

AIC NEWSLETTER

**Photo Tickets
required for *all*
photos**

See Page 2

**Preventative
Health Info**

See Page 11



**Legal Services
Announcement**

See page 14

NOTE: Incentive
Indoor Rec now
requires a sign-up
in Multi Bldg.



Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Dec 23	Dec 24	Dec 25	Dec 26	Dec 27	Dec 28	Dec 29
39/23	35/22	35/26	37/29	38/29	39/26	38/23
Partly Cloudy	Partly Cloudy	Partly Cloudy	PM Snow Showers	Snow Showers	Snow Showers	Snow Showers

SELF-PACED COURSES ON TABLETS

DOC staff do not have the ability to print certificates or class participation paperwork for self-paced courses taken on the tablets. These are not ODOC certified programs and are for self-enrichment purposes only. They will be stored in your individual profile and can be printed upon your release. You can also ask a family member to print them out for you from the Edovo website.

Thank you,

Ms. Geddes

Correctional Rehabilitation Manager



Al-Anon

Thursdays from 5:30 pm to 6:30 pm

Al-Anon is a program that works with alcoholics and non-alcoholics who have family members or friends who have been affected by alcohol and / or drugs. Al-Anon offers a gentle but powerful path to serenity that can be applied right now in prison and upon release.



**** AA/Al-Anon ****

There will be Al-Anon Meeting on Christmas Day at 5:30pm.

As a reminder, Al-Anon is a 12-step program and open to anyone that would like to attend. Please send a communication to Ms. Geddes if you would like to attend the Al-Anon meetings.



Weekly Mail Rules

Please note the following Mail Definitions Chapter 291-131-0020

- (1) Outgoing mail must be written with lead or color pencil, pen, nontoxic markers or be typewritten or photocopied.
- (2) Outgoing mail shall be enclosed in an approved Department of Corrections envelope with U.S. Postage. The envelope shall contain the inmate's court name, SID number, and return address, and the recipient's name and address on the front of the envelope free from obstruction. Official or legal mail must be labeled as such in accordance with OAR 291-131-0030. If the sender cannot be identified, the mail will be destroyed.

Photos?



From the Photo Coordinator:

From now on, any photo taken, including visiting photos, will require a blue photo ticket to be pre-purchased and in-hand at the time of the photo, in order for a photo to be taken.

Thank you for your understanding.

Religious Call-out options:

YOGA & MEDITATION

Thursdays & Saturdays

(To be added to the call out, please send a kyte to the Chaplain)

Creation Chronicles – Thursdays 7 pm to 8 pm

Christmas Service

Monday December 25th

9-am-10:45am

(Send your request to be included on the call-out to the Chaplain)





Happy Holidays

Commissary is proud to announce that the limits are lifted for all remaining holiday items. The Holiday items are also exempt from your spending limit.

Effective 12-18-2023

Holiday Visiting Reminder

PRCF will Open visiting on Monday December 25th 2023. Normal hours are 8:00 am-10:00 am, 1:30 pm-3:30 pm.

Message from Administration

PRCF Mailroom & Administration offices will close on Monday December 25th 2023 for the Christmas Holiday.

Lifting LOP

LOP will be lifted on Monday December 25th 2023 for the Christmas Holiday. Lifted times are from 5:30 am to 9:50 pm

MEMO

Date: November 7, 2023
To: All ODOC Adults-in-Custody
From: Correctional Services Division
Subject: ACRS Adjustment



Beginning January 2024, Institution Counselors' caseloads will be adjusted. The Automated Criminal Risk Score (ACRS) adjustment will take place over a period of time. The first round of adjustments is listed below. Caseload sizes will be evaluated again in June 2024 or later. The adjusted cut-offs will determine how often you see your Institution Counselor for services.

January 2024 – High/Medium Caseload ACRS cut-offs

- .20 ACRS and higher for OSP, SRCI, TRCI, EOCI
- .30 ACRS and higher for CRCI, OSCI, SFFC, PRCF, SCI, SRCM, WCCF, DRMC, TRCM
- .15 ACRS and higher for CCCF, CCCM

Please send a kyte to the Counselor Caseload Management (CCM) Office at DOC Headquarters if you have questions.



Take note- These affect those sending mail inside and your request to have mail coming inn

USPS@: Changes Effective January 21, 2024

The United States Postal Service (USPS) is gearing up for a series of changes in the new year.

- USPS Ground Advantage: Expect a 5.4% increase in rates for this service.
- Priority Mail Services: Brace for a 5.7% increase in pricing.
- Priority Mail Express: Prices for this expedited service will undergo a 5.9% hike.

Moreover, USPS is considering modifications to Special Services products, including Post Office Box rental fees and certain international mail services like Registered Mail and International Mail insurance.

FedEx@: Changes from January 1, 2024

FedEx is also joining the league with adjustments to its rates and services:

- Rate Adjustments: FedEx Express, FedEx Ground, and FedEx Freight rates will see an average increase of 5.9%
- Shipping Surcharges and Fees: Expect adjustments that may impact the overall cost of your shipment.
- FedEx One Rate: Changes are on the horizon for this service.

