



## SECURITY

KNOW THE RULES!

### Hygiene Rule Review

Ensuring the safety of everyone living and working at OSP is our top priority. Staff will address anyone who is dressed in a manner that draws undue attention or compromises safety and security as outlined in the 'Hygiene, Grooming and Sanitation (AIC)' rules 291-123-0015:

(5) Clothing:

(a) Adults in custody will be issued DOC clothing that is properly fitted, durable, presentable, and suitable for the activity in which the adult in custody may be involved.

(b) Adults in custody must be properly attired in a manner that does not draw undue attention or compromise internal order and discipline, institutional security, or the health and safety of the adult in custody, other adults in custody, and staff.

/s/ E. Martinez, Correctional Officer

## LEGAL LIBRARY



### Legal Counsel Documents

Library Services issues DOC thumb drives for AIC use for saving and storing legal documents only. Legal documents are defined in OAR 291-139-0110 (10). In accordance with that rule, correspondence with legal counsel does not meet the definition of legal documents. Correspondence to counsel may not be typed in the Library and may not be saved to a DOC thumb drive assigned for AIC use. If you have correspondence with your attorney saved to your assigned library thumb drive, please submit a Library Request form for time to come to the Library, print, and delete the correspondence.

/s/ J. Coy, ODOC Programs & Services



## HEALTH SERVICES



### Covid Vaccine Clinics

It is that time again for Covid vaccines. Just like with the flu vaccines, legislation has stated that Covid vaccines are an Opt-Out Program for all of ODOC. This means that all AICs will be offered the opportunity to receive the updated Covid vaccine which covers the newest variants.

Health Services will be holding clinics for all AICs, in all housing units. Each AIC will receive a call pass to either say yes, and receive the vaccine, or say no, and decline the vaccine. Both options are your choice and there are no repercussions from Health Services for accepting or declining the vaccine. The only requirement is that your choice is documented on the consent form for your medical record. Thank you for your cooperation.

/s/ S. Bailey, RN, Health Services

## JOB ANNOUNCEMENT

### Physical Plant General Maintenance Opening

The Physical Plant General Maintenance Shop has an immediate opening for an AIC General/Campus Maintenance worker.

Interested applicants must be able to meet the following criteria:

- Be a self-starter.
- Have at least two (2) years clean conduct.
- Have at least one (1) year left here at OSP.
- Demonstrated ability to use hand tools (drills, roto hammer, Sawzall, tape measure, etc.)
- Ability to work using a lift.
- Ability to work in confined spaces.
- Ability to consistently lift at least 75 pounds.
- Ability to be redirected at a moment's notice to assist other shops or coworkers.

Please submit an AIC application form, resume, and cover letter to C. Hegeman, Physical Plant.

/s/ C. Hegeman, Physical Plant



# RELIGIOUS SERVICES

## What You Are Looking For Is Here

Orthodox Christianity is for those who are searching for a faith that embraces mystery, the ancient, and the sacred. It is for those seeking a true relationship with God. For those seeking, Orthodox worship is "an authentic encounter with the divine".

The Orthodox Faith is ancient, perpetual, mysterious, constant and unchanging, communal, filled with wonder, deep and transformative.

Orthodoxy is a timeless and unchanging faith tradition. As we are faced with more and more things outside our control, God offers us something that the world cannot give us—His peace.

You are invited to gather with us on the first and third Tuesday of each month for our Orthodox Bible Study. We meet in the library of the Chapel. All are welcome.

