

DEER RIDGE PRINTS

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January 5, 2024

WHO'S WHO AT DRCI

Superintendent – Ms. Sundquist	Grievance Diversity Coordinator – Mr. Ybarra	Physical Plant Manager – Mr. Schlegel
Asst. Supt. General Services – Ms. Peel	Health Services Manager – Ms. Carter	Religious Services – Mr. Ball
Asst. Supt. Security – Ms. Plummer	Hearings Officer – Ms. Cortazar & Ms. Bruce	OCE Call Center – Mr. Bierman
Business Services Office – Ms. Bryan	Institution Work Program – Mr. Chapman	OCE Laundry – Mr. Wright
Correctional Services Manager – Mr. Duncan	Library Coordinator – Ms. Current	Transitions Coordinators- Ms. Wilson
Education Director – Mr. Sklenar	Mailroom Manager – Ms. Hofman	
Food Services Manager – Mr. Peterson	Mental Health Services Manager – Ms. Pierce	
Warehouse & Commissary Manager- Ms. Simmelink-Rask		

DOC/Inspector General

The Inspector General's hotline number for friends and family has changed.

Previous Number: (877) 678-4222

New Number: (877) 831-0389

DOC/DOC/Administrative Rules

From the Administrative Rules Program:

Below is the list of status changes made to DOC administrative rules since 10/17/2023.

PROPOSED RULES:

291-028 Searches (Community Corrections)

- Amends rule to update definitions and statutory citations, make grammatical changes, and to add language regarding the storage and disposition of found property or property that has no evidentiary value.
- Last day of comment period: 2/21/24 5:00 PM

TEMPORARY RULES

291-209 Earned Discharge

- Amends rule per SB 581 (2023) to make the changes included as part of HB2172 retroactive to the August 1, 2013 date of the original HB3194 legislation.
- Effective 1/1/2024 through 6/28/2024

PERMANENT RULES

291-145 Group Activities (AIC)

- Amends rule to correct the name of the account to which unobligated funds would be deposited when a club is terminated.
- Effective 12/6/23

DOC/DOC/Law Library Services

Library Services issues DOC thumb drives for AIC use for saving and storing legal documents only. Legal documents are defined in OAR 291-139-0110 (10). In accordance with that rule, correspondence with legal counsel does not meet the definition of legal documents. Correspondence to counsel may not be typed in the library and may not be saved to a DOC thumb drive assigned for AIC use. If you have correspondence with your attorney saved to your assigned library thumb drive, please submit a Library Request form for time to come to the library, print, and delete the correspondence.



Financial Services

Informational Briefing

Savings Options for Adults in Custody

What is the Transitional Release Savings Account (TRSA)?

- Funds in the TRSA are protected from debt/obligation collection and garnishment.
- Established per SB844(2017)/ORS 423.105 as a means for AICs to save funds for release from ODOC custody.
- 5% of each eligible deposit is transferred into an AIC's TRSA until the account reaches \$500.
- AIC's may elect to transfer funds into their TRSA by submitting a Trust Account Transfer Request form (CD1832) up to \$500.
- AIC's may continue the 5% deduction of their eligible deposits beyond \$500 if court-ordered financial obligations (COFOs) are satisfied.
- Funds in the TRSA are not available to AICs until release from ODOC custody (*no exceptions*).

What is the General Savings Account (GS)?

- Funds in the GS Trust Account are not protected from debt/obligation collection or garnishment.
- Established as an optional means for AICs to save funds for release outside of the TRSA.
- AIC's may elect to transfer funds into the GS Trust Account once per calendar month by submitting a Trust Account Transfer Request Form (CD1832).
- Funds in this account are not available until the AIC releases from ODOC custody; an exception may be granted by the CFO or designee per OAR 291 Div. 158.

What About External Savings Accounts?

AIC's may have accounts with external banking institutions however, ODOC staff are not able to facilitate. AIC's may not have unauthorized money items in their possession (such as checks).

Note: Trust Account Transfer Request Forms (CD1832) are available on AIC housing units or through Business Services. If the amount being transferred is excessive, it will be limited. The minimum transfer amount is \$5.00.

Please address any questions to Business Services by submitting an AIC communication (available electronically on the tablet).

Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to dldoctrustinfo@doc.state.or.us.