UPS@: Changes Effective December 26, 2023

- Average Increase: UPS@ Ground, UPS Air, and International services will witness an average net increase of 5.9%.
- UPS SurePost and Small Business Rates: These services will experience increases, showcasing the broad scope of rate adjustments from UPS.
- Additional Handling Fee: International packages weighing 55 pounds or more will incur an additional handling fee.
- Small Business Rates: For UPS@ Ground, UPS Air, and International services, small business rates are also slated for an increase.





State of Oregon
 Department of Corrections Commissary

DATE: FRIDAY, NOVEMBER 17, 2023
 TO: Adults in Custody
 FROM: S. Jurgensmeier, Distribution Services NWC Manager
 SUBJECT: Commissary News, Updates and Reminders

News:

Happy Holidays! Below is a copy of the 2023 holiday order form. As with every year, a lot of teamwork and dedication from staff and AICs went into compiling this list, As stated previously by the 2023 Holiday Debt Collection Suspension Memo from Mr. Persson, the Holiday Buying Period begins Monday November 27,2023 through Friday December 29,2023.

NERDS GUMMYCLUSTER	5 oz	COFFEEMATE CARAMEL LATTE CREAMER	15 oz
HOT TAMALES CANDY	5 oz	COFFEEMATE CHOCOLATE CREAMER	15 oz
ZACKARY DBL DIPPED CHOC PEANUTS	5 oz	FRENCH VANILLA. CAPPUCCINO	8 oz
ZACKARY BRIDGE MIX	5 oz	BIGELOW CHAMOMILE TEA	20 ct
JOLLY RANCHER CHEW CANDY	2.06	BC CHILI W/BEANS	11.25 oz
LOCOCHAS WATERMELON CANDY WICHILE	18 ct	BC PASTA SAUCE ITALIAN	4 oz
RICE CRISPY TREAT	1.3 OZ	EVERYTHING BAGEL SEASONING	2.5 oz
ML CARAMEL POPCORN	3.53 OZ	YELLOYFIN TUNA IN THAI CHILI SAUCE	3.53 oz
SNYDER PRETZ PIECES HONY/MUST	2.25 oz	MACKEREL IN BRINE	3 50z
MUDDY BUDDIES PB PRETZEL BITES	4 oz	BC BEEF STEW	11.25 oz
PHILLYCREAM CHEESE W!JALAPENO	2 oz	FRITOS HONEY BBQ MIST	9.25 oz
HL CHILI CONQUESO CHEESE TUB	8 oz	DOVE BAR SOAP	2 .6 oz
EL MEXICANA HORCHATA DRINK MIX	12 oz	OLD SPICE SVIAGGER BAR	3.17 oz
SKITTLES TROPICAL DRINK MIX	30 ct	ZEST OCEAN BREEZE BODYWASH	18 oz
LD VANILLA CHRISTMAS TREE CAKES	5 ct	DIAL SPRING WATER BODYWASH	16 oz
LIL DUTCH MAID HOLIDAY COOKIE	9 oz	SINIGLE HOLIDAY CARD	
		12 PACK HOLIDAY CARDS	

Please note the size of the BC CHILI W/BEANS has been corrected 11.25 oz.



Oregon

Tina Kotek, Governor

Oregon Department of Corrections

Operations Division

3723 Fairview Industrial Drive SE.

Suite 200 Salem, OR 97302

Date: November 1, 2023
To: All Adults in Custody (AICs)
From: Rob Persson, Assistant Director of Operations
Subject: 2023 Holiday Period



The 2023 Holiday Period begins Monday, November 27, 2023, and goes through Friday, December 29, 2023. During this time, for AICs with DOC debt and external obligations, the following parameters will be in place:

DOC Debt and External Obligations

- DOC debt (*examples: disciplinary fines, copy, and postage debt*) will be collected through Wednesday, November 22, 2023, prior to the start of the Holiday Period.
- During the Holiday Period, Central Trust will not collect existing DOC debt.
- External obligations (non-DOC debt) such as court filing fees (County / U.S. Court), garnishment orders, and Court-Ordered Financial Obligations (COFOs) will continue to be collected as DOC does not have the authority to suspend statutory collections.
- DOC debt collection will resume in the event an AIC receives a new disciplinary fine sanction during the 2023 Holiday Period.
- At the conclusion of the 2023 Holiday Period, on Friday, December 29, 2023, any funds remaining in the General Spending Trust Account of AICs with DOC debt will be collected in accordance with OAR 291 Div. 158-0065(d).

Spending Funds During the Holiday Period

- Commissary spending limits will be doubled.
- AICs who have DOC debt may spend funds during the 2023 Holiday period from their General Spending Trust Account for the following: postage, copies, institution club & DOC activities, DOC programs, phone transfers, and commissary items.
- AICs with DOC debt cannot make external purchases or disbursements from their General Spending Trust Account during the 2023 Holiday Period.
- AICs should plan accordingly when submitting financial requests, such as commissary orders and Request for Withdrawal of Funds forms (CD28).