/s/ I. Witcraft, Chaplain

## A Point to Ponder

*"The strongest people are not those who show strength in front of the world but those who fight and win battles that others do not know anything about."*

*~Jonathan Harnisch*

## Weekly Chapel Schedule

### Saturday, December 9

8:00 am LDS  
Sweat Lodge  
Jehovah's Witness  
1:00 pm Jewish Service  
Seventh Day Adventist  
6:00 pm Calvary Chapel  
Siddha Yoga (2<sup>nd</sup> and 4<sup>th</sup> Saturdays)

### Sunday, December 10

8:00 am Spanish Protestant  
Spanish Jehovah's Witness 1:00 pm  
Catholic Service  
Urantia (1<sup>st</sup> and 3<sup>rd</sup> Sundays)  
6:00 pm Lutheran Service

### Monday, December 11

1:00 pm Hispanic Catholic Service  
6:00 pm Pentecostal Service

### Tuesday, December 12

1:00 pm Agape  
Orthodox Christianity (1<sup>st</sup> and 3<sup>rd</sup>  
Tuesdays)  
Art of Living (Meditate) (2<sup>nd</sup> and 4<sup>th</sup>  
Tuesdays)  
6:00 pm Buddhist (1<sup>st</sup> and 3<sup>rd</sup> Tuesdays)

### Wednesday, December 13

1:00 pm Justice Issues  
6:00 pm Most Excellent Way Chapel

### Thursday, December 14

1:00 pm TUMI  
6:00 pm Gospel Service

### Friday, December 15

1:00 pm Nation of Islam  
Sunni Jumma Prayer

HELLO  
December



Date: November 21, 2023  
To: All Adults in Custody  
From: Correctional Communication System (CCS)  
Office of the Inspector General  
Subj: Phone Validation

DOC understands some people are having difficulty with the phone validation process to receive calls from adults in custody. A new customer service number has been set up for phone validation issues. Friends and family can call **503-945-0945**, and leave a voicemail. Someone will get back to them and help them through the process.

If someone is having an issue with T-Mobile, they can call T-Mobile customer service at 1-800-937-8997, or visit DOC's website at [www.oregon.gov/doc/contact-inmate/Pages/phone-calls.aspx](http://www.oregon.gov/doc/contact-inmate/Pages/phone-calls.aspx) for more information.

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Fecha: 21 de noviembre de 2023  
Para: Todos los adultos en custodia  
De: Sistema de Comunicación Correccional  
Oficina del Inspector General  
Asunto: Validación telefónica

El DOC entiende que algunas personas tienen dificultades con el proceso de validación telefónica para recibir llamadas de los adultos en custodia. Se ha instaurado un nuevo número de atención al cliente para resolver problemas relacionados con la validación telefónica. Familiares y amigos pueden llamar al **503-945-0945** y dejar un mensaje de voz. Alguien les responderá el mensaje y ayudará a lo largo del proceso.

Si alguien tiene problemas con T-Mobile, se puede comunicar con el servicio de atención a clientes de T-Mobile al 1-800-937-8997, o visitar el sitio web del DOC, [www.oregon.gov/doc/contact-inmate/Pages/phone-calls.aspx](http://www.oregon.gov/doc/contact-inmate/Pages/phone-calls.aspx) para obtener más información.

Date: November 7, 2023  
To: All ODOC Adults-in-Custody  
From: Correctional Services Division  
Subject: ACRS Adjustment

Beginning January 2024, Institution Counselors' caseloads will be adjusted. The Automated Criminal Risk Score (ACRS) adjustment will take place over a period of time. The first round of adjustments is listed below. Caseload sizes will be evaluated again in June 2024 or later. The adjusted cut-offs will determine how often you see your Institution Counselor for services.

**January 2024 – High/Medium Caseload ACRS cut-offs**

- .20 ACRS and higher for OSP, SRCI, TRCI, EOCI
- .30 ACRS and higher for CRCI, OSCI, SFFC, PRCF, SCI, SRCM, WCCF, DRCM, TRCM
- .15 ACRS and higher for CCCF, CCCM

Please send an AIC communication to the Counselor Caseload Management (CCM) Office at DOC Headquarters if you have questions.

