



# CORRECTIONAL REHABILITATION



## Special Visiting Event

The Correctional Services staff would like to celebrate the mothers, fathers, and grandparents of our AICs with a special luncheon on Saturday May 18, 2024.

Eligible AICs will be able to enjoy lunch with up to four (4) individuals who are approved on your visiting list as a parent or grandparent. You must be NCI Level 3 at the time of the RSVP cutoff in order to be eligible.

Please submit your RSVP via AIC communication to M. Watkins (CSF Floor) by May 10, 2024 in order to be considered for this event!

## Evento Especial De Visita

El personal de Servicios Correccionales desea celebrar a las madres, padres y abuelos de nuestros Adultos en Custodia con un almuerzo especial el sábado 18 de mayo.

Los Adultos en Custodia elegibles podrán disfrutar del almuerzo con hasta cuatro personal que estén aprobadas en su lista de visitas como padre o abuelo. Debe tener el nivel 3 del NCI en el momento de la fecha de reservación de asistencia para ser elegible.

Enví su confirmación de asistencia a través de kyte a M. Watkins (CSF Floor) antes del 10 de mayo para ser considerado para este evento!

/s/ J. Letourneau, Correctional Rehabilitation

## Special Visit Requests



Special visit requests shall be made in writing from the AIC to the Correctional Rehabilitation Manager and received at least 30 days prior to the date of the requested special visit for consideration. Friends and family are allowed to visit both morning and afternoon sessions Monday through Friday. Approval will be required for consideration on weekends and holidays and will be determined by frequency of visits and

distance traveled. Visiting Services is still taking a minimum of four (4) weeks to process visiting applications so please plan accordingly.

/s/ C. Lenex, Correctional Rehabilitation



## Program Opportunity

Free Your Mind Core (FYM-CORE): The curriculum incorporates the latest research on the neuroscience of criminal behavior. Participants learn about the basic brain structures involved in interpreting and responding to environmental stimuli and explore how to use this knowledge to establish new neural pathways and behavioral patterns. The curriculum introduces an innovative (and streamlined) approach to structured skill building. Rather than learning different steps for each social skill, the same four general steps are used to facilitate meaningful repetition of self-control strategies and social skills.

- FYM consists of 55 sessions for a total of 110 total hours
- Classes are held 4 days a week for 2 hours a day (Tuesday–Friday from 1:30 pm to 3:00 pm)
- Start date May 17<sup>th</sup> (ish) on the Education Floor
- Eligibility: An ACRS of .15 - .70 and a projected release date after September 2024

If you are interested, please send a communication to your Correctional Counselor or Ms. Lenex on the CSF.

/s/ C. Lenex, Correctional Rehabilitation

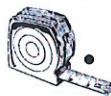
# JOB ANNOUNCEMENTS

## Physical Plant General Maintenance Position

The Physical Plant General Maintenance Shop is accepting applications for a new AIC team member.

Applicants are required to have one year clear conduct and must possess the following skills:

- Be a self-motivated & dependable team player with good communication skills.
- Be able to read a tape-measure and have a general knowledge of hand tools.



- Be capable of working in conditions that require performing tasks at heights and in confined spaces.

If you are interested, please send a completed AIC application form to Physical Plant General Maintenance, Attention Harris/Rains/Hegeman.

/s/ E. Harris, Physical Plant

**Physical Plant Preventative Maintenance Shop**

The Physical Plant Preventative Maintenance Shop has an exciting opportunity to fill two openings. The qualifying candidates will have no STM, clear conduct for at least one year, and a background with commercial kitchen repair/maintenance. Candidates will need to be able to carry and move heavy equipment, be able to carry heavy items upstairs, and be in good overall physical health. This position is currently on a Monday through Thursday four ten-hour shifts with weekends off. There will be times that after hours work will be required.

If you are ready to work with an outstanding team that keeps this place together, send your fully completed AIC application, resume, and cover letter to S. Rains, Interim Preventative Maintenance Shop Supervisor.

/s/ S. Rains, Physical Plant



**Physical Plant Carpenter Shop Position**

The Physical Plant Carpenter Shop is accepting applications for an additional crew member with some previous carpentry experience. Applicants must have at least one year clear conduct and possess the following desired skills:



Self-motivated individual who will apply and/or eagerly learn new construction carpentry and finish carpentry skills

Ability to follow directions, take constructive criticism, and work well with others

Ability to lift and carry 50+ pounds

Reliable attendance and communication skills

Send completed AIC application form to Physical Plant Carpenter, H. Baray.

