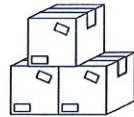




ADMINISTRATION

Property



Releasing/Resentencing

If releasing from the Oregon Department of Corrections (ODOC), you need to take your property with you. This includes if you are releasing to a county for resentencing. If your sentence has been vacated by the courts pending a retrial, then you are no longer under the jurisdiction of the Oregon Department of Corrections. If you have left property in your cell, please notify the R&D Sergeant that your property needs to be picked-up. If you will be away from ODOC jurisdiction for more the 45 days, you will need to take your property with you, or arrange for your property to be shipped or picked up.

Please notice the following Oregon Administrative Rule:

PERSONAL PROPERTY (AIC)

291-117-0110

Transfers

"Transfers to Facilities Other Than Department of Corrections: If the inmate is transferred to a facility other than the Department of Corrections, it shall be the responsibility of the inmate to make arrangements to have the property mailed out or picked up by a designated individual. The inmate shall be responsible for the cost of postage to mail the item(s). If the inmate has not made these arrangements 45 days from the date of transfer, the property shall be disposed of as excess property in accordance with procedures set forth in Disposition of Property (OAR 291-117-0140)."

291-117-0140

Disposition of Inmate Property

"The department will store the inmate's property for no more than 45 days following the inmate's release or death. If after 45 days the property remains unclaimed, the department shall confiscate the property and discard it."

/s/ J. Lawson, Grievance Coordinator



JOB ANNOUNCEMENTS

MHI Unit ADL/Peer Companion Position



We believe that AICs who have proven to be successful in the prison community can provide a valuable resource to peers within that community. By listening to and mentoring peers who are struggling with various disabilities, Peer Companions can help teach them how to more effectively and productively manage their own responses to their environment.

Mental Health Special Housing is now hiring for two, full-time ADL/Peer Companions on the Mental Health Infirmery (MHI) unit. The Individuals selected for this position will report to the MHI unit for their shifts. We are looking for motivated, responsible individuals who have the willingness to work with individuals unable to care for their own ADLs as well as individuals experiencing significant mental health symptoms. It is important for Unit Peer Companion candidates to behave in a manner that is respectful, safe, confidential, and honest; modeling patience, respectful communication, and the following of all unit and institution rules.

MHI Unit ADL/Peer Companions will have specific shifts and are responsible for assisting unit staff, QMHPs and treatment staff in ensuring that identified AICs housed on MHI are getting their basic and daily needs met, which helps to improve their functioning and improve their overall quality of life while incarcerated.

Duties may also include assisting individuals around ADL coaching and skill building; increasing social interactions; and guiding or accompanying individuals who have difficulty walking or who are resistant to engaging in activities outside of their cells to activities on the unit, during day room, or out for MHI yard time.

Please submit an application AIC communication to Katie Bell, MHI Program Manager, if you are interested. Applications will be accepted until this position is full. To be eligible, you must be an incentive Level 3 and have clear conduct for at least one year; it is preferred that you have one or more years left on your sentence.

/s/ K. Bell, BHS Program Manager

Paint Shop Crew Opening

Physical Plant is accepting applications in the Paint Shop for one position: Paint Crew (10 points)

The selected candidates will have the closest matching skills to those listed below.

Desired skills:

- Self-motivated individual with a desire to learn skills for the outside
- Willingness to take direction, criticism, and work with others to accomplish tasks
- Experience using hand tools, paint brushes, and rollers
- Able to lift 50-75 pounds frequently
- Reliable individuals who maintain regular attendance
- Ability to use spray equipment proficiently

Send a completed AIC job application to Physical Plant J. Trevino.

/s/ J. Trevino, Physical Plant



Paint Shop Apprenticeship Opening

Physical Plant is accepting applications in the Paint Shop for one position: Paint Apprenticeship Program (14 points)

The selected candidates will have the closest matching skills to those listed below. Application cutoff date is January 31, 2024.

Desired skills:

- Self-motivated individual with a desire to learn skills for the outside
- Willingness to take direction, criticism, and work with others to accomplish tasks
- Experience using hand tools, paint brushes, and rollers
- Able to lift 50-75 pounds frequently
- Reliable individuals who maintain regular attendance (limited call outs)
- Ability to use spray equipment proficiently

Requirements to enter the program:

- Clear Conduct 1 year minimum
- 4.5 to 7.5 years remaining before release date
- High School Diploma or Equivalent
- Regular assigned book work/testing (including math)
- 3-6 month trial period prior to indenturing into the program

Send a completed AIC job application with attached resume to Physical Plant J. Trevino. Incomplete applications will not be evaluated for an interview.

/s/ J. Trevino, Physical Plant

Physical Plant General Maintenance Opening

The Physical Plant General Maintenance Shop has an immediate opening for an AIC General/Campus Maintenance worker.