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Fecha: 7 de noviembre de 2023  
Para: Todos los adultos en custodia del ODOC  
De: División de Servicios Correccionales  
Asunto: Ajuste al ACRS

A partir de enero de 2024, se ajustará el número de casos asignados para los Consejeros de la Institución. El ajuste al Puntaje Automatizado de Riesgo Delictivo (ACRS, por sus siglas en inglés) ocurrirá a lo largo de un periodo de tiempo. La siguiente es un alista de la primera ronda de ajustes. El número de casos asignados se evaluará nuevamente en junio de 2024 o posteriormente. Los recortes ajustados determinarán qué tan a menudo usted ve a su Consejero de la Institución para obtener servicios.

**Enero de 2024 – Recortes del número de casos asignados de reincidencia alta/media del ACRS**

- ACRS de .20 y superiores para OSP, SRCI, TRCI, EOCI
- ACRS de .30 y superiores para CRCI, OSCI, SFFC, PRCF, SCI, SRCM, WCCF, DRCM, TRCM
- ACRS de .15 y superiores para CCCF, CCCM

Por favor, si tiene preguntas, envíe un mensaje por escrito o "kyte" a la Oficina de Gerencia de Casos Asignados para Consejeros (CCM, por sus siglas en inglés) en la sede del DOC.



# Visiting Room Protocols


## Physical Contact, Snacks & Beverages

Visitors approved for privileged visiting may share a **brief** embrace/kiss with the AIC at the beginning and end of the visit.

- Excessive physical contact will be grounds for terminating the visit.
- Visitors may purchase food or drink items for him or herself or the AIC, but the adult in custody and the visitor **may not share** the same food or drink.
- AICs are **prohibited** from handling money or tokens **and from approaching or operating** the vending machines.

**Basic Visiting:** An AIC assigned to general population in a DOC facility whose visits are restricted to basic visiting shall be permitted the following:

- No more than eight visiting sessions per month
- Only two visitors per visit shall be allowed. A third person may be permitted if they are under three years of age and is held. Exceptions may be specifically authorized by the superintendent or designee.
- Duration of shall be a minimum of one hour, depending on space availability. If space allows the visit may occur throughout the duration of the visiting session. If there is not enough room for basic visits those with a minimum of hour or more will be the first to leave based on who arrived first.



For more information please refer to the Handbook for Friends & Family of Adults in Custody, the ODOC website [Department of Corrections: Visiting : State of Oregon](#) or facility staff.

APPROVED

DEC 04 2023

GROUP LIVING  
CAPTAIN

ABOLITIONIST  
ART  
SHOW

# ARTIST CALL

DEADLINE JANUARY 2024

SEEKING CURRENTLY OR FORMERLY  
INCARCERATED ARTISTS TO  
PARTICIPATE IN A PUBLIC ART  
EXHIBITION FEATURING ALL MEDIUMS

SUBMIT WORK DIGITALLY TO  
[pdx\\_defensefund@protonmail.com](mailto:pdx_defensefund@protonmail.com)