Other Considerations

- All plans are subject to staffing, and AIC commissary worker / supply chain availability.
- Transitional Savings deductions will continue to take place in accordance with ORS 423.105

The Holiday Period occurs at the discretion of the Assistant Director of Operations in accordance with OAR 291 Div. 158-0065(d). AICs with questions may submit an AIC communication to Business Services (*electronic option available on the tablet*).



Financial Services

Informational Briefing

*Holiday Period Information
Adult in Custody Debts & Obligations*

What is the Holiday Period?

A period starting in November and continuing into December where existing Department of Corrections (DOC) debt collection is suspended, and some commissary spending limits are adjusted.

What types of debt are suspended?

Existing DOC debt which includes:

- Disciplinary fines
- Copy debts
- Postage debts

What types of debt (obligations) are not suspended?

External obligations (non-DOC debt) will continue to be collected as DOC does not have the authority to suspend statutory collections. These include:

- Court filing fees (County & U.S. Court)
- Garnishment orders
- Court-Ordered Financial Obligations (COFOs)

While not a debt, transitional savings deductions will continue during the holiday period in accordance with ORS 423.105.

What happens if an AIC receives a new fine during the Holiday Period?

In the event an AIC receives a new disciplinary fine sanction, DOC debt collection will resume during the holiday period for that AIC.

Note: A memo will be provided to the AIC population detailing the exact start and end dates of the holiday period.

The Holiday Period occurs at the discretion of the Assistant Director of Operations in accordance with OAR 291 Div. 158-0065(d).

Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to dldoctrustinfo@doc.state.or.us.

Stored Holiday Commissary



The 2023 holiday spending period will be from November 27th, 2023 through December 29th, 2023 .

Due to the spending limit increase during the holiday season for incentive levels 1 thru 3, many adults in custody will acquire more canteen items and subsequently find they do not have enough room to store these items properly.

For this time period only, December 1st, 2023 through February 1st, 2024 you will be allowed to store one large bag of holiday canteen items in your assigned mud locker.

You will be responsible for maintaining the level of sanitary conditions outlined in the AIC Handbook.

If you decide to store holiday canteen items in your mud locker and items come up missing, it **will not** be DOC/PRCF's responsibility to replace these items.

On February 1st, 2024 you will be responsible for returning all unused holiday canteen items to your assigned bunk drawers/footlockers as outlined in the PRCF AIC Handbook. Any canteen left in mud lockers after February 1st will be confiscated.

AIC MESSAGE

The Department of Corrections (DOC) has identified a case of Shigella at the Santiam Correctional Institution (SCI). Shigella is a germ that can cause a highly contagious intestinal infection. It spreads very easily from person-to-person, so the best thing to do to keep from getting sick is to wash your hands with soap and water. We are asking you help prevent further spread by taking preventive measures. We are working with the Oregon Health Authority to help determine best practices for infection control.

Symptoms include diarrhea, fever, abdominal cramps, and sometimes vomiting. We are asking that all employees and AICs take extra precaution to prevent the spread.

Report Your Symptoms to Health Services Immediately: If you experience symptoms such as diarrhea, fever, or vomiting, please report your symptoms to the Health Services Staff immediately.

How is it Spread?

- Eating food or drinking liquids contaminated by an infected person
- Touching contaminated surfaces or objects and then touching their mouth or putting a contaminated object into their mouth
- Not washing hands after using the bathroom or changing diapers and then eating foods

Prevention Measures:

Frequent Handwashing: Wash your hands regularly with soap and water for at least 20 seconds, especially after using the restroom, before eating, and after any contact with potentially contaminated surfaces.

Personal Hygiene: Maintain good personal hygiene practices, including the proper disposal of tissues and regular bathing.





Financial Services

Informational Briefing

Adult in Custody (AIC) Trust Accounts

<p>General Spending Account</p>	<ul style="list-style-type: none"> • • Primary spending account for AICs Eligible deposits are received into this account ○ <i>Examples:</i> <ul style="list-style-type: none"> • <i>Deposits received from friends/family, and PRAS</i> • AICs use the Request for Withdrawal of Funds form (CD28) to facilitate financial transactions from the General Spending Trust Account • Funds in this account are not protected from debt/obligation collection or garnishment
<p>Protected Spending Reserve Account</p>	<ul style="list-style-type: none"> • This is a spending account established for AICs who receive protected money ○ <i>Examples: disability benefits for veterans, moneys received from Native American or tribal government, railroad retirement benefits, OCE Prison Industry Enhancement (PIE) Awards</i> • AICs use the green Request for Withdrawal of Funds from Protected Reserve form (CD28P) to facilitate financial transactions from the Protected Reserve Trust Account • Funds in the Protected Reserve Trust Account are protected from debt/obligation collection or garnishment
<p>Transitional Savings Account</p>	<ul style="list-style-type: none"> • Established per SB844/ORS 423.105 as a means for AICs to save funds for release from ODOC custody • 5% of each eligible deposit is received into the AICs Transitional Savings Trust Account until the account reaches \$500 • AICs may elect to transfer funds into this account by submitting a transfer request form (CD1832, <i>available electronically and in paper</i>) up to \$500 • AICs may continue a 5% deduction of their eligible deposits beyond \$500 if court-ordered financial obligations (COFOs) are satisfied • Funds in the Transitional Savings Trust Account are protected from debt/obligation collection or garnishment, but this is not the same thing as the Protected Spending Reserve Account
<p>General Savings Account</p>	<ul style="list-style-type: none"> • • Established as a means for AICs to save funds outside of the Transitional Savings Trust Account AICs may elect to transfer funds into the General Savings Trust Account by submitting a transfer request form (CF1832, <i>available electronically and in paper</i>) • Funds in this account are not available until the AIC releases from ODOC custody; an exception may be granted by the CFO or designee per OAR 291 Div. 158 • Funds in the General Savings Trust Account are not protected from debt/obligation collection or garnishment
<p>Obligated Reserve Accounts</p>	<ul style="list-style-type: none"> • Medical, Optical, Dental, Trip, Education, Religious, and Programming are accounts AICs use when there is a need to reserve funds for a good or service that meets specific criteria • AICs may receive deposits directly to one of these accounts from an external source • AICs must be approved to place funds into an Obligated Reserve Account • Funds in Obligated Reserve Accounts are deemed spent and therefore are not subject to debt/obligation collection or garnishment

Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to dldoctrustinfo@doc.state.or.us.



Financial Services

Informational Briefing

Debt / Obligation Type	Collection Schedule	Additional Information
Court Ordered Financial Obligation (COFO)	Collected from eligible deposits per ORS 423.105 10% collected for COFO(s) from eligible deposits until the transitional savings trust account reaches \$500 Then, 15% collected for COFO(s) from eligible deposits until obligation(s) are satisfied	The department does not have case-specific information regarding COFOs; AICs are encouraged to contact the court of record regarding their COFO details COFOs are not the same as County and US Court filing fees. Examples of COFOs are restitution, fines, fees, & child support COFOs will continue to collect during the Holiday Buying Period
<i>Note: Although the transitional savings trust account is considered an obligation, funds collected are owned by the AIC. Per ORS 423.105, 5% will be collected from eligible deposits and placed into the transitional savings trust account. Funds in the transitional savings trust account are not available until the AIC releases from ODOC custody.</i>		
DOC Debt	Collected from eligible deposits Additionally, collections shall occur the last business day of the month per OAR 291 Div. 158 if funds are available	DOC debt includes but is not limited to debt incurred from various disciplinary fines, copy, and postage advances DOC debt is due upon receipt; if/when funds are not available; funds are advanced and set-up as debt Monthly, AICs may spend up to \$40 of the first \$80 deposited into general spending DOC Debt may be suspended during the Holiday Buying Period unless a new disciplinary fee is applied County obligations refer to deferred county filing fees These obligations are incurred when an AIC elects to file with the court and the court approves a deferred filing fee County Court fees will continue to collect during the Holiday Buying Period
County Court Deferred Filing Fee Obligation	Collected as funds become available Multiple collections may occur throughout the month Additionally, collections shall occur the last business day of the month	Initial Filing fees can be collected in total and are due upon receipt These obligations are incurred when an AIC elects to file with the court and the court approves a deferred filing fee Initial Federal/US Court filing fees will continue to collect during the Holiday Buying Period
Initial Federal / US Court Filing Fee Obligation	Collected as funds become available Multiple collections may occur throughout the month Additionally, collections shall occur the last business day of the month	General filing fee collection amount determined by the previous month's deposit(s) 20% of previous months deposits multiplied by the number of cases is deemed collectable Federal/US Court Deferred filing fees will continue to collect during the Holiday Buying Period
Federal / US Court Deferred Filing Fee Obligation	Collected around the beginning of the month	



DECEMBER IN HISTORY

December 23

1956 British French Troops Withdraw from Suez Canal

2006 United Nations Security Council has unanimously imposed sanctions against Iran over its failure to halt uranium enrichment with Resolution 1737

December 24

1968 Apollo 8 orbits the Moon, becoming the first manned space mission to achieve the feat.

2009 The Senate passes health care reform bill

December 25

1952 The young Queen Elizabeth gives her first Christmas broadcast on BBC radio from the study at Sandringham House

December 26

1947 A severe snowstorm covers the Northeastern part of the United States , burying New York City under 25.8 inches of snow in 16 hours

2004 A tsunami caused by an earthquake under the Indian Ocean leaves 216,000 dead in 13 countries...

December 27

1932 Radio City Music Hall opened in New York City

1949 Indonesia gains its independence from the Netherlands after 400 years.

2001 U.S. officials announced that Taliban and al-Qaida prisoners would be held at the U.S. naval base at Guantanamo Bay, Cuba.

