing or budget to continue replacing damaged items. You can and will be held accountable if clothing appears to be purposefully destroyed.
3. Clothing exchange will occur Monday and Friday from at 6:30 am to 7:30 am. Coming into R&D outside of these hours, unless you've been called down, will result in you being held accountable, If there is an immediate need please talk with your unit officer.

Release Clothing

Have you thought about your clothing needs for release and how you are going to pay for them?

When you are **45 Days from release**, you will need to contact R&D to make arrangements for your dress outs by completing a package authorization form to have clothing sent in OR by completing a CD28, to ensure you have funds available to purchase clothing from PRCF

The cost for dress outs can be up to \$35 depending on your needs. If you have any questions about the cost for dress out clothing, please kite R&D.

Due to changes to the Inmate Trust accounts you should start thinking about how you will pay for your dress outs. You can pay for dress outs with money in your General Spending account or your General Savings account but Not your Transitional Savings.



Prison Rape Elimination Act (PREA Information)

The Oregon Department of Corrections (ODOC) has a zero-tolerance policy for sexual abuse, sexual harassment and for retaliation for reporting an incident. You may report in person to any staff, through an AIC communication, through the grievance system, by calling the PREA hotline by making a language selection, then dialing 91 from any AIC phone.

Filing an Anonymous PREA Report

If you are uneasy about filing a PREA allegation, you may file an anonymous report with an outside agency.

You may write to:

Governor's Constituent Services Office
900 Court Street NE, Suite 254
Salem, Oregon 97301

Please indicate in the beginning of your letter you are filing a PREA allegation, and you are requesting to remain anonymous. The Governor's Office will refer all anonymous allegations to the DOC PREA Coordinator to assure an investigation is completed based off the information that is provided.

Opposite Gender Viewing/Announcements

Opposite gender staff announcement themselves when entering a housing unit by ringing a bell. This must be done any time the status quo of the gender supervision on a housing unit changes (if there is already an opposite gender staff on the unit then there is not needed to re-announce). When you hear the doorbell, opposite gender staff will be entering the housing unit so please make sure you are covered up appropriately.

It is also important you undress in the appropriate locations. If you are in a bunk area, there are cameras throughout the facility so the designated changing/bathroom areas are the only areas you should be without undergarments. Opposite gender viewing may happen incidentally when staff are conducting routine cell checks. You can minimize this by keeping aware of the gender of supervision in your housing unit and ensuring you cover up when possible.

Community-Based PREA Advocacy (Support) Program

ODOC has partnered with community based, confidential advocates of sexual abuse victims to provide services to AICs.



AICs at ODOC who have experienced sexual abuse may reach a community-based advocate by making a language selection, entering your AIC PIN, then press 0*711 AIC telephone systems, or may request a private call through the PREA Compliance Manager at the facility. Advocates provide victims of sexual abuse information about their options, resources, information, and emotional support. There is no charge for calls to advocates.

The community-based advocacy crisis line is for individuals needing assistance coping with sexual abuse related issues and should not be used for other purposes.

Telephone calls and mail with community-based advocacy centers is considered privileged communication and will be handled like legal calls/official mail. All advocacy calls are not monitored or recorded.

Advocates provide confidential support and crisis intervention, inform you about the investigation and medical examination process, educate you about healing from sexual abuse and offer resources and referrals

Advocates will not tell you what to do, communicate with the institution unless you request them to do so and sign a release and will not provide legal advice.

Community-based advocacy centers provide sexual abuse support to people of all genders. Community-based advocates will not report unless you request them to do so and if you sign a release of information.

Just Detention International Headquarters is a national advocacy resource and can be reached at:

3325 Wilshire Blvd., Suite 340
Los Angeles, CA 90010

If you have any other questions regarding PREA, you may ask any staff member, write the PREA Compliance Manager at your institution, or you may write:

Ericka Sage PREA Coordinator
Oregon Department of Corrections
3723 Fairview Industrial Drive, SE
Salem, OR 97302