/s/ H. Baray, Physical Plant



# RELIGIOUS SERVICES

## Weekly Chapel Schedule

**Saturday, May 4**

- 8:00 am LDS  
Sweat Lodge  
Jehovah's Witness
- 1:00 pm Jewish Service  
Seventh Day Adventist
- 6:00 pm Calvary Chapel  
Siddha Yoga (2<sup>nd</sup> and 4<sup>th</sup> Saturdays)

**Sunday, May 5**

- 8:00 am Spanish Protestant  
Spanish Jehovah's Witness  
Catholic Service  
Urantia (1<sup>st</sup> and 3<sup>rd</sup> Sundays)
- 1:00 pm
- 6:00 pm Lutheran Service  
LDS Study

**Monday, May 6**

- 1:00 pm Hispanic Catholic Service
- 6:00 pm Pentecostal Service

**Tuesday, May 7**

- 1:00 pm Agape  
Orthodox Christianity (1<sup>st</sup> and 3<sup>rd</sup> Tuesdays)  
Art of Living (Meditate) (2<sup>nd</sup> and 4<sup>th</sup> Tuesdays)
- 6:00 pm Buddhist (1<sup>st</sup> and 3<sup>rd</sup> Tuesdays)

**Wednesday, May 8**

- 1:00 pm Justice Issues
- 6:00 pm Most Excellent Way Chapel

**Thursday, May 9**

- 12:30 pm Biblical Hebrew Class
- 1:00 pm TUMI
- 6:00 pm Gospel Service

**Friday, May 10**

- 1:00 pm Nation of Islam  
Sunni Jumma Prayer

## A Point to Ponder

*"Getting over a painful experience is much like crossing monkey bars. You have to let go at some point in order to move forward."*

~ C. S. Lewis



# OCE Open Position Announcement – Statewide WCCF Telemarketing Agent

OCE Program Location – *WCCF Contact Center*

The OCE WCCF Contact Center is recruiting for multiple Telemarketing Agent positions. Applicants must adhere to a high-quality standard in a fast-paced environment while meeting deadlines. Agents must be motivated and able to maintain a professional attitude at all times. Position awards PRAS points, with the opportunity to earn a Team Goal Award and a production-based Individual Meritorious Award. This position has opportunities for reviews, promotions and advancement.

## **Skills that enhance the experience of successful applicants (not required):**

- Personal experience – previous successful work in an OCE shop; a humble and inquisitive work mindset with a willingness to learn
- Computer keyboarding experience
- Software experience –Microsoft Office Suite (Word, Excel)

## **Applicants must meet the following qualifications:**

- **Must qualify for a Minimum Custody Institution (Level 1 or 2)**
- Have a valid social security number or equivalent
- Have clear conduct and no program failures in the past four (4) months
- Have no convictions for ID Theft, or Computer-related crimes
- Not involved in conflicting programs or activities during the assigned shift including medication line
- Be willing to sign a twelve (12) month retention agreement – anyone leaving the assignment either by termination or resignation before serving the full retention period will be returned to the sending institution and receive a program failure (unless for release)
- Successful applicants will receive a \$25.00 Special Meritorious Award upon arrival at WCCF, and a \$25.00 retention SMA after 90 days

## **Essential functions include ability to:**

- Remain seated at a monitor and operate a computer for extended periods of time throughout the work day
- Communicate respectfully with staff, AICs and clients
- Work in an office setting subject to potential interruptions and background noises
- Receive training and quality-control advice and corrections from other AICs and staff
- Read proficiently and speak English language clearly
- Be able to work efficiently and professionally at all times

If you are interested in becoming highly marketable upon release, utilizing modern software, and making a difference within OCE, DOC, and the community, this position may be what you've been looking for. All applicants will need to pass a DOC/OCE security screening and OCE interview before being considered for the position.

## **Application submission process:**

If you are interested in applying, please complete a DOC AIC Work Application referencing WCCF Telemarketing agent as the position. Submit paperwork **by June 25, 2024** to **S. Murphy OCE C/O WCCF PO Box 1500 lakeview, Or 97630**. Applications received after the closing date will not be accepted.

**NOTE: Any transfer is subject to safety protocols and may delay the process.**



**TO: All Adults in Custody**  
**FROM: Oregon Department of Corrections (ODOC) Health Services**  
**DATE: May 1, 2024**  
**RE: Electronic Health Records (EHR)**

**Blue Charts, Green Charts and Scanning: What is happening?**

New processes are in place for scanning patient paper healthcare records for ODOC Health Services' upcoming Electronic Health Records (EHR) system. It is important to understand what the new processes mean for your private health information.

**Blue Charts:** Your paper health information is currently being stored in a blue medical chart. Those paper records will be scanned and turned into electronic files for use in the EHR. It is important to know that some people's blue chart will not be scanned if they are scheduled to release before the EHR is turned on.