OR MAIL IN

P.O BOX DEFENSE FUND PDX  
3439 SE HAWTHORNE BLVD #631  
PORTLAND OR 97214

PLEASE SUBMIT  
PREFERRED MODE OF  
CONTACT, NAME AND PRICE  
FOR ALL WORKS SUBMITTED



Mainline

Week at a Glance

		Monday 12/11/2023	Tuesday 12/12/2023	Wednesday 12/13/2023	Thursday 12/14/2023	Friday 12/15/2023	Saturday 12/16/2023	Sunday 12/17/2023
<b>Week 1</b>	<b>BREAKFAST</b>	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sta,Chl) - 1.00 EA Sliced Cheese (Sta,Chl) - 1.00 EA SLC English Muffin (Sta,Chl) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Veggie & Cheese Scramble (Chl,Sta) - 0.75 CP Wheat Toast - 2.00 SLC Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sta,Chl) - 2.00 EA Refried Beans - 0.50 CP Ranchero Sauce (Sod) - 0.25 CP Flour Tortilla - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Poultry Sausage (Chl) - 1.00 CP French Toast (Chl) - 2.00 SLC Maple Syrup - 2.00 FLOZ Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP Scrambled Eggs (Sta,hl)0.33CP Poultry Sausage (Chl) - 1.00 EA EA Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly - 2.00 TBS Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	HAPPY VETERANS DAY! Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ OZCKD Mashed Potatoes - 0.75 CP Poultry Gravy - 2.00 FLOZ Peas - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sta) - 1.00 TBS Ice Cream Cup - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Oatmeal - 1.00 CP Fresh Fruit - 1.00 EA Hard Boiled Egg (Sta,Chl) - 1.00 EA Breakfast Pastry (Sta,Chl) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
<b>Week 1</b>	<b>LUNCH</b>	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Fried Egg Sandwich on Wheat (Chl,Sta) - 1.00 EA Mayonnaise - 1.00 TBS Broccoli - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Fried Egg Sandwich on Wheat (Chl,Sta) - 1.00 EA Mayonnaise - 1.00 TBS Broccoli - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Coleslaw (Sod) - 0.75 CP Tuna Noodle Casserole (Chl,Sta) - 1.25 CP Blended Vegetables - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sta) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Lentil Soup - 10.00 FLOZ Chicken-Lettuce Salad (Chl) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sta,Chl) - 2.00 TBS Lettuce Salad - 1.00 CP Salsa (Sod) - 0.25 CP Wheat Tortillas (Sta,Sod) - 2.00 EA Carrots - 0.75 CP Wheat Dinner Roll - 1.00 EA Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Taco Meat Blend (Sta,Chl) - 0.50 CP Seasoned Beans - 0.75 CP Shredded Cheese (Sta,Chl) - 2.00 TBS Lettuce Salad - 1.00 CP Salsa (Sod) - 0.25 CP Wheat Tortillas (Sta,Sod) - 2.00 EA Ketchup - 2 Tbs Seasoned Potatoes - ¾ cup Hot Vegetable - ¾ cup Apple Pie w/ Ice Cream - 1 svg	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ OZCKD Mashed Potatoes - 0.75 CP Poultry Gravy - 2.00 FLOZ Peas - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sta) - 1.00 TBS Ice Cream Cup - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	
<b>Week 1</b>	<b>DINNER</b>	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Chicken Alfredo Sauce (Chl,Sta) - 0.75 CP Salisbury Steak (Chl,Sta) - 1.00 EA Mashed Potatoes - 0.75 CP Beef Gravy - 2.00 FLOZ Peas - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sta) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Alfredo Sauce (Chl,Sta) - 0.75 CP Spaghetti - 0.75 CP Carrots - 0.75 CP Focaccia Bread (Sod) - 1.00 EA Pudding - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Ranch Style Chili (Chl,Sta) - 10.00 FLOZ Baked Potato - 1.00 EA Shredded Cheese (Sta,Chl) - 2.00 TBS Green Beans - 0.75 CP Cornbread (Sod,Chl) - 1.00 EA Margarine (Sta) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ *Pizza (choice) (Sod,Chl,Sta) - 1.00 EA Blended Vegetables - 0.75 CP Choice Dessert (Sta,Chl) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Beef Stew (Sod,Chl,Sta) - 10.00 FLOZ Brown Rice - 0.75 CP Cauliflower - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sta) - 1.00 TBS Choice Cookie (Sta,Chl) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Chicken Pot Pie (Chl) - 0.75 CP Biscuits (Sta,Sod) - 2.00 EA Broccoli - 0.75 CP Tea - 8.00 FLOZ	Texas Slaw - 0.75 CP Burrito Beans - 0.75 CP Shredded Cheese (Sta,Chl) - 2.00 TBS Spanish Rice - 0.75 CP Salsa (Sod) - 0.25 CP Wheat Tortillas (Sta,Sod) - 2.00 EA Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.  
\*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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