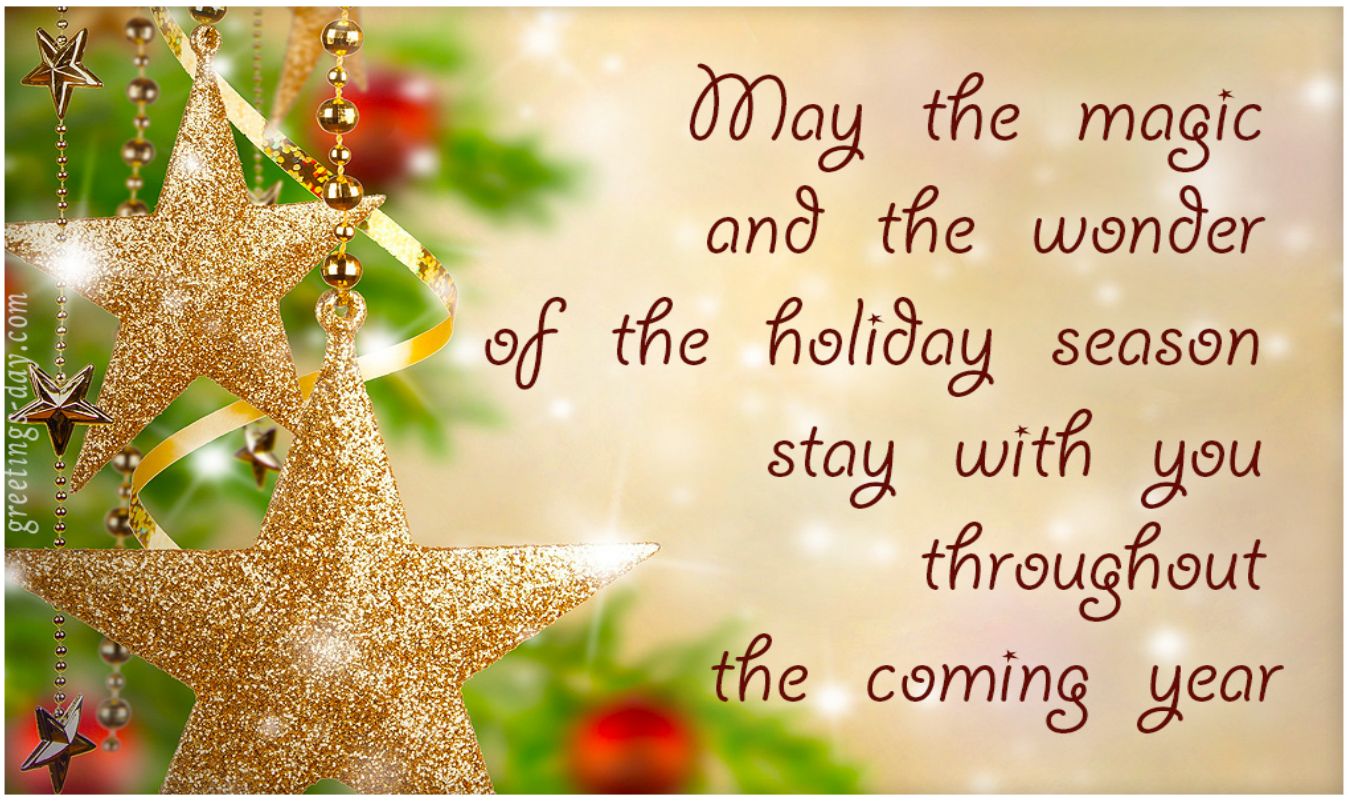
December 28

1945 US Congress officially recognized the Pledge of Allegiance to the Flag

December 29

1940 Germany begin dropping incendiary bombs on London

1975 A terrorist bomb is exploded in the main terminal of New York's LaGuardia Airport, killing 11 people.



May the magic
and the wonder
of the holiday season
stay with you
throughout
the coming year

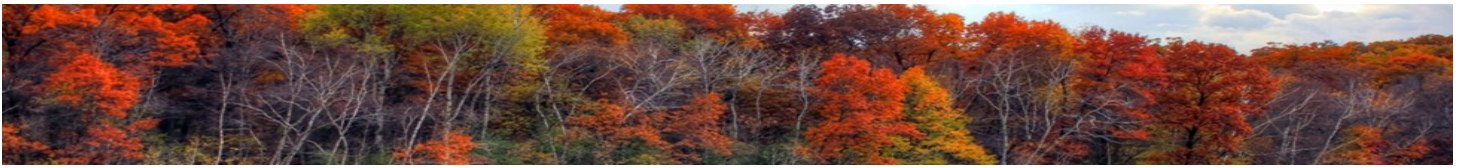


Library Services Announcement

Library Services issues DOC thumb drives for AIC use for saving and storing legal documents only. Legal documents are defined in OAR 291-139-0110 (10). In accordance with that rule, correspondence with legal counsel does not meet the definition of legal documents. Correspondence to counsel may not be typed in the library and may not be saved to a DOC thumb drive assigned for AIC use. If you have correspondence with your attorney saved to your assigned library thumb drive, please submit a Library Request form for time to come to the library, print, and delete the correspondence.

PROPERTY UPON RELEASE

All property listed on your Property List must be in your possession and accounted for at the time of your release. Failure to provide these items or proof of approved disposal of items not in your possession may result in progressive discipline for you and anyone else in possession of your property.