Interested applicants must be able to meet the following criteria:

- Be a self-starter.
- Have at least two (2) years clean conduct.
- Have at least one (1) year left here at OSP.
- Demonstrated ability to use hand tools (drills, roto hammer, Sawzall, tape measure, etc.)
- Ability to work using a lift.
- Ability to work in confined spaces.
- Ability to consistently lift at least 75 pounds.
- Ability to be redirected at a moment's notice to assist other shops or coworkers.

Please submit an AIC application form, resume, and cover letter to C. Hegeman, Physical Plant.

/s/ C. Hegeman, Physical Plant

A Point to Ponder

“Although no one can go back and make a brand new start, anyone can start from now and make a brand new ending.”

~Carl Bard



RELIGIOUS SERVICES

Weekly Chapel Schedule

Saturday, January 6

8:00 am LDS
Sweat Lodge
Jehovah's Witness
1:00 pm Jewish Service
Seventh Day Adventist
6:00 pm Calvary Chapel
Siddha Yoga (2nd and 4th Saturdays)

Sunday, January 7

8:00 am Spanish Protestant
Spanish Jehovah's Witness
Catholic Service
Urantia (1st and 3rd Sundays)
1:00 pm
6:00 pm Lutheran Service

Monday, January 8

1:00 pm Hispanic Catholic Service
6:00 pm Pentecostal Service

Tuesday, January 9

1:00 pm Agape
Orthodox Christianity (1st and 3rd Tuesdays)
Art of Living (Meditate) (2nd and 4th Tuesdays)
6:00 pm Buddhist (1st and 3rd Tuesdays)

Wednesday, January 10

1:00 pm Justice Issues
6:00 pm Most Excellent Way Chapel

Thursday, January 11

1:00 pm TUMI
6:00 pm Gospel Service

Friday, January 12

1:00 pm Nation of Islam
Sunni Jumma Prayer



JANUARY 2024



SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY	
AM-MORNING YARD (7:45-9:45 AM)		AM-MORNING YARD (7:45-9:45 AM)		AM-MORNING YARD (7:45-9:45 AM)		AM-MORNING YARD (7:45-9:45 AM)		AM-MORNING YARD (7:45-9:45 AM)		AM-MORNING YARD (7:45-9:45 AM)		AM-MORNING YARD (7:45-9:45 AM)	
PM-AFTERNOON YARD (1:00-3:30 PM)		PM-AFTERNOON YARD (1:00-3:30 PM)		PM-AFTERNOON YARD (1:00-3:30 PM)		PM-AFTERNOON YARD (1:00-3:30 PM)		PM-AFTERNOON YARD (1:00-3:30 PM)		PM-AFTERNOON YARD (1:00-3:30 PM)		PM-AFTERNOON YARD (1:00-3:30 PM)	
EVE-EVENING YARD (7-9 PM) REC. BLDG. ONLY		EVE-EVENING YARD (7-9 PM) REC. BLDG. ONLY		EVE-EVENING YARD (7-9 PM) REC. BLDG. ONLY		EVE-EVENING YARD (7-9 PM) REC. BLDG. ONLY		EVE-EVENING YARD (7-9 PM) REC. BLDG. ONLY		EVE-EVENING YARD (7-9 PM) REC. BLDG. ONLY		EVE-EVENING YARD (7-9 PM) REC. BLDG. ONLY	
12/31/23	E/C/D	1	D/E/C	2	C/D/E	3	E/C/D	4	D/E/C	5	C/D/E	6	E/C/D
AM	C/E	AM	D	AM	SHOWERS	AM	D	AM	C/E	AM	SHOWERS	AM	C/E
PM	D	PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E	PM	D
EVE	E	EVE	D	EVE	C	EVE	E	EVE	D	EVE	C	EVE	E
NEW YEAR EVE		NEW YEARS DAY		NEW YEARS DAY		NEW YEARS DAY		PRAS		PRAS		PRAS	
7	D/E/C	8	C/D/E	9	E/C/D	10	D/E/C	11	C/D/E	12	E/C/D	13	D/E/C
AM	D	AM	C/E	AM	SHOWERS	AM	C/E	AM	D	AM	SHOWERS	AM	D
PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E
EVE	D	EVE	C	EVE	E	EVE	D	EVE	C	EVE	E	EVE	D
14	C/D/E	15	E/C/D	16	D/E/C	17	C/D/E	18	E/C/D	19	D/E/C	20	C/D/E
AM	C/E	AM	D	AM	SHOWERS	AM	D	AM	C/E	AM	SHOWERS	AM	C/E
PM	D	PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E	PM	D
EVE	C	EVE	E	EVE	D	EVE	C	EVE	E	EVE	D	EVE	C
MLK JR. DAY		MLK JR. DAY		MLK JR. DAY		MLK JR. DAY		MLK JR. DAY		MLK JR. DAY		MLK JR. DAY	
21	E/C/D	22	D/E/C	23	C/D/E	24	E/C/D	25	D/E/C	26	C/D/E	27	E/C/D
AM	D	AM	C/E	AM	SHOWERS	AM	C/E	AM	D	AM	SHOWERS	AM	D
PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E
EVE	E	EVE	D	EVE	C	EVE	E	EVE	D	EVE	C	EVE	E
OCE TEAM GOAL AWARD		OCE TEAM GOAL AWARD		OCE TEAM GOAL AWARD		OCE TEAM GOAL AWARD		OCE TEAM GOAL AWARD		OCE TEAM GOAL AWARD		OCE TEAM GOAL AWARD	
28	D/E/C	29	C/D/E	30	E/C/D	31	D/E/C						
AM	C/E	AM	D	AM	SHOWERS	AM	D						
PM	D	PM	C/E	PM	D	PM	C/E						
EVE	D	EVE	C	EVE	E	EVE	D						