**Green Charts:** Once your blue medical chart is scanned, a green medical chart will be created. All new health information will be put in your green medical chart.

The green chart always stays with the scanned blue chart, but any new documents will only be added to the green chart.

A few weeks before an Institution's EHR is turned on, our scanning partners will return and scan all documents contained in green charts.

These processes will help make sure your paper health records become part of your electronic health record (EHR).

**Scanning Process:** Our scanning partners have lots of experience—over 55 years! They scan thousands of pages every day. When your paper health records are scanned, the electronic files are stored, protected, and backed-up on hard drives.

**Privacy Matters:** Your health information belongs to you, and your privacy is important. Throughout the EHR project, patient confidentiality and privacy remain our top priority. Health Services wants to make sure you fully understand that your information is kept safe and only authorized people in health services can see those records.



Mainline

Week at a Glance

Week	Monday 5/6/2024	Tuesday 5/7/2024	Wednesday 5/8/2024	Thursday 5/9/2024	Friday 5/10/2024	Saturday 5/11/2024	Sunday 5/12/2024	
<b>2</b>	<b>BREAKFAST</b> Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sfa,Chl) - 1.00 EA Sliced Cheese (Sfa,Chl) - 1.00 SLC English Muffin - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Scrambled Eggs (Sfa,Chl) - 0.33 CP Refried Beans - 0.50 CP Shredded Cheese (Sfa,Chl) - 2.00 TBS Salsa (Sod) - 0.25 CP Skim Milk - 16.00 FLOZ Flour Tortilla - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP Sausage Gravy (Chl) - 0.75 CP Biscuit (Sfa,Sod) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Waffles (Sod) - 2.00 EA Peanut Butter (Sfa) - 3.00 TBS Maple Syrup - 2.00 FLOZ Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.50 CP Shredded Cheese (Sfa,Chl) - 2.00 TBS Wheat Toast - 2.00 SLC Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA		Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP *Pork Bacon (Sfa,Sod,Chl) - 3.00 SLC Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Fresh Fruit - 1.00 EA Yogurt (Sug) - 0.75 CP Breakfast Pastry (Sfa,Chl) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
<b>2</b>	<b>LUNCH</b> Bean Soup - 10.00 FLOZ *Grilled Ham and Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Green Beans - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Minestrone Soup - 10.00 FLOZ Tuna Salad (Chl) - 0.50 CP Shredded Lettuce - 0.25 CP Wheat Hoagie Roll - 1.00 EA Blended Vegetables - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Chef Salad with Turkey (Chl) - 1.00 SV Hard Boiled Egg (Sfa,Chl) - 1.00 EA Shredded Cheese (Sfa,Chl) - 2.00 TBS Salad Dressing (Sfa,Sod) - 2.00 FLOZ Broccoli - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Potato Soup - 10.00 FLOZ *Meat & Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Sliced Onions - 2.00 TBS Shredded Lettuce - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Peas - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Texas Slaw - 0.75 CP Mexican Picadillo (Chl,Sfa) - 1.25 CP Brown Rice - 0.75 CP Broccoli - 0.75 CP Cornbread (Sod,Chl) - 1.00 EA Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Chicken Salad (Chl) - 0.50 CP Shredded Lettuce - 0.25 CP Wheat Hoagie Roll - 1.00 EA Blended Vegetables - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Roast Turkey (Chl) - 3.00 OZCKD Poultry Gravy - 2.00 FLOZ Mashed Potatoes - 0.75 CP Green Beans - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Chocolate Cupcake (Chl) - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	
<b>2</b>	<b>DINNER</b> Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Quesadilla (Sod,Chl,Sfa) - 2.00 EA Salsa (Sod) - 0.25 CP Sour Cream (Sfa,Chl) - 2.00 TBS Spanish Rice - 0.75 CP Butternut Squash - 0.75 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Hot Roast Beef Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Beef Gravy - 2.00 FLOZ Mashed Potatoes - 0.75 CP Carrots - 0.75 CP Fruit Bar (Sfa,Sod,Chl) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chili Mac (Chl,Sfa) - 1.25 CP Green Beans - 0.75 CP Cornbread (Sod,Chl) - 1.00 EA Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Cheese Pizza (Sod,Chl,Sfa) - 1.00 EA Blended Vegetables - 0.75 CP Choice Dessert (Sfa,Chl) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken & Rice Casserole (Chl) - 1.25 CP Carrots - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Gelatin & Whip Topping (Sfa) - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Shepherd's Pie (Chl,Sfa) - 1.00 SV Peas - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Meat Sauce (Chl,Sfa) - 0.75 CP Spaghetti - 0.75 CP Cauliflower - 0.75 CP French Bread - 1.00 SLC Garlic Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ	

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.

\*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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