PRCF Religious Activities & Services 2023

Day	Time	Faith	Name and Description	Location	Format	Supervisor
Sunday	8:00 AM	Nazarene	Worship Team Practice	Chapel	In-person	Nelson
Sunday	9:15 AM	Nazarene	Worship Service	Chapel	In-person	Nelson
Sunday	8:00 AM	Asatru	BLOT*	Earth Circle	In-person	Chaplain
Sunday	1:00 PM	JWs	Bible Study/Service	Elkhorn	In-person	Smothers
Sunday	7:30 AM	Native	SweatLodge	Native Grounds	In-person	Chaplain
Sunday	12:15 PM	Native	Talk Circle	Native Grounds	In-person	Chaplain
Sunday	12:15 PM	Native	Drumming	Native Grounds	In-person	Chaplain
Sunday	12:15 PM	Native	Smudge	Native Grounds	In-person	Chaplain
Sunday	5:30 PM	Non. Deno.	Worship Service	Chapel	In-person	Clemens
Sunday	5:00 PM	Non. Deno.	Worship Team Practice	Chapel	In-person	Clemens
Sunday	6:00 PM	Christian	CCBC Bible Study	Whitman	In-person	Wagemaker
Sunday	8:00 AM	Native	Sweat Lodge Prep.*	Native Grounds	In-person	Chaplain
Mon & Tues	5:00 PM	SDA	Guitar Lessons	Chapel	In-person	Nickell
Tuesday	8:30 AM	Wicca	BLOT*	Earth Circle	In-person	Chaplain
Tuesday	5:30 PM	Christian	Malachi Dads	Eagle Cap	In-person	Wilson
Tuesday	8:00 AM		OPEN CHAPEL	Chapel	In-person	Chaplain
Wednesday	5:15 PM	Asatru	Rune Study	Whitman	In-person	Chaplain
Wednesday	9:00 AM	Islam	Jumah Prayer**	Chapel	In-person	Chaplain
Wednesday	5:30 PM	Native	Native Movie	Chapel	In-person	Chaplain
Wednesday	5:00 PM	Nazarene	Conquer Series**	Chapel	In-person	Woodruff
Wednesday	5:00 PM	Nazarene	The Chooosen Series**	Chapel	In-person	Woodruff
Wednesday	5:30 PM	Christian	Celebrate Revovery	Eagle Cap	In-person	Chaplain
Thursday	1:00 PM	Catholic	Mass	Chapel	In-person	Fr. Suresh
Thursday	7:00 PM	SDA	Creation Chronicles	Chapel	In-person	Sundean
Thur & Sat	6:30 PM / 9:00 AM		Yoga & Meditation	Elkhorn	In-person	Donahue
Friday	12:30 PM	Jewish	Sabath Service	Library	Video	Chaplain
Friday	9:30 AM	LDS	Bible Study/Service	Elkhorn	In-person	Eardley
Fri & Sat	5:15 PM		Music Practice	Chapel	In-person	MPD Officer
Fri. & Sun.	12:00 PM	Buddhist	Meditation	Elkhorn	In-person	Chaplain
Saturday	7:30 AM	SDA	Worship	Chapel	In-person	Sundean
Saturday	5:00 PM	Baptist	Good Seed Bible Study	Whitman	In-person	
TBD		Christian	Baptismal Study	Chaplain Office	In-person	Chaplain
			Art of Communication**	Chapel	In-person	Bradford
	5:00 PM	SDA	Relationship That Lasts**	Chapel	In-person	Sundean

*Once a month-Sunday. Dates TBD

**Work in progress

IWP Position

NEW HOPE – POWDER PALS PROGRAM **Interested AICs are welcome to apply**

New Hope for Eastern Oregon Animals (New Hope – Powder Pals) partnered with the Powder River Correctional Facility, Oregon Department of Corrections, since early 2011. A key focus of this work has been the ability to provide meaningful work for inmates in training homeless dogs. More specifically, the program assists homeless dogs lacking obedience skills and behavioral issues that limit the animal's ability to be re-homed successfully. New Hope for Eastern Oregon Animals is a Private Non-Profit whose purpose is to improve the lives of animals through kindness, understanding and respect. Their purpose is to rescue and rehabilitate animals in Eastern Oregon, increase awareness of animal well-being through education, and encourage a caring and safe environment for animals.

Work duties will include are but not limited to the following:

- Always follow the training program. Failure to follow the program will result in immediate removal from the program and may result in disciplinary action.
- Conduct or assist with scheduled training sessions.
- Conduct or assist with socialization of the animals.
- Follow the schedule of activities for the animals.
- Exercise animals daily.
- Keep a daily log of the animal's progress in the program.
- Feeding and watering following recommended daily amounts.
- Remove solid waste from kennel areas (inside and outside), and any other area as needed using approved Personal Protective Equipment (PPE).
- Clean kennel area (inside and outside) using appropriate chemicals and PPE.
- Must be willing to work in a variety of weather conditions.

Qualifications for opportunity to apply:

1. In compliance with DOC Case Plan
2. No major misconduct reports within the last 6 months
3. Minimum of 6-8 months remaining on sentence
4. No history of animal neglect or abuse
5. Willingness to work as a team, open to new training ideas, willingness to make a difference to an animal
6. Be motivated for change and have a good attitude
7. Must be able to lift 50 lbs.

IF YOU ARE INTERESTED, PLEASE SEND **AN APPLICATION FORM TO MS. PIMENTEL**

PRAS run dates for 2024

Below is a listing of PRAS awards posting dates for 2024. The dates are determined by the 1st Thursday of the month, following the 1st Monday.