HAPPY NEW YEAR



Mainline

Week at a Glance

	Monday 1/8/2024	Tuesday 1/9/2024	Wednesday 1/10/2024	Thursday 1/11/2024	Friday 1/12/2024	Saturday 1/13/2024	Sunday 1/14/2024
Week 5	BREAKFAST Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Hard Boiled Egg (Sfa,Chl) - 1.00 EA EA Pancakes (Sod,Chl) - 3.00 EA Maple Syrup - 2.00 FLOZ Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Veggie & Cheese Scramble (Chl,Sfa) - 0.75 CP Wheat Toast - 2.00 SLC Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP Ground Beef (Sfa,Chl) - 1.00 OZCKD Shredded Cheese (Sfa,Chl) - 2.00 TBS Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Waffles (Sod) - 2.00 EA Peanut Butter (Sfa) - 3.00 TBS Maple Syrup - 2.00 FLOZ Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sfa,Chl) - 1.00 EA English Muffin (Sfa,Chl) - 1.00 EA EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Sliced Cheese (Sfa,Chl) - 1.00 SLC Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP Poultry Sausage (Chl) - 1.00 EA Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Fresh Fruit - 1.00 EA Hard Boiled Egg (Sfa,Chl) - 1.00 EA EA Breakfast Pastry (Sfa,Chl) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
Week 5	LUNCH *Soup of the Day (Sod,Chl) - 10.00 FLOZ Chicken-Lettuce Salad (Chl) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sfa,Chl) - 2.00 TBS Salad Dressing (Sfa,Sod) - 2.00 FLOZ Carrots - 0.75 CP Wheat Dinner Roll - 1.00 EA Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Chick'n-Lettuce Salad (Chl) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sfa,Chl) - 2.00 TBS Salad Dressing (Sfa,Sod) - 2.00 FLOZ Carrots - 0.75 CP Wheat Dinner Roll - 1.00 EA Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Potato Soup - 10.00 FLOZ Tuna Salad (Chl) - 0.50 CP Shredded Lettuce - 0.25 CP Wheat Hoagie Roll - 1.00 EA Blended Vegetables - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Tomato Soup (Sod) - 10.00 FLOZ Grilled Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 2.00 EA Green Beans - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ *Meat & Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Sliced Onions - 2.00 TBS Shredded Lettuce - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Cauliflower - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Nacho Meat (Chl,Sfa) - 0.50 CP Refried Beans - 0.50 CP Cheese Sauce (Sfa) - 2.00 FLOZ Lettuce Salad - 1.00 CP Salsa - 0.25 CP Tortilla Chips - 2.00 OZ Corn - 0.75 CP Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Quarter (Chl,Sfa) - 1.00 EA Mashed Potatoes - 0.75 CP Poultry Gravy - 2.00 FLOZ Broccoli - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Ice Cream Cup - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ
Week 5	DINNER Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Spicy Rice Casserole (Chl,Sfa) - 1.25 CP Green Beans - 0.75 CP Cornbread (Sod,Chl) - 1.00 EA Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Sloppy Joe (Sod,Chl,Sfa) - 0.75 CP Wheat Burger Bun (Sfa,Chl) - 1.00 EA Broccoli - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup - 1.00 TBS Pudding - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Enchilada Casserole (Sod,Chl,Sfa) - 1.00 SV Seasoned Beans - 0.75 CP Tortilla Chips - 1.00 OZ Sour Cream (Sfa,Chl) - 2.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ *Pizza (choice) (Sod,Chl,Sfa) - 1.00 EA Blended Vegetables - 0.75 CP Choice Dessert (Sfa,Chl) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Loco Moco Patty (Chl,Sfa) - 1.00 EA Fried Egg (Sfa,Chl) - 1.00 EA Beef Gravy - 2.00 FLOZ White Rice - 0.75 CP Peas & Carrots - 0.75 CP Fruit Crisp (Sfa,Sod) - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Turkey Noodle Casserole (Sod,Chl) - 1.25 CP Blended Vegetables - 0.75 CP Focaccia Bread (Sod) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Chicken Quesadilla (Sod,Chl,Sfa) - 2.00 EA Salsa (Sod) - 0.25 CP Sour Cream (Sfa,Chl) - 2.00 TBS Spanish Rice - 0.75 CP Carrots - 0.75 CP Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.

*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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