1/04/2024

2/08/2024

3/07/2024

4/04/2024

5/09/2024

6/06/2024

7/04/2024

8/08/2024

9/05/2024

10/10/2024

11/07/2024

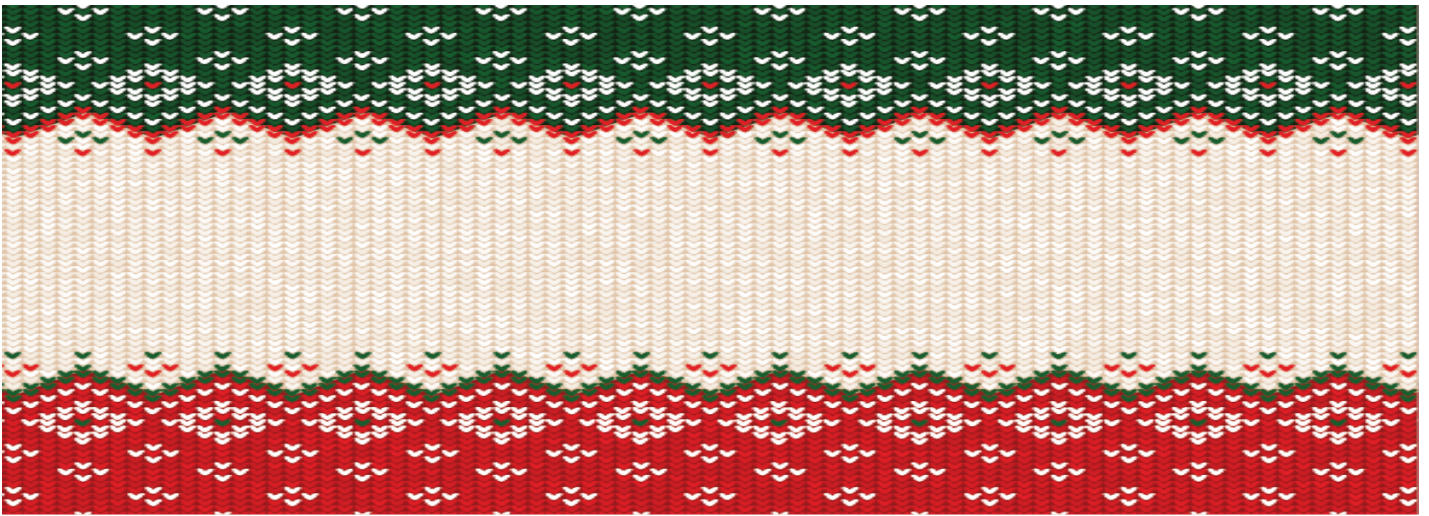
12/05/2024

It is your Responsibility to keep track of your days worked and your monthly PRAS awards. If you have a question about your **PRAS**, please send an AIC communication to Institution Work Program Coordinator, Ms. Pimentel.

DECEMBER



SUN	MON	TUE	WED	THU	FRI	SAT
					1 Coffee, Photo & Activity Tickets	2
3 Turn in CD-28 for tickets	4	5	6	7 Hanukah  Begins Pearl Harbor Day	8 Coffee, Photo & Activity Tickets	9
10 Turn in CD-28 for tickets	11	12	13	14	15 Coffee, Photo & Activity Tickets	16
17 Turn in CD-28 for tickets	18	19	20	21	22 Coffee, Photo & Activity Tickets	23
24 Christmas Holiday 	25 <i>Admin Closed</i>	26	27	28	29 Coffee, Photo & Activity Tickets	30
31 New Year's Eve						



Contact Officer Corner:

ATTENTION:

Do you have an inspirational poem or encouraging artwork you would like to share with the PRCF community? If so, we would like to post your work on our Contact Officer bulletin board! Artwork and writing must be original, pro-social, and inspiring in context.

If you would like to participate in this opportunity, please send an AIC Communication to Ms. Hoopes—Multi Purpose Building.

PRCF Contact Officer Program Contact Information:

Ms. Hoopes, Corrections Counselor and Contact Officer Program Manager, oversees the Amend Contact Officer Program at PRCF. She works with the PRCF Contact Officer team consisting of Sgt. Crawford, Officer Brinton, Lt. Brazofsky and Officer Erickson to build the Contact Officer program and improve communication between staff and AICs. If you have questions regarding the Contact Officer Program or the Oregon Way, please feel free to send an AIC Communication to Ms. Hoopes—Multi Purpose Building.

R & D Info

STATE CLOTHING ALLOWED		
<u>1 Each Denim Coat</u>	<u>1 Chambray shirt</u> <u>2 Chambray shirts (Program)</u>	<u>2 Pair Denim Pants</u>
<u>3 Each T-Shirts</u>	<u>2 Sweatshirts</u> <u>1 Sweatshirts (Program)</u>	<u>1 Each Belt & Buckle</u>
<u>3 Pair Grey Dress Socks</u>		<u>2 Each Towels</u>
<u>3 Pair of Underwear</u>	<u>2 Blankets (Wool or Cotton)</u>	<u>2 Sheets and 1 Pillowcase</u>
<u>1 Pair State Tennis Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair of State Shower Shoes</u> <u>(if no personal shoes)</u>	<u>1 Pair Red Shorts</u> <u>(If no personal blue shorts)</u>
WORK CREW ONLY		
<u>1 Pair Work Boots</u>	<u>2 Pair Work (boot) Socks</u>	<u>1 Pair Work Gloves</u>
	<u>1 Each Safety Vest</u>	
<p>Work crew items must be turned back in when you are no longer assigned to a work crew. Work crew clothing is to be worn for work assignments only.</p> <p>1. Clothing exchange is done on a one-for-one basis. You must bring the article of clothing you wish to exchange to R&D to get a replacement. If you do not have the article of clothing, and you have tried to find it, you are required to follow the proper state property re-issuance procedure. The forms are available on your units. (The process for returning clothing does not included turning items into the Unit Laundry buckets)</p> <p>2. Do Not purposefully rip, tear, alter, or destroy any clothing or laundry bags in hopes of getting new ones. R&D does not have the extra clothing or budget to continue replacing damaged items. You can and will be held accountable if clothing appears to be purposefully destroyed.</p> <p>3. Clothing exchange will occur Monday and Friday from at 6:30 am to 7:30 am. Coming into R&D outside of these hours, unless you've been called down, will result in you being held accountable, <u>if there is an immediate need please talk with your unit officer.</u></p>		

Release Clothing

Have you thought about your clothing needs for release and how you are going to pay for them?

When you are **45 Days from release**, you will need to contact R&D to make arrangements for your dress outs by completing a package authorization form to have clothing sent in OR by completing a CD28, to ensure you have funds available to purchase clothing from PRCF

The cost for dress outs can be up to \$35 depending on your needs. If you have any questions about the cost for dress out clothing, please kite R&D.

Due to changes to the Inmate Trust accounts you should start thinking about how you will pay for your dress outs. You can pay for dress outs with money in your General Spending account or your General Savings account but Not your Transitional Savings.



Prison Rape Elimination Act (PREA Information)

The Oregon Department of Corrections (ODOC) has a zero-tolerance policy for sexual abuse, sexual harassment and for retaliation for reporting an incident. You may report in person to any staff, through an AIC communication, through the grievance system, by calling the PREA hotline by making a language selection, then dialing 91 from any AIC phone.

Filing an Anonymous PREA Report

If you are uneasy about filing a PREA allegation, you may file an anonymous report with an outside agency.

You may write to:

Governor's Constituent Services Office
900 Court Street NE, Suite 254
Salem, Oregon 97301

Please indicate in the beginning of your letter you are filing a PREA allegation, and you are requesting to remain anonymous. The Governor's Office will refer all anonymous allegations to the DOC PREA Coordinator to assure an investigation is completed based off the information that is provided.

Opposite Gender Viewing/Announcements

Opposite gender staff announcement themselves when entering a housing unit by ringing a bell. This must be done any time the status quo of the gender supervision on a housing unit changes (if there is already an opposite gender staff on the unit then there is not needed to re-announce). When you hear the doorbell, opposite gender staff will be entering the housing unit so please make sure you are covered up appropriately.

It is also important you undress in the appropriate locations. If you are in a bunk area, there are cameras throughout the facility so the designated changing/bathroom areas are the only areas you should be without undergarments. Opposite gender viewing may happen incidentally when staff are conducting routine cell checks. You can minimize this by keeping aware of the gender of supervision in your housing unit and ensuring you cover up when possible.

Community-Based PREA Advocacy (Support) Program

ODOC has partnered with community based, confidential advocates of sexual abuse victims to provide services to AICs.

AICs at ODOC who have experienced sexual abuse may reach a community-based advocate by making a language selection, entering your AIC PIN, then press 0*711 AIC telephone systems, or may request a private call through the PREA Compliance Manager at the facility. Advocates provide victims of sexual abuse information about their options, resources, information, and emotional support. There is no charge for calls to advocates.

The community-based advocacy crisis line is for individuals needing assistance coping with sexual abuse related issues and should not be used for other purposes.

Telephone calls and mail with community-based advocacy centers is considered privileged communication and will be handled like legal calls/official mail. All advocacy calls are not monitored or recorded.

Advocates provide confidential support and crisis intervention, inform you about the investigation and medical examination process, educate you about healing from sexual abuse and offer resources and referrals

Advocates will not tell you what to do, communicate with the institution unless you request them to do so and sign a release and will not provide legal advice.

Community-based advocacy centers provide sexual abuse support to people of all genders. Community-based advocates will not report unless you request them to do so and if you sign a release of information.

Just Detention International Headquarters is a national advocacy resource and can be reached at:

3325 Wilshire Blvd., Suite 340
Los Angeles, CA 90010

If you have any other questions regarding PREA, you may ask any staff member, write the PREA Compliance Manager at your institution, or you may write:

Ericka Sage PREA Coordinator
Oregon Department of Corrections
3723 Fairview Industrial Drive, SE
Salem, OR 97302

February 22, 2022